YEARLY STATUS REPORT - 2021-2022

Part A
Data of the Institution

1.Name of the Institution	Hislop College
• Name of the Head of the institution	Dr. Prashant Shelke
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	07122532004
• Mobile no	9890654521
• Registered e-mail	hislopiqac@gmail.com
• Alternate e-mail	shelkep@gmail.com
• Address	Temple Road, Civil Lines
• City/Town	Nagpur
• State/UT	Maharashtra
• Pin Code	440001
2.Institutional status	
• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education
• Location	Urban
• Financial Status	Grants-in aid

• Name of the Affiliating University	**Rashtrasant Tukadoji Maharaj Nagpur University, Nagpur**	
• Name of the IQAC Coordinator	**Dr. Pratik E. P. Michael**	
• Phone No.	**07122532004**	
• Alternate phone No.	**8830814381**	
• Mobile	**9860104874**	
• IQAC e-mail address	**pmichael28@gmail.com**	
• Alternate Email address	**hciqac2020@gmail.com**	

3.Website address (Web link of the AQAR (Previous Academic Year)	https://hislopcollege.ac.in/wp-content/uploads/2022/05/AQAR-2020-21.pdf
4.Whether Academic Calendar prepared during the year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	https://hislopcollege.ac.in/wp-content/uploads/2021/09/AQAR2021_22.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**B++**	**80**	**2004**	**16/02/2004**	**15/02/2009**
Cycle 2	**A**	**3.15**	**2010**	**28/03/2010**	**27/03/2015**
Cycle 3	**A**	**3.31**	**2016**	**16/09/2016**	**15/09/2021**
Cycle 4	**A**	**3.20**	**2023**	**19/05/2023**	**18/05/2028**

6.Date of Establishment of IQAC	**01/04/2004**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Chemistry	**RGSTC**	**RTMNU**	**2022 for 2 years**	**100000**

8.Whether composition of IQAC as per latest NAAC guidelines	**Yes**	
• Upload latest notification of formation of IQAC	**View File**	
9.No. of IQAC meetings held during the year	**10**	
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	**Yes**	
• If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**	
• If yes, mention the amount		

11.Significant contributions made by IQAC during the current year (maximum five bullets)

• IQAC along with the departments ensured the smooth implementation of the programmes BCA, M. Sc. Mathematics, M. Sc. Physics in 2021-22 working towards the academic preparedness in terms of teaching plan, academic calendar, and evaluation scheme. • IQAC ensured the seamless return of the teaching mode from online to offline, post pandemic. A manifestation of hybrid classes and ICT based teaching learning was seen in in 24 students securing merit positions in the University Merit list of summer 2021. 103 students successfully cleared competitive examinations, 170 students joined courses of higher learning in reputed organizations and 59 students were placed with both local and National organizations. • Identifying the call of the times, IQAC organized various national and regional events on environmental consciousness and sustenance, gender equality, physical & mental wellbeing etc. to support holistic development of the students

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Implementation of new programmes	3 new programmes BCA, M. Sc. Mathematics, M. Sc. Physics were implemented with IQAC along with the respective departments working to chalk out the academic plan, calendar, and evaluation scheme as per the guidelines of the affiliating university.
Reinstating the offline teaching-learning process, post pandemic	IQAC ensured the seamless transition from online to offline teaching. Hybrid classes were planned to help out-of-station students who could not join the college immediately on resumption on offline classes
IQAC organized various national and regional events on environmental consciousness and sustenance	IQAC ensured the dissemination of quality education alongside holistic development of our students making them compassionate and self-reliant. In all 711 students participated activities. 12 extension and outreach programs were conducted by the institution in association with various government organisations and 8 awards were won by the institution for extension activities.

13.Whether the AQAR was placed before statutory body?	**Yes**

- Name of the statutory body

Name	Date of meeting(s)
CDC	29/10/2021

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2021-2022	28/12/2022

15. Multidisciplinary / interdisciplinary

Hislop College, being a multidisciplinary institution us expected to have a seamless transition to NEP. Although, an affiliate college, Hislop is a frontrunner in providing multidisciplinary approach in its academic as well as co-curricular activities, imparting holistic growth to its students. Value-added programmes and certificate courses on community outreach, environment, human values, are a part of the curricular enrichment programmes. A vocational programme in tourism with multiple entry ensures learning flexibility at undergraduate level. Hislop, iterates to work as per the directives of the affiliating university towards bringing the notion of 'knowledge of many arts' or what in modern times is often called the 'liberal arts' back to education as per the NEP-2020.

16. Academic bank of credits (ABC):

The parent university has initiated the process of implementation of Academic Bank of Credits. Hislop College motivates its students to take online courses through modes like SWAYAM, NPTEL etc. whereby students are oriented about the ABC concept. Our institute proposes to design a system for executing ABC in true sense as ideated in the NEP and follow the guidelines of the university, Higher Education Department, Government of Maharashtra. The execution of ABC at the institution level will be monitored by strong internal technical team.

17. Skill development:

Hislop emphasises towards integrated knowledge acquisition and upgrading human skills towards creating a new consortium of employable youth. To achieve this, following have been implemented; Internships with an aim to combine traditional class room centered education and hands-on training with industry, research organization. Vocational programme to develop skills and create a work-ready manpower. Capacity building programmes Skills based certificate courses. Soft skills trainings. IGNOU center for parallel education. Additional vocational courses and skill-based certificate courses for the dropout students are to be proposed. The institution also proposes to be a part of NSQF to strengthen vocational education and soft skills amongst students.

18. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Hislop, an institution with HERITAGE STATUS in conform with NEP envisions an education system rooted in Indian ethos that contributes directly to transforming Bharat. Situated centrally, both in the country and city, the college has learners with different language, culture and social background and Hislop fosters this diversity with pride. The college encourages learning of Indian languages by offering UG & PG programmes in Hindi and Marathi medium. Students are encouraged to opt Sanskrit as second language. Webinars and seminars are offered regularly to encourage the learners to understand the cultural values permeated by the literary works. Spoken module in Sanskrit language, CertificateCourse in Heritage Studies etc. are organised to promote Indian Language & Culture.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Hislop offers programmes at different levels, providing OBE designed recognising the local and global demands in mind. We disseminate PO, PSO and CO on our institutional website and is also communicated via Departments during classroom interactions and LRC. Faculty members assess the performance of students with respect to OBE through an elaborate CIE and the attainment of outcomes is assessed through direct & indirect pointers. This above process aims to achieve competency, benchmarks, and attainment of targets as stated by NEP

20.Distance education/online education:

To facilitate learning for all, with special emphasis on Socio-Economically Disadvantaged Groups (SEDGs), it is imperative to broaden the scope of education and facilitate multiple pathways for formal and non-formal education. Hislop IGNOU centre offers certificate, diploma and degree programmes catering to the needs of learners. The NEP promotes blended learning system of learning and Hislop College has successfully and effectively delivered online education. The unforeseen challenges of online education due to COVID-19 pandemic were appositely accepted by its faculty members. Hislop is comfortably placed in the online arena due to its robust online education delivery system.

Extended Profile

1.Programme

1.1   **747**

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	[View File]

2.Student

2.1   **4696**

Number of students during the year

File Description	Documents
Institutional Data in Prescribed Format	[View File]

2.2   **2951**

Number of seats earmarked for reserved category as per GOI/ State
Govt. rule during the year

File Description	Documents
Data Template	[View File]

2.3   **1687**

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	[View File]

3.Academic

3.1   **92**

Number of full time teachers during the year

File Description	Documents
Data Template	[View File]

3.2   **137**

Number of sanctioned posts during the year

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	**747**

File Description	Documents
Data Template	[View File](#)

2.Student

2.1 Number of students during the year	**4696**

File Description	Documents
Institutional Data in Prescribed Format	[View File](#)

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	**2951**

File Description	Documents
Data Template	[View File](#)

2.3 Number of outgoing/ final year students during the year	**1687**

File Description	Documents
Data Template	[View File](#)

3.Academic

3.1 Number of full time teachers during the year	**92**

File Description	Documents
Data Template	[View File](#)

3.2 Number of sanctioned posts during the year	**137**

File Description	Documents
Data Template	<u>View File</u>

4.Institution

4.1 Total number of Classrooms and Seminar halls	**40**
4.2 Total expenditure excluding salary during the year (INR in lakhs)	**5.76**
4.3 Total number of computers on campus for academic purposes	**308**

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Hislop College is affiliated to RTM Nagpur University, Nagpur and adheres to the syllabus and academic calendar prescribed by the University. The IQAC Calendar designed every academic year ensures the conduct of all activities in-sync with the academic calendar.

The teachers chalk out their teaching plans for the academic year which serve as a roadmap for planning instruction (which includes Bridge Course, Remedial Classes and Revision Classes), assessment activities and co-curricular activities. Teachers maintain a record of all activities in their daily notes, periodically monitored by the HoD.

Several Add-on Certificate and Value-added courses are being offered to the students in order to foster their skills and to develop their social and environmental sensibilities

Teachers enhance student engagement by supplementing their

instructions with various student-centric activities. Continuous Internal Evaluation is carried out through a number of formative assessment tasks.

The college rendered support to the University by smoothly conducting University examinations of the odd semesters.

A goal setting tool, the Key Result Area (KRA along with the Performance Based Appraisal System (PBAS) helps the teachers to self-assess their performance vis- a- vis the goals set.

The implementation of Teaching Self-Assessment (TSA) has enabled an adherence to institutional norms by all the departments.

Students are given a fair opportunity to evaluate the teaching-learning process through a structured, online "Students Satisfaction Survey."

The College Magazineis a reflection of the achievements of the students in curricular & extra-curricular activities undertaken during the academic year.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The departments adhere to the IQAC calendar and schedule their instruction, co-curricular, extracurricular and assessment activities accordingly.

The Programme and Course Outcomes are explicitly shared with the students and these outcomes thus effectively inform and guide the strategies of teaching used as well as the learning and the assessment tasks set for them. The students are apprised of the structured internal assessment schedule that has been designed for them which include unit tests, practical examinations and assignment submission.

Besides the aforementioned assessment activities, the continuous internal evaluation of the student is also done during the session

through various tasks such as quizzes, viva-voce, seminars, presentations, group discussions, problem solving activities, research activity etc. in order to evaluate the learning level of the students as well as their progress in the curriculum.

This continuous internal evaluation helps identify and address the needs of struggling students.Advanced learners are assigned tasks that require high order thinking skills.

Allocation of internal marks is based on various parameters such as performance in unit tests, the quality of assignments submitted, the curiosity and motivation displayed by the student, attendance and classroom interaction and participation is co-curricular and extracurricular activities.

It is this continuous internal evaluation and the scheduled co-curricular and extra-curricular activities that complement the academic pursuits of the students that have resulted in sustained good performance by our students in University examinations and various other competitions.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

14

File Description	Documents
Any additional information	**No File Uploaded**
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

03

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

139

File Description	Documents
Any additional information	**No File Uploaded**
Details of the students enrolled in Subjects related to certificate/Add-on programs	[View File](#)

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Hislop College is a heritage institution which caters to students from all cross sections of society and this inclusive ethos is imbibed by all the stake holders.

Environment consciousness is promoted among students through a number of activities. The college organized various competitions during the National Wildlife Week from 2 to 8 October, 2021. A lecture series was held by the Environment Cellto commemorate the World Nature Conservation Day, World Earth Day, World Environment Day and the World Bee Day. The Department of Botany organizes a Master's Paradigm Season to raise awareness and consciousness about ecology and environment. A webinar was also held on the topic, "Human Rights and Environment" to raise awareness about how human rights and the environment are intrinsically intertwined.

A workshop on "Ethics in research writing" was held so that students get a better understanding of the principles and ethics that should guide their research work.

Guest lectures and workshops on topics such as "Equality knows no gender" and "Break the Bias" were held to nurture gender sensitivity among students and to challenge patriarchal beliefs held by them. A number of activities were organized for students to explore, discuss and debate topics such as human rights, equality and freely express their opinions, beliefs and values about them.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

14

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

529

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution	B. Any 3 of the above

from the following stakeholders Students Teachers Employers Alumni	

File Description	Documents
URL for stakeholder feedback report	https://hislopcollege.ac.in/feedback-from-stakeholders/
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://hislopcollege.ac.in/feedback-from-stakeholders/

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

4696

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

430

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Departments follow a learner centric mechanism to address students with variable learning levels. The student profile at the time of admission is referred by the teachers to assess the academic strength or weakness of the students. Teachers assessed the students from their interaction and participation level during the initial bridge courses and also during classroom activities like group discussions, case study solving sessions, response to class room questions, informal assessment as well as during general interaction in classroom lectures, practical, etc.

The performance in class tests provided the teachers with an idea of learning level of the students. On the basis of their overall academic performance the students were identified as slow or advanced learner

The departments attempted to meet this challenge of un-uniform learning levels by providing the students with multiple learning pathways so that they can reach their full potential. Advanced learners were nominated as Subject Mentors and their special guidance sessions were arranged to help slow learners. Advanced learners were encouraged to apply to Institutions of repute and were provided with recommendation and reference letters whenever needed.

Remedial Classes have been conducted regularly for weak learners by engaging tutorials. Teachers tried to fill the gap in the learning ability of such students by simplifying concepts, administering exercises, and evaluating their progress. Peer learning, 'Learn from Peer' has also been found to be very effective in sorting the academic and other issues of these students on a friendly platform.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
4696	**92**

File Description	Documents
Any additional information	[View File](#)

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The students were given chance to learn through multiple modesas discussed under;

- **Experiential learning**

Workshops and seminars were regularly organized to keep students updated about current scientific/ non-scientific issues and students were actively involved in the process. Laboratory visit to various national laboratories like ICAR-CCRI andindustrieswere organized to expose the students to the practical application of their subjects.Practice of logical problems, emphasis to understand the sociological concept and theory through individual experiences further aided in experiential learning.

Ad-Hubwas organized for students to provide them with actual experience of creating advertisements. Projects on collecting data online through questionnaires and related statistical data analysis were undertaken bythe students. This analysis was presented by students in National, two-day, online workshop Statistica- 2021.

- **Participative learning**

The classes were conducted interactively to encourage the students to develop innovative thought and novel interpretation of

different ideas and concepts. Booster-board, Mock Parliament,solving of mathematical question as a team, contributing creative articles to the college magazine, The Hislopianand to newspapers such as The Hitavada and the Times ofIndiaensured participative learning. Participating invalue added programmes like Masters' Paradigm, Science Talk Series, Master-Class-Cluster-Series exposed students to the best teachers in region

- **Problem solving methodologies**

Discussion method challenged the students to put their solution strategy into words, improving their language skills. The effective phases of survey, case study, implementation, testing and report writing ensured the required project-based learning among the students.Mind Management, Notice Board activity were some of the problem solving methodologies followed by the departments.

File Description	Documents
Upload any additional information	[View File](#)
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Teachers engage in ICT based teaching to enhance the learning experience. Departments have been using a blended mode of instruction by incorporating both ICT tools and traditional teaching methods to foster the requirements of students with varied learning abilities.

To aid unhindered learning of the students from far-off areas who could not join the offline classes at the brink of the pandemic, hybrid classes were organized by the departments using platforms like MS Teams, Google Meet and Zoom along with the students in the classroom. Practicals were also demonstrated using virtual lab simulations and customized instructive videos. Specially designed home protocols for various experiments ensured sustained learning inspite of the pandemic.

The web-based project guidance application OPMS (Online Project Management System) that was developed by the college faculty, for

BCCA, MCM and PGDCCA classes, and it provided the students with all the support and guidance required to develop their compulsory projects.

The departments maintain a rich collection of customized ICT modules. Besides PPt, customized reading material, practical protocols and videos were provided on the departmental LMS and College website and were also shared in the students' WhatsApp groups. Use of CEC and NPTEL material prescribed by UGC is a routine process. Online available YouTube videos and other resource material were also made available. These factors strengthened the teaching learning process and ensured seamless delivery of curriculum.

File Description	Documents
Upload any additional information	[View File](#)
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	[View File](#)

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

104

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	[View File](#)
Circulars pertaining to assigning mentors to mentees	[View File](#)
Mentor/mentee ratio	[View File](#)

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

92

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

59

File Description	Documents
Any additional information	**No File Uploaded**
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

994

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The evaluation of the students on the basis of examinations is an integral part of the teaching- learning process. Hence a structured evaluation process has been designed and implemented by the departments based broadly on the guidelines issued by RTM, Nagpur University. Based on the syllabus, written assignments, formal presentation on selected topics, short term projects, class tests, unit tests, student seminars, PPTs, group discussion, extempore, debates and viva-voce are all an essential part of the internal assessment mechanism and were conducted periodically during the session. The evaluation process is student centric. Students have 20% internal assessment marks in each paper at UG and PG level with weightage distributed as per the requirements of the specific departments. The course teachers also shared the question bank in advance with the students. The results of each test were declared by the departments and students were given a chance to discuss their queries with the concerned staff.

The mechanism of internal assessment is transparent and robust in terms of frequency and mode. The University rules and regulations concerning the overall examination pattern was informed beforehand to the students as a part of orientation during the induction programme, departmental bridge course and frequently during regular teaching hours. Students were also informed about the different parameters which are the prerequisites for the award of internal assessment marks. Notices and WhatsApp messages/ announcements were circulated well in advance to notify students across all streams and classes.

File Description	Documents
Any additional information	View File
Link for additional information	https://hislopcollege.ac.in/evaluation-academic-calender/

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The grievances of students regarding internal examination, if any, are addressed at the departmental level. Any issue related to valuation or marks are sorted out by the concerned teacher and the head of the department.

Grievances of students, if any, related to examination or submission of examination form are handled directly by the administrative section of the College.

Students grievances related to issues like results being withheld or being mistakenly marked as absent, are dealt by the departments through proper channel. The principal is informed about the matter at hand and the matter is then directed through the college officials to be taken up with the University for resolution.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The course outcomes are aligned to the curriculum and are discussed in the class room during regular teaching. The assignments provided to the students during the session, were also tuned to the course and program outcomes so as to foster critical thinking, experiential learning, and language skills. The Departments ensured that the course outcomes are reviewed and discussed with all the teachers during the departmental meetings at the beginning of the session.

The following have been platforms for communication of outcomes.

• College Information Brochure: - The web based prospectus is the introductory document for the students while applying for admission. It includes specific information on the aims and scope of each program.

• Induction Programme: This programme is organized at the beginning of each session. One of the most important goals of this programme is to orient the students on the various programmes conducted in the college along with their outcomes.

• Bridge Course: Bridge course is the first interaction of the departments with the incoming students and it is the primary platform to communicate the learning outcomes that the departments strive to achieve. Students are provided with the detailed syllabus and course outcomes for every course and their assessment strategies.

• College & Departmental Webpage: All learning outcomes including

Programme, Programme Specific and Course outcomes have been made available on the webpage of the college as well as the departments. Students are encouraged to go through the same at the time of admission.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	https://hislopcollege.ac.in/AQAR2020-21/2.6.1 Outcomes.pdf
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The attainment of Programme and course outcomes is regularly evaluated by the institution through a number of measurable pointers. A mechanism for analysis of the attainment of learning outcomes has been devised at the institutional level. The measurable pointers used to measure the attainment of Programme and Course Outcomes is as follows;

1. Student results:

Programme wise & Course wise results are indexed on a weighted scale of 1 to 5 using the following parameters;

- Passing Percentage
- Percentage of Students in First Division

The overall pass percentage has been 96.5% and out of which percentage of students securing First class in the university declared results has been 77.3%.

On the 5 point Scale the Institutional Average score for attainment of outcomes calculated Programme-wise was 4.58 and calculated department-wise was for Course Outcomes was 4.8

1. Merit Positions:

As our college is affiliated under RTM, Nagpur University merit positions at the university level showcase the learning outcome of the college students. 24 students secured merit positions in the Merit list of Summer 2021, issued by RTM, Nagpur University.

1. Progression:

Progression of students for higher studies after completion of both undergraduate and post graduate programme highlights the attainment of both course and programme outcome.

Progression of the students for this session has been 164

1. Placements:

Placements with companies after the completion of undergraduate and post graduate programmes are also used as a parameter to index the learning outcomes.

Placements of the students for this session has been 59

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional information	**Nil**

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

1621

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	[View File](#)
Upload any additional information	[View File](#)
Paste link for the annual report	https://hislopcollege.ac.in/AQAR-2021-22/2.6.3_Annual-Report-of-Result.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://hislopcollege.ac.in/AQAR-2021-22/2.7.1_Student-Satisfaction-Survey.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0.90

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

25

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

03

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	View File
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The college is supporting innovative research by offering facilities for analysis and product development to the innovators to boost startups. The department of Biochemistry organised workshop on Diagnostic Kit Development and encouraged students to participate in India Science Festival to promote scientific approach among the students. To create awareness about Intellectual Property Rights department of Bio-Tech, Chemistry and Botany organised the IPR and IP Management/Patent/Designs Filling Process for Start Up.

Bio-chemistry department signed two MoUs with ICAR-CCRI and CIIMS, Nagpur respectively to augment the research facilities available for the students. These collaborations will provide opportunities like advanced testing, training and openings for students and research scholars.

Another noteworthy development is that Dr. Hariom Puniyani, Faculty of Commerce, was awarded a patent for the work on "Information technology systems implementation to improve adoption and reduce failure rate in international business" and Dr. Sonal Agrawal, Faculty of Commerce, was awarded a patent for the work on "A system for evaluating impact of Marketing strategies for small business sustainability and method thereof".

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://hislopcollege.ac.in/AQAR-2021-22/3.2.1.pdf

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

09

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

08

File Description	Documents
URL to the research page on HEI website	https://hislopcollege.ac.in/AQAR-2021-22/3.3.1.pdf
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

30

File Description	Documents
Any additional information	*View File*
List of research papers by title, author, department, name and year of publication (Data Template)	*View File*

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

24

File Description	Documents
Any additional information	*View File*
List books and chapters edited volumes/ books published (Data Template)	*View File*

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Hislop College believes in providing quality education alongside holistic development to ensure that our students become compassionate and self-reliant in character. In this regard Students of Chemistry organized a seminar on antibiotic drug resistance in India. The main objective of the seminar was to create awareness among the students about the scarcity of antibiotics and the burden of antimicrobial resistance in India. The seminar helped them to understand how to use antibiotics and avoid the misuse of the same. Students also organized a seminar on how to use social media, in the seminar they have discussed about the addiction of using social media and how it's affected their personal and professional life. The HRD cell organised an Online Awareness Program "Shop Online and Don't Get Hurt...Know Your Consumer Rights". The purpose of the program was to update the participants about the rules and precautions that customers have to take while shopping on different online platforms. To make aware of guidelines for grievance handling procedures and the role

of nodal officer in online shopping on International platforms. To promote and educate farmers, researchers and students about the self-employment training program in Beekeeping has been organised by Zoology department. Various committees organised different seminars and workshops to create sensitivity towards tribal constitutional rights, gender issues, minorities' rights and Indian constitution

File Description	Documents
Paste link for additional information	https://hislopcollege.ac.in/AQAR-2021-22/3.4.1.pdf
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

08

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

12

File Description	Documents
Reports of the event organized	View File
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

711

File Description	Documents
Report of the event	View File
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

09

File Description	Documents
e-copies of related Document	View File
Any additional information	**No File Uploaded**
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

10

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

College Building

The 7.4 acre college campus is centrally located with all facilities for teaching-learning, administration, sports, extra-curricular activities, etc. The main building comprises of the Main Block, L Block, Library Block and Centennial Block extended with Gardiner Block and HSBT.

Classrooms & Seminar Halls

There are adequate classrooms and seminar halls in the institution with Wi-Fi / LAN facilityandabout 50%ofthemhaveLCD/Smartboards.The college has a spacious auditorium which caters to a wide spectrum of co-curricular,extra-curricular&extensionactivities.

Laboratories

College laboratories are well equipped to meet the curricular requirements of programmeswith practical components. Apartfromthet hreededicatedcomputerlaboratories,theInstitutealsohastwoSkillDevel opmentCenters openforstudents fromall the streams.

Learning Resource Centre

The Institution has a Learning Resource Centre with reading room facility.Additional reading and reference room with periodicals and journals is available for studentsand facultymembers. Ane-library facility helps the students to access various open learning resources as well as provides internet support whenever required. The library has multiple earmarked counters for convenient issuance and return of books andMobile Online Public Access Catalogue (MOPAC) to ease the process of searching theavailable titles by specific authors.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Response:

The College has a well developed infrastructure that is upgraded and maintained continuously to provide a campus space conducive to the holistic development of the students.

Auditorium(Shalom)

Shalom, awell-designed auditorium fulfilsall the requirements for all extra-curricular and co-curricular events. The auditorium can accommodate 400 students with a total size of 4282 sq.ft.

ProsceniumandQuadrangle

At the centre of the main building there is an open-air quadrangle with a proscenium that provides space for bigger cultural events and shows accommodating more than 1500 people.

Playground&Basket BallCourt

The college has a 10000 sq. mt. playground which is regularly used

for outdoor sporting events such as
Football,Cricket,Hockey,Volleyball,Kabaddi etc.The sports
facilities are also supplemented by a centrally located basketball
court which is also used for outdoor fitness exercises.

Gymnasium

Gymnasium is open for allstudents, staff and the general public as
well. Different time slots are allotted for men andwomen. The
gymnasium has qualified trainers for specific training and
rehabilitation.

MultipurposeHall

The collegealso hasamultipurpose indoor hall measuring 260 sq
mt.The hall is used for practice sessions of sports like
badminton, table tennis, carrom, chess,Zumba and also for yoga
&meditation sessions.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

40

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

5.76

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

- **Name of ILMS software : Libman- Library Management System**

- **Nature of automation (fully or partially) : Partially**

- **Version : Libman 2.0**

- **Technology: Microsoft MVC 5.0**

- **Year of Automation : 2009**

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	**Nil**

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	**A. Any 4 or more of the above**

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

2.41

File Description	Documents
Any additional information	**No File Uploaded**
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

44

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	**No File Uploaded**

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Hardware

The Institute has 338 desktops out of which 308 are available for the students. Sufficient number of computers are maintained in the laboratories, Skill Development Centres and e-library that fulfill

the ICT mandates of teaching learning and enhance skill sets.

There are 43 printers which include laser and All-in-one Printers, 22LCDprojectors

Two full time IT technicians have been appointed by the college for maintenance and supportof the IT infrastructure. As the campus is Wi-Fi enabled, it ensures the availability of internet to students.

Software

The desktops use OS like Windows7,Windows7pro,Windows10 and Windows10pro.Most of the desktops have Office 2019 or Office 365.

The college uses MasterSoft ERP for admission, Tally for accounting and LIBMAN forLearning Resource Centre management. Office automation packages like Open Office, MSOffice and antivirus are purchased by the college and updated regularly.This policy of the college to upgrade the IT facilities have evolved the teaching learning processand has made the e-governance more effectiveand transparent.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	Nil

4.3.2 - Number of Computers

308

File Description	Documents
Upload any additional information	[View File](#)
List of Computers	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution	C.10 - 30MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	**No File Uploaded**

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

26.22

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Classrooms

The College has a committee for the maintenance and upkeep of infrastructure. There are cleaning staff, technicians, electricians, plumbers and carpenters deputed by management who ensure the maintenance of classrooms and related infrastructure.

Laboratories

The departments using chemicals in their laboratories call for quotations, the lowest quotation is then selected,and an Annual Rate Contract is signed with the respective vendor for providing chemicals throughout the year.For major equipment,prior permission is taken from the Principal and following the quotation process, appropriate work order is issued to the vendor quoting the lowest rates.

Indexed stock registers are maintained for chemicals, glassware & instruments.

Learning Resource Centre(Library)

The Library committee allocates the library budget. The HoDs select the required books to be ordered and inform theconcerned vendors.The bought books along with the bills are sent to the library with the signature of the HoD, andpaymentis done from theoffice.

SportsFacilities

The College has its own sports ground that is maintained and upgraded regularly with the help of in-house college support staff and other external persons.

General support facilities like Shalom(Auditorium),AVRooms,Skill Development Laboratories, Training & Placement Cell, etc. are regularly cleaned by the cleaners and supervised by the office.

Computers

Computer maintenance is done regularly by specially appointed technicians and non-repairable systems are disposed of through an appropriate e-waste disposal process. Softwareand Hardware are periodically reviewed and upgraded as per requirement.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

719

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

177

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	**A. All of the above**

File Description	Documents
Link to Institutional website	https://hislopcollege.ac.in/capacity-building-initiatives/
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

`769`

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

`769`

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	`A. All of the above`

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	`No File Uploaded`

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

59

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

170

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

103

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

20

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at unive rsity/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The student representation ensures an active participation of students in administrative and academic planning at all stages. Student representation is ensured through following forums throughout the year:

1. **The internal quality assurance cell is the main body responsible for planning and execution of various developmental programs for students and faculty members. Student representatives on the IQAC panel participate in the core meetings of IQAC.**
2. **The college has a mentoring program where students and teachers act as mentors for disciplinary management, admission counselling, and guidance.Elected class representatives unanimously elect one college representative. This circle of CR and CoR is responsible for addressing student related grievances and planning the various activities.**
3. **The College also ensures student representation through platforms like science society, commerce society and arts society.**
4. **Apart from these forums students are involved in various**

cells such as NSS, NCC, SCM who collectively plan and execute the societal activities, extension and ISR activities of the college.

5. College in association with student bodies organizes programmes to observe important days such as National Youth Day, Shramdaan, Samvidhaan Divas, Yoga Day, National Voters Day, National Mathematics Day, National Science Day.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

35

File Description	Documents
Report of the event	**No File Uploaded**
Upload any additional information	[View File](#)
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	[View File](#)

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Hislop College Alumni Association Nagpur (HISCAAN) is a registered body under Societies Registration Act, 1860vide Registration Number MAH443/2010 dated 21.4.2010. The executive committee members of the association and the college team meet on a regular basisto discuss on programmes to be conducted over the session.

HISCAAN with the Competitive cell Hislop College organized a webinar on 'Careers in Government Sector- Through Competitive Exams' on 22nd October 2021. An online lecture-cum-interaction titled, 'Learning for Earning'was organized on 03rd December, 2021. The programme aimed to enlighten students about the contribution of internships and on-the-job training for overall goal-setting and career planning.

An online Training Module on 'Gear up to Grow' on18th February, 2022 guided the students on various types of goals,methodsfor achieving them andmeans of striking the balance. 7 elements of high performing mindset were explained to the students.

A Training Module on 'Physical Fitness for Students Post COVID' was organized on 29th March, 2022. The session briefed the students about physical fitness and importance of structured exercise, for physical and mental well-being.

'HOPE'the sponsorship programme was awarded to 96 students. Besides the financial sponsorship these students are also provided customised training through various soft and life skill sessions.

File Description	Documents
Paste link for additional information	https://hislopcollege.ac.in/alumni/
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)

A. ? 5Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision:

To be a leading institution of higher education by integrating teaching, learning and research with community service and nation-

building.

Mission:

To shape globally competitive learners with knowledge, skills and values by creating a campus ecosystem with excellent infrastructure, talented human resources, technology-enhanced teaching and innovative practices.

Perspective Plans:

The institution has created a robust perspective plan:

A. Academic Enrichment

1. To introduce new programmes in accordance with NEP2020.
2. To mobilize funds, short projects and sponsorship through alumni and other stakeholders.
3. To invite industry experts to be a part of teaching-learning ecosystems of the college.

B. Infrastructural Augmentation

1. To obtain and utilize grants from funding agencies and Management for enhancing infrastructure by adding a new block with ICT-enabled classrooms.
2. To expand the existing solar panels, to install a rain water harvesting plant and to conduct periodic SDG's audits of the campus.

C. Community Outreach and Engagement

To implement lab-to-land initiative, to improve the economic conditions of marginalized farmers in the Vidarbha region.

File Description	Documents
Paste link for additional information	https://hislopcollege.ac.in/vision-and-mission/
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The admission process at Hislop College is closely monitored by the Principal, Vice-Principals and conveners of the admission committee. The Principal along with the IQAC nominates:

1) Admission Committee consisting of faculty in-charges, convener, co-convener and faculty members from various departments,

2) Admission guidance and counseling

3) Help-desk members.

The principal allocates supporting staff to assist the committee for admission related work. Through the admission guidance and counseling cell, students are enabled to make informed choices with respect to faculty and courses. Dedicated help-desk is set up to assist students to register themselves with university website through which an 'Admission Registration Number' (ARN) is generated. On publication of college merit list, committee members verify requisite documents for admission and candidates' applications are forwarded to the Convener and Co-convener for final approval. During spot admission, students are interviewed by admission committee and the final decision is reached through consensus. A structured online process for application, document submission and verification makes the entire process seamless. Provisions are also made for admissions under sports quota. In case of any grievance, the complainant can directly contact the admission committee, the convener of the admission committee or the Principal to resolve the issues.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

In order to chalk out the roadmap for development of the College, IQAC invited inputs from all stakeholders, including parents, alumni and management.

The Perspective Plan covers 4 broad areas:

   1. Academics
   2. Administration

3. Infrastructure

4. Community outreach and engagement

Of the above mentioned four areas, the focus here would be on successful implementation of the perspective plan with regard to infrastructure expansion. The following are some of the specific things that the College proposed to develop on its campus from 2016 to 2026:

- Constructing a new block with G+2 levels
- Increasing number of classrooms and making them ICT-enabled
- Making more space for existing and upcoming research centres
- Building boys' hostel
- Constructing a new indoor multi-utility sports hall
- Increasing the number of washrooms and installing drinking water facility
- Constructing ramps and special washroom facilities for the physically challenged

RUSA Grant (Component IX): The College was granted Rs. 2 crores by RUSA in the year 2018 for new construction, renovation/upgradation and purchase of equipment. Purchase of high end lab equipments, modular furniture, books, computers and smart boards was also carried out to meet the new age teaching-learning demands.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://hislopcollege.ac.in/SSR-Cycle-IV/6.2.1/Perspective-Plan.pdf
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Board of Governance Management: Hislop College is governed by Hislop Education Society (HES) under the aegis of Church of North India (CNI).

Chairman and Secretary:

The Chairman leads the decision making, general planning and development of the institution. The Secretary is the institution's administrative leader, responsible for administration, appointments, and infrastructure.

College Development Committee: The CDC is part of the decision making process which involves the institution's overall development.

Principal: The role of the Principal is to provide leadership as well as guidance and monitor all the academic and administrative activities.

Vice Principal: The Vice Principals support the Principal in effective execution of academic and administrative policies.

IQAC: The IQAC acts as a nodal resource centre which is responsible for quality sustenance and enhancement of the institution.

Registrar: The Registrar drafts budget estimates for the grant received/receivable from various funding agencies, as well as from income generated through fees.

HoD: The HoD prepares departmental time-table and allocates workload in accordance with the directives of RTM Nagpur University.

Cells/Committee: Every committee has a faculty member as the Convenor and two or more faculty members as committee members who work towards the achievement of specific objectives of the respective cells/committees.

File Description	Documents
Paste link for additional information	https://hislopcollege.ac.in//SSR-Cycle-IV/6.2.2/Link-document.pdf
Link to Organogram of the institution webpage	https://hislopcollege.ac.in/SSR-Cycle-IV/6.2.2/Organogram.pdf
Upload any additional information	**No File Uploaded**

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user inter faces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Professional support measures

- Institution encourages professional development of the teaching staff through Orientation programmes, Refresher and Short term courses.
- Various training programs and ICT skill development workshops are organized to keep the teaching and non-teaching staff abreast with modern technology and modern laboratory facilities.
- Institution supports and assists the timely promotion of the teaching and non-teaching staff through its PBAS committee and office respectively.

Financial support measures

- Hislop College Employees Credit Co-operative Society Limited (Reg. No. 247/76) provides a maximum loan amount of Rs. 25 Lakhs. It also provides a Life Insurance cover of Rs. 1, 50,000/- to its members. Wealth creation is facilitated through dividend income for its members as per credit society act.
- The College makes arrangements for availing all the government schemes such as Gratuity, Pension etc.
- Hislop Employee Scholarship Scheme provides 50% fee concession to the immediate family of the staff pursuing any

program in the institution.

Recognitions/Rewards

- **Institution recognizes the commitment, hard-work and honesty of the non-teaching staff by conferring the 'Employee of the Year award' on every Republic Day to the deserving non-teaching staff.**

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	<u>View File</u>

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

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File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	**No File Uploaded**

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

01

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

16

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	**No File Uploaded**
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Student Satisfaction Survey, ACR, KRA, and PBAS are the major tools of the institutional appraisal system.

Student Satisfaction Survey: This incorporates student feedback on

the quality of teaching-learning process adopted by the faculty members. A standard format, approved by the IQAC, is used for obtaining the feedback.

Annual Confidential Report: In the process of Performance Appraisal, work ethics and performance of an employee are assessed by the Reporting and Reviewing officer against predefined standards, such as punctuality, dependability, quality and quantity of output, attitude towards work, health, etc.

- Performance Appraisal of Non-Teaching staff: Performance appraisal of non-teaching staff is assessed as per the Standard Code rule book 1984. This appraisal is important for promotion of an employee. This ACR gives a fair assessment of the work ability of the employees
- Performance appraisal of Teaching staff: A teacher's academic performance is also assessed through self-assessment report as per the format mentioned in the ACR.

  - Key Result Area: IQAC aids the quality development process of teachers using a goal-setting tool- the 'KRA'.
  - Performance Based Appraisal System (PBAS): The annual PBAS forms of the teaching staff are submitted to the college office at the end of each academic session.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The income generated and expenses incurred by the various sections of the college are thoroughly audited at two levels- Internal and External.

1. Internal Audit:

Internal audit is a continuous process that monitors every financial transaction and is carried out by the college itself. The HODs and the Director/Coordinator of the PG course obtain

quotations, which are compared and given to the Purchase Committee
for approval. A team of appointed Chartered Accountants visit the
institution quarterly to verify all account documents such as the
Cash Book, Expenditure Vouchers, Fee Receipts, Bank Pass Books,
etc. Utilization certificates for grants obtained from the UGC,
RUSA and other funding agencies are submitted on an annual basis.

2. External Audit:

External audits are conducted by financial audit team deputed by
Accountant General (AG) of Maharashtra. This team conducts the
'TEST CHECKING' of various types of accounts relating to the
funds, especially those received from the State government, RUSA,
University Grants Commission (UGC) and College Management Account.

Various audit memorandums, if any, suggested by financial audit
team deputed by Accountant General (AG) of Maharashtra are
promptly settled by the Accounts section.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

00

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	**No File Uploaded**

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

- The institution raises revenue from a number of sources,

including fees from students, government salary support for aided staff, scholarships and income earned through corpus funds.

- The HISCAN supports the institute through sponsorship, infrastructural developments and financing any other requirement from time to time.
- Owing to its central location and impressive infrastructure, the college premises are regularly availed by various Government and Non-Government organisations for conducting examinations and other events.

Optimal utilisation of resources:

- The college allocates funds to the department for utilization of funds under the following heads - development and updating of laboratories; computing facilities; library; teaching-learning process, training; extension activities (Cells and Committees); salaries of staffs of self-financed course, etc.
- The Finance Committee ensures a proper balance between receipts and expenditures. The College Development Committee reviews the mobilisation of funds and the use of these resources on a regular basis. Internal audits by the Charted Accountant and external audits by the government are executed to ensure smooth mobilisation of resources.

File Description	Documents
Paste link for additional information	https://hislopcollege.ac.in/SSR-Cycle-IV/6.4.3/additional-information.pdf
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Two practices institutionalized at Hislop College with IQAC initiatives are:

(i) Annual Academic Audit of Departments

(ii) Certificate / Add on Program for Strengthening Existing Programmes

I. Academic and Administrative Audit (AAA):

The IQAC has institutionalized a structured framework for conducting an annual audit to evaluate the effectiveness of teaching learning frameworks of the departments and the techniques and processes employed by the extension cells and the administrative office. The audit process necessitates a department-led self-evaluation based on teaching learning outcomes, publications, presentations, student progression and best practices. An interdepartmental committee constituted by IQAC verifies all documents, ensuring that IQAC-driven quality assurance methods are effectively implemented at all levels.

II) Certificate / Add on Program for Strengthening Existing Programmes

As the college is affiliated to RTM Nagpur University, the college follows the syllabus prescribed by the parent University. To make the strict curriculum more flexible, a variety of Certificate/Add-on programmes are offered based on creative blend of transdisciplinary education system, with opportunities in academia, research laboratories, and industry.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Teaching Self Assessment (TSA): The IQAC has formularised the mechanism of reviewing the teaching-learning processes and the learning outcomes. At the end of each session TSA works as an instrument to evaluate the primary teaching-learning. It aims to implement and enrich the uniform structure and methodology of teaching-learning, and evaluation. With the implementation of the TSA, all the departments follow the institutional norms such as: timely submission of required workload for forthcoming session; timely distribution of time table for faculty; IQAC Calendar for the departments which would include teaching plan and academic &

extracurricular activities of the department; use of synchronous and non synchronous ICT in teaching practices; methods for internal assessment and learning-outcome by identifying slow and advanced learners; conduction of bridge & remedial courses and analysis of examination results.

Strengthening of ICT and Experiential Learning: Digital education received momentum by various initiatives of UGC at different levels. The IQAC at Hislop College prior to 2016-17 emphasised on asynchronous ICT based teaching learning, formative assessment and encouraged students to participate in national level SWAYAM courses. Synchronous and asynchronous blended method of digital education was seamlessly introduced at different levels by IQAC during COVID-19 times.

File Description	Documents
Paste link for additional information	https://hislopcollege.ac.in/AQAR-2021-22/2.3.2_Customised-Resources.pdf
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	**C. Any 2 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	https://hislopcollege.ac.in/wp-content/uploads/2023/07/Annual-Report-2021-22.pdf
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

College is sensitive towards various needs of the women on campus. It focuses on safety and security through all round security services, CCTV cameras at prominent locations, Common Rooms, separate washrooms, separate parking facility, counselling services, girls' hostel, NCC Girl's wing, etc. College through various cells and forums organizes activities to bring about a gender sensitivity amongst the students.

- Talk on 'Mental Health in LGBT Community'-11/10/2021

62 students participated and became aware about the mental issues pertaining to the LGBT community.

- Seminar on"'Equality Knows no Gender' Talk on Gender Equity"- 21/10/2021

Aimed to being more gender responsive, stop being judgmentalbased on experience or anecdotal evidence. 167 students participated in the session.

- International Women's Day: Human Rights & Gender Sensitivity, #BreakTheBias-08/03/2022

Interactive session to create sensitization amongst students on breaking the biases related to the gender was organized.116 students participated.

File Description	Documents
Annual gender sensitization action plan	https://hislopcollege.ac.in/annual-gender-sensitisation-action-plan/
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://hislopcollege.ac.in/specific-facilities-provided-for-women/

7.1.2 - The Institution has facilities for alternate sources of energy and energy	A. 4 or All of the above

conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	

File Description	Documents
Geo tagged Photographs	<u>View File</u>
Any other relevant information	<u>View File</u>

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management   Waste recycling system Hazardous chemicals and radioactive waste management

The institute has a basic waste management strategy of 5R's: Refuse, Reduce, Reuse, Re-purpose and Recycle.The Institute has signed an MOU with SURYA-Society of Urban and Rural Aspirants.

- Solid waste management

Practical and research work involves pathogenic microbes and mutagenic reagents. These wastes are pretreated as per the safety guidelines before the final disposal.

- Liquid waste management

Liquid waste in the form of microbial liquid cultures is disinfected by contacting with Lysol, autoclaved and disposed.

- Biomedical waste management

The Microbiology and biotechnology wastes from the laboratories are disinfected and discarded after autoclaving or incineration to destroy pathogens.

- E-waste management

The e-waste generated as a result of the article being discarded after the end of its life cycle. E-waste in form of computers, its parts etc. are handed to a vendor.

- Waste recycling system

The college has adopted Vermicompost technique to recycle all the garden waste, waste from the kitchen of hostel and canteen, the

litter and other degradable college wastes

- **Hazardous chemicals**

The laboratory wastes in the laboratory are classified into three category, solid chemicals, broken glassware used for during experiment and used solvents. Separate containers are used to dispose the solvents, solid chemicaland broken glassware.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	[View File](#)
Geo tagged photographs of the facilities	[View File](#)

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus | **A. Any 4 or all of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	[View File](#)
Any other relevant information	[View File](#)

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:	**A. Any 4 or All of the above**

1. **Restricted entry of automobiles**
2. **Use of bicycles/ Battery-powered vehicles**
3. **Pedestrian-friendly pathways**
4. **Ban on use of plastic**
5. **Landscaping**

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	**A. Any 4 or all of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	**No File Uploaded**
Certificates of the awards received	**No File Uploaded**
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	**B. Any 3 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Hislop College has always been at the forefront insensitizing the students to the cultural, regional, linguistic communal and socioeconomic diversities of the state and the nation.. The College since its inception in 1883 believes in an inclusive and harmonious society.

Student Support is provided by creating awareness and providing them with assistance to avail government and institutional scholarships.

College is also sensitive towards the various financial backgrounds of the students and staff. Financial assistance is provided through various welfare schemes.

The HISCAAN, Alumni Association of the college also comes together in providing equal opportunities to all students and support in the ISR activities.

College through the Hislop College Employees' Co-operative Credit Society takes care of the financial requirement of its employees effectively, efficiently and with utmost transparency.

As part of Institutional Social Responsibility, college runs HISAR Project at Bhandewadi Slum. It helps in imparting skill-based Training to the women of the slum.

The College always encourages the students to organize and participate in different programmes to sensitize them towards

cultural, regional, linguistic, communal and socio-economic diversities.

College is also dedicated towards developing students as Gender champions so that they act as catalysts to bring the change in the society.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	[View File](#)
Any other relevant information	**No File Uploaded**

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

As part of Institutional Social Responsibility, the institution strives to inculcate the values amongst the staff and students towardsmaking themresponsible citizens of the country. The college is also dedicated towards sensitizing the stakeholders and making them responsible towards a greener planet.

- **HISAR (Hislop Institute for Social Action & Research)**

HISAR Project at Pandhrabodi Slumis an ongoing project that helps in imparting skill-based Training towards sewing women of the slum with an objective to empower them. Help them towards maintaining an overall cleanliness of the slum. Make them aware about Hygiene and Health, provide education to the children, Provide counselling and Rehabilitation support towards incidents of Domestic Violence and Alcohol abuse.

Celebration of National Days like

- **Republic Day and Independence Day**
- **Constitution day**

- **Voter's day**
- **Activities on Responsibilities and Ethics in Research**
- **Environmental awareness**
- **Blood Donation**
- **Road Safety Rally & Street Play**
- **Cleanliness/Plantation drive**
- **Gender Sensitization Programmes**

- **Human Rights and Equal Opportunity**
- **Contribution towards National Disasters**
- **Plastic Free Campus**

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://hislopcollege.ac.in/AQAR-2021-22/7.1.9-Sensitization-of-students-and-employes-of-the-Institution-to-the-constitutional-obligations.pdf
Any other relevant information	**Nil**

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	**A. All of the above**

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Institution celebrates/ organizes national and international commemorative days, events and festivals. National festivals play an important role in planting seeds of nationalism and patriotism among people of India. The faculty, staff and students of the

institution all come together through activities of various departments and cells to celebrate these occasions and spread the message of unity, peace, love and happiness throughout. Some noteworthy activities are as follows:

- Independence Day, Republic Day are celebrated by hoisting the national flag, singing of the national anthem and other patriotic songs by the staff and students.
- Constitution Day and National Voters' Day
- Teachers Day.
- Annual Christmas
- Birth Anniversary of Mahatma Gandhi and Lal Bahadur Shastri
- Other important days are as follows:
  - World Philosophy Day
  - World Sanskrit Day
  - Mahakavi Kalidas Din
  - Independence Day
  - International Yoga Day
  - Constitution Day
  - World Aids Day
  - National Voters Day
  - International Women's Day
  - National Statistics Day
  - World Bee Day
  - International Science Day
  - World Mental Health Day
  - National Wildlife Week
  - World Wildlife Day
  - National Safety Day
  - World Tourism Day
  - National Mathematics Day

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	[View File](#)
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice 1

Title: Biotechknowledge-The e-magazine

Objectives

• **Nurture the literary and scientific writing talent of students**

• **Train them in the appropriate use of electronic media for expression**

• **Work in a team**

Best Practice 2

Title: GST (Gain by Sharing Time) through ATM (Assistant Teacher Mentor)

Objectives

• **To bridge the gap between slow learners and advanced learners.**

• **To give slow learners an opportunity to clear their subject related doubts with the help of their peers.**

• **To give advanced learners an opportunity to learn more about the subject as well as gain experience from their teachers by helping them in departmental project.**

File Description	Documents
Best practices in the Institutional website	https://hislopcollege.ac.in/AQAR-2021-22/7.1.2-Best-Practices.pdf
Any other relevant information	**Nil**

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Hislop college started the journey of providing education in

central India with a modest beginning as a school in the year 1883 by a young Scottish evangelist Rev. Stephan Hislop. College continues with vision and the legacy of its founders to provide quality higher education to the local community irrespective of their religious or economical background and strives to instil good human values, honesty, dedication and good sense of social responsibility. Being a multi faculty, multi lingual and coeducation college, it provides to its students opportunities to interact and grow together not only in academic but in sports, cultural and other extra-curricular activities organised through different bodies and cells. A significant number of students admitted to the college from open category belong weaker financial background. Amongst these, a good number of students are not eligible for Government free ship and scholarship. College takes the responsibility of supporting such needy students by providing them financial assistance. College through its welfare schemes like Rev. Stephen Hislop Christian Students Scholarship, Hislop Employee Scholarship Scheme, Khelo Hislop Padho Hislop has supportedstudents by providing financial assistance.This institution continues being a platform for the local community people and has been a milestone in the development.

File Description	Documents
Appropriate web in the Institutional website	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.3.2 - Plan of action for the next academic year

Curriculum

- To open new courses like Journalism and Mass Communication at UG Level
- To start new PG courses like M.Sc. Computer Science and other courses for job proficiency
- To initiate Spoken English, foreign language and other skill based courses

Teaching-Learning & Evaluation

- To usesynchronous and asynchronous method of teaching, self-paced learning opportunities and maximize the outreach.

Research & Extension

- To promote ethical research culture among its faculty members and students
- To encourage increased participation by staff and students for publication in the college journal "HISLOPIA" and college magazine "THE HISLOPIAN"
- To promote publication of Research findings in peer reviewed International and National UGC care listed journals

Infrastructure

- To expand the existing Internet and Networking facilities
- To augment the college Central library

Student Progression

- To focus on special coaching to students for Competitive Examinations
- To organise Workshop/Seminar for Civil services (State services, Defence Services, Combined Service Examination)
- To focus more on placement drives under T&P cell

Organisation & Management

- To engage with stake holders to improve strategies
- To plan and devise strategies for resource generation
- To budget and optimize resource mobilization

Institutional Commitment towards Community

- Encourage active participation in Community Service and Awareness programme through NSS and NCC