YEARLY STATUS REPORT - 2020-2021

Part A	
Data of the Institution	
1.Name of the Institution	Hislop College
• Name of the Head of the institution	Dr. Prashant Shelke
• Designation	Officiating Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	07122532004
• Mobile no	9890654521
• Registered e-mail	hislopiqac@gmail.com
• Alternate e-mail	shelkep@gmail.com
• Address	Temple Road, Civil Lines,
• City/Town	Nagpur
• State/UT	Maharashtra
• Pin Code	440001
2.Institutional status	
• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education
• Location	Urban
• Financial Status	UGC 2f and 12(B)

• Name of the Affiliating University	**RTM Nagpur University, Nagpur**
• Name of the IQAC Coordinator	**Dr. PRATIK E. P. MICHAEL**
• Phone No.	**07122527760**
• Alternate phone No.	**07122527760**
• Mobile	**9860104874**
• IQAC e-mail address	**iqachislop@gmail.com**
• Alternate Email address	**pmichael28@gmail.com**
3.Website address (Web link of the AQAR (Previous Academic Year)	https://hislopcollege.ac.in/wp-content/uploads/2021/06/AQAR-2019-20.pdf
4.Whether Academic Calendar prepared during the year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	https://hislopcollege.ac.in/wp-content/uploads/2021/07/AQAR2020_21.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**B++**	**80**	**2004**	**16/02/2004**	**15/02/2009**
Cycle 2	**A**	**3.15**	**2010**	**28/03/2010**	**27/03/2015**

6.Date of Establishment of IQAC	**01/04/2004**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Department of Biotechnology	**Minor**	**Maharashtra State Biodiversity Board**	**2019 3 years**	**300000**

8.Whether composition of IQAC as per latest NAAC guidelines	**Yes**

• Upload latest notification of formation of IQAC	[View File](#)

9.No. of IQAC meetings held during the year	5

• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	Yes
• If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded

10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
• If yes, mention the amount	

11.Significant contributions made by IQAC during the current year (maximum five bullets)

• To ensure sustenance of HR quality, regular webinars, conferences, workshops were organized under the aegis of IQAC. A culmination of these events was a national conference on Quality Education organized in collaboration with NAAC Bangalore. • To widen the span of opportunities available for students at Hislop, three new courses were introduced. IQAC along with the departments ensured the smooth inception of the programmes in 2021-22 working towards the academic preparedness of BCA, M. Sc. Mathematics, M. Sc. Physics courses in terms of teaching plan, academic calendar, and evaluation scheme. • Foreseeing the enhancing importance of ICT based learning in the post-COVID era, IQAC initiated the further reinforcement of the infrastructure with the conversion of 5 classrooms into Smart Classrooms equipped with interactive boards. • Despite the unprecedented pandemic situation the institution ensured effective ICT based teaching learning and co-curricular manifested in 24 students securing merit positions in the University Merit list of summer 2020. 64 students successfully cleared competitive examinations, 170 students joined courses of higher learning in reputed organizations and 82 students were placed with both local and National organizations. • Identifying the call of the times, IQAC organized various national and regional events on environmental consciousness and sustenance, gender equality, physical & mental

health to engender awareness and inculcate a general well being of the society at large.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
1. To plan and organise activities towards quality Sustenance	To ensure sustenance of quality of the institutional Human resource as well as Students, regular student webinars, conferences, workshops were organized under the aegis of IQAC. 28 Conferences, Seminars, Workshops on quality were conducted, which also included National E-Conference on 'Quality Education: Blackboard to Tech-board in the Post COVID Scenario' in collaboration with NAAC Bangalore, Virtual Student Induction Programme attended by 569 students.
2. Implementation of new Undergraduate and Post Graduate courses	To step up the identity of the college as a higher learning centre and meet the demands of the students three new courses; BCA, M. Sc. Mathematics, M. Sc. Physics were applied for to the university. Academic preparedness was ensured in collaboration with the departments. An academic and infrastructural audit was conducted by the university to ensure the readiness for induction of the students for the next academic session. Preparation in terms of teaching plan, academic calendar, and evaluation scheme was also carried out jointly by the IQAC and departments.
3. To plan and execute co-	The pandemic situation did not

curricular and extracurricular activities on virtual platform	deter the institute from organising programmes towards overall development of students. Various events and activities were planned and conducted with special emphasis of Physical & Mental Health, Soft skill development, Life skills, Human values, professional ethics, team building skills, institutional social responsibility, etc. through programmes like Abhivyakti, Naitik Mulya hamari pehchaan, Grassroot Innovation and entrepreneurship, Understanding gender: looking beyond He/She, Unknot yourself before you tie the knot and Cyber security to name a few.
4. To extend the reach of the college beyond the regional boundaries	Seizing opportunity from the challenge that the pandemic presented, the departments expanded the scope of the activities to the national level. These activities enabled the students to interact with national level resource persons as well as participants. This helped the students to keep informed of the latest trends in their respective fields. Programmes like Women's Day-The Science Way, Socio Economic development & Human Rights, Master's Paradigm, Psychogalaxy, Chem-Mystery, Statistica, etc.
5. To instil Environment consciousness for Students & Staff	Certificate course on Allied Agricultural Skills and workshop on beekeeping and other environmental sensitization programmes help students develop a deeper understanding of and engagement with environmental

issues. They contribute to environmental projects of the college such as maintaining the botanical garden, the famous annual Flower Show of the college and in spreading environmental consciousness among school students through competitive events under the banner of "PAPILION"- (Butterfly in French. QR coding of the tree species of the campus was undertaken as a student project. The students were also involved in community projects such as tree plantation drives and the Ambazari Bird Survey 2021. The college organized various competitions in the National Intercollegiate Online Festival on Wildlife from 2 to 8 October, 2020. A lecture series was held by the Environment Cell to commemorate the World Environment Day, the World Bee Day and the International Day for Biological Diversity.

13.Whether the AQAR was placed before statutory body?	Yes

- Name of the statutory body

Name	Date of meeting(s)
College Development Committee	17/12/2020

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2019-20	23/01/2020

Extended Profile

1.Programme	
1.1 Number of courses offered by the institution across all programs during the year	**19**

File Description	Documents
Data Template	[View File](#)

2.Student	
2.1 Number of students during the year	**4530**

File Description	Documents
Institutional Data in Prescribed Format	[View File](#)

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	**2734**

File Description	Documents
Data Template	[View File](#)

2.3 Number of outgoing/ final year students during the year	**1546**

File Description	Documents
Data Template	[View File](#)

3.Academic	
3.1 Number of full time teachers during the year	**96**

File Description	Documents
Data Template	[View File](#)

3.2	**137**

Number of sanctioned posts during the year	

File Description	Documents
Data Template	View File

4.Institution

4.1 Total number of Classrooms and Seminar halls	**40**
4.2 Total expenditure excluding salary during the year (INR in lakhs)	**73,00,005**
4.3 Total number of computers on campus for academic purposes	**383**

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The Institution ensures effective curriculum delivery through a well planned and documented process

- **As Hislop College is an affiliated college, it adheres to the syllabus and the academic calendar prescribed by RTM Nagpur University. The Head of each department allocates the subjects and the permissible work load to each teacher based on his/her area of expertise. The teachers chalk out their teaching plans for the academic year which serves as a roadmap for planning instruction (which includes Bridge Course, Remedial Classes and Revision classes apart from their regular instructional classes), assessment activities and co-curricular activities.**
- **The teachers maintain diaries where they diligently record their day to day activities in the college. Teachers are encouraged to use learner centric instructional and assessment activities in keeping with the program and course objectives.**
- **The college facilitates the participation of the teachers in various development programs. Teachers are asked to identify and state the academic goals that they intend to accomplish in**

the coming academic year through a tool called the Key Result Area (KRA).

- The College rendered support to the University by conducting the entire backlog University examinations at the College level.
- IQAC presents an Assessment Report of the yearly institutional processes and practices in the Local Management Committee Meeting.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	[Nil](#)

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

A calendar is prepared by the IQAC based on the curricular, co-curricular and extra-curricular activities planned by each department for the upcoming academic year. The departments adhere to this calendar and schedule their instruction and assessment activities accordingly.

The focus is on the holistic development of the students and care is taken to equip them with academic and life skills. Programme and Course Outcomes are explicitly shared with the studentsand these outcomes thus effectively inform and guide the strategies of teaching used as well as the learning and the assessment tasks set for them.

Continuous assessment of the students is done during the session through various assessment tasks such as quizzes, seminars, presentations etc. in order to evaluate the learning level of the students as well as their progress in the curriculum. This helps identify and address the needs of struggling students. Advanced students are encouraged to reach their potential by taking up tasks that require high order thinking.Student mentoring fosters greater student engagement and achievement.

Performance in unit tests, the quality of assignments submitted,

attendance and classroom interaction and participation in co-curricular and extracurricular activities are taken as parameters for the allocation of internal marks.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

12

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

4

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

77

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Hislop College is a Heritage institution which caters to students from all cross sections of society and this inclusive ethos is imbibed by all the stakeholders.

The induction program held for the new students laid down the code of conduct to be followed and also acquainted them with the college graduate attributes they need to set for themselves as benchmarks. The workshops on research methodology focused on the ethical considerations and academic honesty to be maintained in academic writing. Democratic values were instilled in the students by commemorating International Human Rights Day and National Voters Day. Our students have won prizes in the All India level Model Parliament competitions this year.

The executive members of Women's Studies and Development Centre act as gender champions to advocate for gender equality and justice. Programs were held to promote gender sensitization among the students.

The college organized various competitions in the National Intercollegiate Online Festival on Wildlife from 2 to 8 October, 2020. A lecture series was held by the Environment Cell to commemorate the World Environment Day, the World Bee Day and the International Day for Biological Diversity.

Students also took part in the Ambazari Bird Survey 2021 by Nagpur Forest Division.

File Description	Documents
Any additional information	**No File Uploaded**
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

12

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

477

File Description	Documents
Any additional information	[View File]()
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	[View File]()

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	**A. All of the above**

File Description	Documents
URL for stakeholder feedback report	https://hislopcollege.ac.in/AQAR2020-21/1.4.1%20Stakeholders%20Feedback.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	[View File]()
Any additional information	[View File]()

1.4.2 - Feedback process of the Institution may be classified as follows	**A. Feedback collected, analyzed and action taken and feedback available on website**

File Description	Documents
Upload any additional information	[View File]()
URL for feedback report	https://hislopcollege.ac.in/AQAR2020-21/1.4.2%20Feedback%20ATR.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

4530

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

474

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The learning levels of students in assessed based on the Classroom Interactions.Generally at the beginning of the classes an interactive session/ quiz is engaged where questions based on different learning levels are put up for the students. Students responding well to ANALYTICAL questions are earmarked as ADVANCED LEARNERS. These students are attentive, interactive; understand the course content, raise queries on syllabus and beyond. Students lagging slightly behind are helped further as SLOW LEARNERS. These students are not able to concentrate andshow below par level of involvement in the class.

Internal as well as University exam results supplement the classroom assessment to decide on the slow and advanced type of learners

The generalized method adopted after the identification of learning levels involves the following.

1. Classroom Teaching followed by dispersal of notes
2. Remedial Classes& Bridge Course
3. Peer learning

4. Integrate Technology as a learning Opportunity

ADVANCED learners are encouraged to refer research articles to expose them to emerging trends in their subjects. These students are also motivated to carry out small research projects and communicate research papers in conferences/Journals, participate in various competitions. Advanced learners are guided and encouraged to apply to National Institution of repute or foreign universities.

File Description	Documents
Paste link for additional information	https://hislopcollege.ac.in/AQAR2020-21/2.2.1_Institution%20assesses%20Learning%20Levels.pdf
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
4530	96

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The College encourages practices which are leaner-centered. The basic thrust is on active, participatory and 'learning by doing' rather than on rote learning. These concepts are developed in the students through a range of classroom teaching and campus activities by way of many extension activities.

Experiential learning

Experiential learning is by involving students in practicals, projects, internships. Due to the ongoing pandemic condition the students were exposed to experiential learning- through on line mode of simulation experiments, review based projects, mock parliamentetc.Experiments and situations were designed so that students could understand the principle, technique and application

of contextual theories. Data helped them in computing of results and hence drawing of inferences. Students' were encouraged to conceive the theme, design and layout of the annual college magazine and also contribute articles to the local dailies. Regular field and industry visits are a customary feature, however the practice was truncated this session due to Covid-19 norms.

Participative learning

Students are encouraged to analyze, assimilate and apply textual content to real-life situations. Group discussion, seminar, presentations are encouraged for participatory learning. Students are also continuously encouraged to organize programmes at departmental and college level. This helps student to improve their, presentation skills personality developmentand team work. Students were encouraged to participate in various online webinars where experts delivered highly informative talks. These Interactions with the experts not only satiated their curiosity in the subject but also expanded their horizons of career and research opportunities in the field

Problem solving methodologies

Problem-based assignments were given to students to foster critical thinking, contextual learning, analyzing the problem and think for probable solutions and implementation measures through discussion. This involves case studies, projects, simple set of every day problem etc.

Through the language and literature students are taught to face the life's problems and methods of resolving the same.

File Description	Documents
Upload any additional information	[View File](#)
Link for additional information	https://hislopcollege.ac.in/AQAR2020-21/2.3.1_Student%20Centric%20Methods.pdf

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Hislop teachers engage ICT based teaching to enhance the teaching-learning process. Audio visual method ensures better comprehension of concepts and textual matter. Classes have been conducted online

on various platforms like MS Teams, Zoom and Google Meet in this session due to the COVID- 19 pandemic. Practicals too were conducted and demonstrated using virtual labs and simulations. ICT helped the students to continue the learning process even during their leisure time resulting in a sustained learning outcome. 'Online Project Management System' for management students provided support and guidance required by the students to develop their project. Pen Tabs were used as a replacement of black board and chalk.Online teaching was further aided with the use of collaborative boards and softwares like Jmol to provide a real time experience for developing the concepts and enhanced understanding. Subject related videos are uploaded on YouTube channels, Moodle courses and Google class room were used for student reference.

Teachers also made use of e- learning resources, OERs, mobile apps, webinars, PPTs, educational and entertainments films, MOOCs, Open Educational Resources (OER). Use of CEC and NPTEL material prescribed by UGC, Nagpur university e-shiksha portal, online available YouTube videos were also made available. Each Department developed its own e-learning resources including lecture notes, handouts, question bank, teaching plans and topic-wise PPTs. Customized reading material and practical protocols were regularly provided on the departmental LMS. Departmental Whtsapp was used as a regular interface with the students.

Continuous evaluation was also conducted through online mode which ensured continuous assessment and feedback.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

107

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

96

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

65

File Description	Documents
Any additional information	**No File Uploaded**
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

1136

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	[View File](#)

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Continuous evaluation of the students helps to evaluate a student's progress throughout the duration of prescribed programme schedule. It is a very important aspect of the teaching learning process. This process is aimed for the proper evaluation of the student learning abilities and to assess the requirement of remedial measures. To maintain transparency in evaluation, the heads for awarding internal assessment marks are informed to the students at the beginning of the session. Internal marks are awarded based on the broad areas specified by RTM, Nagpur University. It is a part of examination schema in all subjects and for all classes of UG and PG courses.

Students have 20% internal assessment marks in each subject with weightage distributed for regularity, punctuality, project completion and classroom participation. The departments have the autonomy to draft a structured policy for awarding these marks. Continuous evaluation is done with unit tests in an academic session. Additionally, departments also conduct class tests, surprise tests periodically. Feedback is provided to the students on their valued answer scripts and steps are discussed for improvement. Assignment and seminar topics are provided for thorough preparation by the students. Evaluation of these also important pointers for continues internal evaluation. Departments analyze subject-wise student performance in internal and university examinations. This exercise helps to identify specific subjects where student results need improvement. Extra assignments and remedial classes are taken to supplement regular teaching. On the other hand, subjects in which students have shown consistent performance are also identified for further support. Teachers provide additional reference material, handouts, question papers with model answers to the students to do even better.

File Description	Documents
Any additional information	View File
Link for additional information	https://hislopcollege.ac.in/AQAR2020-21/2.5.1_Mechanism%20of%20Internal%20Assessment.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The grievances of students regarding examination, if any, are addressed at the departmental level. Any issue related to valuation or marks are sorted out by the concerned teacher and the head of the department. As the college is affiliated to RTM, Nagpur University hence any examination related grievances are redressed as per the norms of the university. Grievances of students, related to examination or submission of examination form are handled directly by the administrative section of the College. In the event of discrepancies in the published result gazette of students e.g., missing internal/ practicalmarks, the departments put their best efforts to rectify the same following correspondence with the university through proper channel, with the knowledge of the college principal. Teachers tried to clear all exam related grievances that were mainly technical in nature by counseling the students through WhatsApp groups, telephonically and also through emails. Individual queries were also answered by the teachers from time to time.

Technical glitches faced by student during online university examination was promptly communicated to the university by administrative staff of the college by uploading student details on the university portal. This included reexamination as well as rectification of published marksheet in case of any anomaly.

File Description	Documents
Any additional information	View File
Link for additional information	https://hislopcollege.ac.in/AQAR2020-21/2.5.2_Grievances.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

College has clearly stated the learning outcomes on the college website and also during the Students' Induction Programme. The

general method of communicating the course outcome to the students involves the following:

Students Induction Programme: This is the one of the platform where students are apprised of the basic learning outcome that they will acquire on completion of their choice of programme. This will include well-defined graduate attributes, a combination of knowledge, skills and values.

Bridge Course: Bridge course, a weeklong programme, is the first interaction of the department with the incoming students and it is the primary method of communicating the learning outcomes that the college and the respective department strives to achieve.

Departmental LMS: The course outcomes of each course are also communicated to the student class wise at beginning of each semester while giving introduction of the subject and the syllabus. This is also made available on the respective departmental LMS.

College & Departmental Webpage: All learning outcomes including Programme, Programme Specific and Course outcomes are kept available on the College as well as Departmental webpage. Students are encouraged to go through the same at the time of admission to the department.

Whtsapp group: The official class wise Whtsapp groups have been the digital notice boards where outcomes, system of internal assessment etc. and all other curricular, co-curricular, and administrative announcements have been notified.

Personal Counseling: are also used to communicate course outcome and course objectives

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://hislopcollege.ac.in/AQAR2020-21/2.6.1_Outcomes.pdf
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The attainment of Programme and course outcomes is regularly evaluated by the institution through a number of measurable pointers like student results, progression and placements. Teachers of each department analyze results, at both college and University level for every semester. This helps them to identify subject areas that require more attention. Learning outcomes of students are also regularly assessed through assignments, classroom tasks, discussions and tests.

As our college is affiliated under RTM, Nagpur University the results and merit positions at the university level showcase the learning outcome of the college students. Around 24 students secured merit positions in the Merit list of Summer 2020, issued by RTM, Nagpur University. The overall pass percentage and students securing First class in the university declared results, have been commendable. 64 students successfully cleared competitive examinations conducted by various national bodies.

Further the progression of students for higher studies after completion of both undergraduate and post graduate programme, placements with companies and clearing of entrance examination conducted by various government agencies highlight the attainment of course and programme outcome by the students. Inspite of the pandemic and online interfaces 170 students joined courses of higher learning in reputed organizations. 82 students were placed with both local and National organizations.

A range of co-curricular and extra-curricular programmes are conducted by college periodically which enable students to develop their personality, acquire higher-order thinking, organizational and employability skill. The College encourages the students to participate in various competitions/ programmes to provide them with exposure and overall development. These help the students to attain the set outcomes of the programme.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://hislopcollege.ac.in/AQAR2020-21/2.6.2_Attainment%20of%20Outcomes.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the

year

1546

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<u>View File</u>
Upload any additional information	<u>View File</u>
Paste link for the annual report	<u>https://hislopcollege.ac.in/AQAR2020-21/2.6.3.1_Graphical%20Annual%20Report%20of%20Results.pdf</u>

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<u>https://hislopcollege.ac.in/AQAR2020-21/2.7.1_Student%20Satisfaction%20Survey.pdf</u>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

1.0

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	<u>View File</u>
List of endowments / projects with details of grants(Data Template)	<u>View File</u>

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

23

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

01

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	View File
Paste link to funding agency website	https://mahaforest.gov.in/index.php/Contentp age/index/Ri9vcnZldEFTZnhTWlZRPQ%3D%3D/en

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The college is supporting innovative research by offering facilities for analysis and product development to the innovators to booststartups. In the current year,incubatees were offeredshared laboratory space at Soil Bio Indexing Laboratory (SBIL) to help create value added products from honey, geopropolis and propolis, by targeting popularization ofMeliponiculture. The primary products were harvested from 20Meliponiary coloniespresently reared at Raj Bhavan, Hislop College, Aura Park and Grace Farms in Nagpur since last year. Meliponiary rearing boxes for domestication of stingless were the initiative of the first batch ofincubatees.The College actively mentored and trainedthe incubateesinproducing value added products so that they can be sold at higher cost. For further support in investigation for the chemical composition of

Geopropolis, the samples were sent to IISER, Bhopal for NMR; LIT, Nagpur for Soxhlation and Qualichem Laboratory, Nagpur. The scientific method for processing and converting of Meliponiculture products into cosmetic products will lead to the products being used in cosmetics and medicines in the coming years. Another noteworthy development is that Dr. Shubhajit Halder, Faculty of Chemistry, was awarded a patent for the work on "Smart comb with massaging stroke to improve hair growth".

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://hislopcollege.ac.in/AQAR2020-21/3.2.1%20Ecosystem%20for%20Innovations.pdf

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

81

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

00

File Description	Documents
URL to the research page on HEI website	https://hislopcollege.ac.in/phd-research-centre/
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	No File Uploaded

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

15

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

26

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The Annual Flower show organised by department of Botany is an important event in the social calendar of the city and has become an

annual event not only for the college but also for the city. Flower show is an extension of the basic subject Botany and a culmination of yearlong floriculture activities of the students and staff. This activity manifests itself in form of a certificate course where in the intrinsic skills required to carry out floriculture are provided to the students via a 30-hour programme. Papillion which is an integral part of the programme aims at sensitizing school children regarding environment and engender a general appreciation towards nature.The Human Rights and Equal Opportunities Cell conducted an online survey regarding "Human Rights and Equal Opportunities" through structured Google form with the objective to sensitise & create awareness and evaluate the knowledge of students and teachers with respect to different aspects of Human Rights and Equal Opportunities in college. 189 respondents responded for the survey. The Environment cell organised a five days' workshop to promote and educate farmers about the self-employment program of the MSME implemented by KVICthrough the flagship ' Honey Mission ' as part of Sweet Revolution.

File Description	Documents
Paste link for additional information	https://hislopcollege.ac.in/AQAR2020-21/3.4.1%20Extension%20activities.pdf
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

08

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community

and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

05

File Description	Documents
Reports of the event organized	View File
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

547

File Description	Documents
Report of the event	View File
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

25

File Description	Documents
e-copies of related Document	View File
Any additional information	**No File Uploaded**
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

06

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The focus of an academic institution is undoubtedly teaching and learning. So, to ensure there are adequate facilities available in the Institution, funds are obtained from various bodies like UGC and RUSA etc.

40 rooms including Classrooms and Seminar halls in the institution have Wifi/LAN facility and almost 50% have LCD/Smart boards. 31 Laboratories are well equipped to cater to the requirements of students of all streams. Some of the classrooms are large enough to accommodate students of departments having higher intake capacity. All the rooms are well equipped, properly ventilated and have adequate lights and fans. For optimum utilization, some of the

resources like computers and classrooms are shared across departments and some of the departments also run in two shifts. The infrastructure is also used beyond college hours to conduct various workshops, seminars, events, training programmes and courses. All the departments have either a desktop or a laptop for academic work.

Laboratories of the Institution are well equipped and maintained with multiple sets of apparatus for easy conduction of practicals. Institution has a big Library with reading room facility to accommodate around 250 students at one time. Other than the main library, the Departments with Postgraduate (PG) courses have Departmental Libraries to cater to the needs of PG students.

In the session 2020-21 Microsoft Teams was used for conduction of Online classes. Teachers were provided required equipments and space for smooth conduction of online classes.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://hislopcollege.ac.in/AQAR2020-21/4.1.1%20Infrastructure%20and%20Physical%20Facilities%20for%20Teaching-%20Learning.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

- **Playground**

The college has a playground which has a dimension of 100 meters length and 100 meters width. All the outdoor sports such as Football, Hockey, Volleyball, Kabaddi etc. are conducted on it.

- **Multipurpose Hall**

The college also has a multipurpose indoor hall which is 20 meters in length and 13 meters in width. The hall was established in 2013. Indoor sports such as Badminton, Table tennis, Carrom, Chess etc. are conducted smoothly in it. The hall is also used for conducting yoga classes, Zumba classes and meditation sessions. At any given time at least 50 students can take part in activities in the hall.

- **Gymnasium**

A well-equipped gymnasium is also operational in the college. The gymnasium was established in 2010. It is open for all the college students and for general public also. Different time slots have been issued for men and women. The gymnasium has qualified trainers for the required training. At least 25 students can easily workout in the gymnasium at any given point. Free weights along with stationary machines are available for the exercises.

- Shalom (Auditorium)

A well-designed auditorium "Shalom" fulfils all the requirements for all extra-curricular and co-curricular events. The auditorium has acoustics which elevates the quality of events. A fully equipped PA system with amplifier and cordless microphones is inbuilt in the auditorium. With an additional balcony the auditorium can accommodate almost 400 students seating.

- Proscenium and Quadrangle: An open to air quadrangle with a built-in stage provides space for bigger cultural events and shows. This facility can easily accommodate more than 1500 people.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://hislopcollege.ac.in/AQAR2020-21/4.1.2%20Sports%20and%20other%20facilities.pdf

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

40

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	https://hislopcollege.ac.in/AQAR2020-21/4.1.3%20Classroom%20and%20seminar%20halls%20with%20ICT.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

16.01182

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	**No File Uploaded**
Upload Details of budget allocation, excluding salary during the year (Data Template	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library is automated using Integrated Library Management System (ILMS)

Data requirement for year: Upload a description of library with,

• Name of ILMS software: LIbman – 2.02

Microsoft – MVC 5.0

Sql 2016

• Nature of automation (fully or partially): Partial

- **Version: 2.02**

- **Year of Automation: 2009**

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional Information	https://hislopcollege.ac.in/AQAR2020-21/4.2.1%20Library%20Management%20System.pdf

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	**A. Any 4 or more of the above**

File Description	Documents
Upload any additional information	[View File](#)
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	[View File](#)

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.14910

File Description	Documents
Any additional information	[View File](#)
Audited statements of accounts	[View File](#)
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	[View File](#)

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

0.44

File Description	Documents
Any additional information	**No File Uploaded**
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college regularly updates the IT facilities as per requirements. In the session 2020-21 the college purchased 105 new Computers, with 96 computers having the configuration of 10th Generation, i3, 4 GB Ram, 1 TB Hard-disk, 18.5'' Monitor, which were appropriately distributed amongst New Skill Development Lab, CMC Department, CS Department and other departments. 4 Benq Projectors were purchased during the session. Also 4 Digital Interactive Smart Boards were purchased during the session. The entire institute in wifi enabled. Apart from this all miscellaneous items related to IT infrastructure are purchased by the college from time to time.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://hislopcollege.ac.in/AQAR2020-21/4.3.1%20IT%20Facilities.pdf

4.3.2 - Number of Computers

338

File Description	Documents
Upload any additional information	View File
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution	**C.10 - 30MBPS**

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	[View File](#)

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

97.27995

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts	[View File](#)
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	[View File](#)

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Regular meetings of various constituted committees are held to plan the use of grants received, as per the requirements from time to time. The college ensures optimum allocation and utilization of available and generated resources for the upkeep and maintenance of various facilities.

Library

• A library budget is granted to all departments every academic session.

• The HODs submit the requirements of books which are duly approved by the Principal. The Library Committee meets periodically to review the needs of the library.

• To ensure return of books, 'no dues' from the library is mandatory

for students before appearing in exam.

• The proper account of visitors (students and staff) on daily basis is maintained.

• Other issues such as weeding out of old titles, schedule of issue/ return of books etc. are chalked out / resolved by the Library Committee.

• Departmental libraries are open for PG and PhD students of the department. Except for the reference books, other books can be issued by the students for a span of 15 days and a proper record of the same is maintained.

Laboratories

• Departments having laboratories maintains indexed stock registers for chemicals, glassware & instruments. Person in charge enters each new item in the stock register, which includes the name of each item, name of the company, bill number, price, quantity, etc. At the end of each session departments undergoes stock verification for both chemicals and instruments, which helps to run the laboratory very smoothly. Some department maintains issue slips while issuing chemicals and glassware to each laboratory others maintain a separate register. A Central Stock verification committee supervises the process overall.

A record of maintenance of instruments and equipment is maintained by lab technicians and supervised by HODs of the concerned departments.

• The calibration, repairing and maintenance of sophisticated lab equipment are done by the technicians of related vendors.

• The instruments and equipment used for experiments are annually cleaned and maintained by the concerned departments and record of maintenance is maintained by lab technicians and supervised by HODs of the concerned departments

• There is systematic disposal of waste of all types such as bio-degradable /chemical or e-waste.

Classrooms

• The College has a building committee for maintenance and upkeep of infrastructure. At the departmental level, HODs submit their

requirements to the Principal regarding classroom furniture and other necessities. The college development fund is utilized for maintenance and minor repair of furniture and other electrical equipment.

• Students are sensitized regarding cleanliness and motivated for energy conservation by careful use of electricity in classrooms. The maintenance and the cleaning of the classrooms and the laboratories are done with the efforts of the cleaning staff. There are technicians, masons, plumbers, carpenters deputed by management who ensure the maintenance of classrooms and related infrastructure.

Computers

• Computer maintenance through AMC is done regularly by the college staff and non-repairable systems are disposed off. Software and Hardware are periodically reviewed and upgraded as per requirement. The ICT Smart Class Rooms and the related systems are maintained with AMC of the corresponding service providers. The College website is maintained and updated regularly through AMC.

Sports Facilities

• The College has its own sports ground that is maintained and upgraded regularly with the help of ground staff and other agencies. The Basket Ball Court, Tennis Court, Gymnasium and Indoor facility is maintained by the ground staff.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://hislopcollege.ac.in/AQAR2020-21/4.4.2%20Systems%20and%20Procedures%20for%20maintenance.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

516

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

584

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	A. All of the above

File Description	Documents
Link to Institutional website	https://hislopcollege.ac.in/AQAR2020-21/5.1.3%20Capacity%20building%20and%20skills%20enhancement%20initiatives%20taken%20by%20the%20institution.pdf
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

990

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

990

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	**A. All of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

82

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

170

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	**No File Uploaded**
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

64

File Description	Documents
Upload supporting data for the same	View File
Any additional information	**No File Uploaded**
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

31

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The student representation ensures anactive participation of students in administrative and academic planning at allstages. In College Development Committee, along with Management, facultymembers

and Administrative staff, they too are equally responsible effectivemonitoring of the college administration to ensure overall development of thecollege. Student representation is ensured through following forums throughoutthe year:

1. IQAC: The internal quality assurance cell is the main bodyresponsible for planning and execution of various developmental programs forstudents and faculty members. Student representatives on the IQAC panel whoparticipate in the core meetings of IQAC and help to frame the Annual IQACcalendar as per the inputs from the Departments.

2. Mentoring Cell: Collegemaintains an active mentoring cell involving student mentors and teachermentors forming a close network of Teachers and Students who are responsible toensure disciplinary management, admission counselling, grooming of the freshbatches of the students and providing guidance in general. In the currentacademic year students of the mentoring cell played a pivotal role during thearrangements of Bicentennial Founders day celebrations which spanned over ayear.

3. College Representative (CR) and Class Representatives (ClR): Everyyear at the beginning of the session, class representatives are elected whothen unanimously elect one college representative. This circle of CR and ClR isresponsible for addressing student related grievances and planning the various

interdepartmental, collaborative activities.

4. Student societies: The Collegealso ensures student representation through platforms like Science Society,Commerce Society and Hislop Literary Society. These societies plan severalprograms related to their respective fields. These forums are mainlyresponsible for curricular and extracurricular programs of arts, science andcommerce students.

5. Apart from these forums students are involved in variouscells such as NSS, NCC, SCM who collectively plan and execute the societalactivities, extension and ISR activities of the college.

6. College inassociation with various student bodies organizes different programmes toobserve important days such as National Youth Day, Republic Day, IndependenceDay, 'Shramdaan' on Gandhi Jayanti, Samvidhaan Divas, Yoga Day, National VotersDay, National Mathematics Day, National Science Day, etc. in the collegecampus.

File Description	Documents
Paste link for additional information	[Nil](Nil)
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

77

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Hislop College Alumni Association Nagpur (HISCAAN) is a registered body under Societies Registration Act,1860. The executive members of Hislop College Alumni Association Nagpur meet on a regular basis for exchanging of ideas and also to discuss on list of programmes that needs to be executed for the betterment of the student community. A wide range of programme were conducted on the virtual platform for the benefit of the student community These included, webinars on 'Career Awareness in Paramedics', 'Career Opportunities in Sports Industry- a Sunrise sector', an Interactive Session regarding 'Winter Internship 2020', a Session on 'Student Life and Life Style Management' and a 'Training Module' on soft skills.

The members of Hislop College Alumni Association responded to COVID-19 pandemic, by supporting the administrative and non-teaching

staff of Hislop College. The alumni members joined hands to sponsor and provide hampers containing safety kits to around 200 members of the college who have been constantly operating, from their work place during these difficult times

"HOPE" is a sponsorship programme by Hislop College Alumni Association Nagpur. This year 104 students have been covered under the HOPE sponsorship. Each student received a scholarship grant of Rs Five Thousand only. Due to COVID-19 pandemic a conventional programme for cheque distribution was not possible. Accordingly, the sponsorship amounts were electronically transferred on May 21,2021 to the bank accounts of the student beneficiaries.

File Description	Documents
Paste link for additional information	https://hislopcollege.ac.in/alumni/
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)	A. ? 5Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision Statement:

To be a leading institution of higher education by integrating teaching, learning and research with community service and nation-building.

Mission Statement:

To shape globally competitive learners with knowledge, skills and values by creating a campus ecosystem with excellent infrastructure, talented human resources, technology-enhanced teaching and innovative practices.

Perspective/Strategic Plan:

The institution has a robust Perspective/Strategic Plan in place to help it develop in an efficient, well-thought-out and phased approach.

1. Application for grants from government and non-government sources.

2. Overall infrastructural extension of available area through grants and management contributions.

3. Renovations to revive the ageing infrastructure of the institution as college are recognized as special heritage by UGC.

4. Synchronous and non-synchronous use of ICT and other innovative means of teaching-learning and evaluations.

5. Introduction of new subjects/certificate courses/value added courses as per NEP 2020 at the different levels.

6. Application for more teaching/non-teaching posts from the competent authority (University and State Govt)

7. Application for new Post-Graduate Courses and research centres.

8. Collaborating with Research Institutes and NGOs.

9. Enlistment of funds, projects and scholarship through the alumni association and various stakeholders.

10. Set up of Capacity building centre for teaching/non-teaching and students.

11. Data required by the Govt. of Maharashtra and Parent University is provided regularly throughout the year.

Participation of the teachers:

Faculty members are given representation in various committees/cells and College Development Committee. Every year, the composition of different committees is changed to ensure a uniform exposure of duties for academic and professional development of faculty members. Following are the different committees which work at different levels: • Admission Committee • Discipline Committee • Research and Publication Cell • Research Advisory Board • Hislop Institute for

Social Action and Research (HISAR) • Women Studies and Development Cell • Training and Placement Cell • Alumni Association •Skill Development Cell • Entrepreneur Development Cell • Library Committee • Games and Sports Committee • Student Welfare and SQAC Committee • The Athenaeum (Hislop Cultural and Literary Forum) • Human Resource Development Cell • Human Rights and Equal Opportunity Cell • Attendance Monitoring Committee • Grievance Redressal Cell,NSS, Anti Ragging Cell etc.

File Description	Documents
Paste link for additional information	[Nil](Nil)
Upload any additional information	**No File Uploaded**

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The success of an institution is the result of the combined efforts of all who work towards attaining the vision of the institution. The Chairman of the Hislop Education Society, The Principal, The Vice Principals, The Heads of Departments, teaching and non-teaching staff, students and all the stakeholders have a significant role in the building of the institution. Their involvement and cooperation in implementing policies for academic and administrative affairs through various bodies and committees have contributed to the growth of the college.. The institution promotes decentralization as well as participative management at the strategic and functional levels. Strategic level: The Principal, the governing body, the College Development Committee and the IQAC are involved in defining policies and procedures, in devising guidelines as well as rules and regulations pertaining to admission, examination, discipline, grievance redressal, support services, finance, infrastructure etc. Functional level: Faculty members share knowledge among themselves, students and staff members while working for a committee. Functional decisions are implemented through the administrative staff, the teaching and the laboratory staff and the students. The institution has a mechanism of providing operational autonomy to various functionaries in order to ensure a decentralized system of governance. Principal Level: The principal is the member secretary of the governing body and chairperson of the IQAC. The Principal, in consultation with the College Development Committee, nominates different committees for planning and implementation of different

academic, student administration and related policies. All academic and operational policies are based on the unanimous decision of the governing body, College Development Committee and the IQAC Teaching Faculty level: Faculty members are given representation in various committees/cells and College Development Committee. Every year, the composition of different committees is changed to ensure a uniform exposure to duties for academic and professional development of faculty members. Non-teaching staff are represented in the governing body and IQAC. Suggestions of non-teaching staff are considered while framing policies or taking significant decisions.

File Description	Documents
Paste link for additional information	https://hislopcollege.ac.in/AQAR2020-21/6.1.2%20The%20effective%20leadership%20is%20visible%20in%20various%20institutional%20practices%20such%20as%20decentralization%20and%20participative%20management.pdf
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Financial assistance/grants received from various government and non-government institutions that were helpful in achieving the sustainable growth of the institution:

1. The college was accorded the Rashtriya Uchchatara Shikshya Abhiyan (RUSA) Grant of Rs. 2 crores for new construction, renovation and purchase of equipment in the year 2018. This entire sum, sanctioned in two instalments was significantly utilized in the construction of a G+1 building, extensive renovation of the already existing building and in the purchase of ICT equipments.
2. A grant of Rs.43.30 lacs from the UGC was successfully utilised in starting B.VOC course in tourism.
3. A grant of Rs. 40 lacs received from UGC was utilised for the extension of new floors in the existing girls hostel building.
4. The College management extend their supports towards the infrastructural development as and when required. The College management funded the equipments and learning resources for new PG programmes viz., M.Sc. in Mathematics and Physics and

UG program, BCA .

5. Alumni association supports students belonging to the economically weaker section through unique benevolent scheme called "HOPE"; The Total no of beneficiary of this scheme is 104.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://hislopcollege.ac.in/AQAR2020-21/6.2.1%20The%20institutional%20Strategic%20perspective%20plan%20is%20effectively%20deployed.pdf
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Board of Management: The Board of Management is the major executive body of the Institution and, as such, shall have all powers necessary to administer the Institution. The Board of Management (Hislop Education Society) is the apex body which is involved in framing the strategic plans, policies and decision making body in consultation with the college development committee of the Institution. The Board of Management of a college shall be responsible for the proper management of the affairs of the college and may exercise all such powers and discharge all such functions as may be necessary for the purpose.

Chairman and Secretary: The role of chairman is recognized as a primary leadership position. In performing the duties of the position, it is assumed that chairman will exercise considerable discretion while complying with college policies and procedures and operating within the limitations imposed by the availability of resources. Moderator, CNI Synod is the Chairman of Hislop Education Society, who along with the secretary appoints the principal to look into the day to day academic and administrative functioning of the institution.

College development committee: The College development committee is responsible for the operation of all aspects of the institution including its finance, human resource, educational and research functions and infrastructure arrangements. It can develops the

policies and deliberates on the Academic, financial and administrative initiatives for the future, which guides the institution to serve its stakeholders as per the mission statements of the institution. College development committee is constituted in accordance with University and government protocols.

Principal: The role of a principal is to provide strategic direction in the college. Principal looks into the standardization of curricula, assess teaching methods, monitor student progress and achievement, encourage parent involvement, revise policies and procedures, administer the budget, hire and evaluate staff and oversee facilities with the help of the senior faculty and vice principals who are delegated with roles and responsibilities.

IQAC: Hislop College aims at continuous enhancement and sustenance of quality in education. The Internal Quality Assurance Cell (IQAC) was constituted under the chairmanship of the Head of the Institution, for monitoring the quality parameters in the college. Every year, the college submits an Annual Quality Assurance Report to NAAC. The quality assurance provides confidence to the stakeholders for developing competent graduates in an efficient and effective way. Various cells organised student-centric programs in close association with IQAC.

Registrar: The Registrar is the Chief Administrative Officer of the college. He works directly under the control of the Principal.

1. Appointment and service rules:

Appointment of teaching and non-teaching staffs and service rules are as per Government of Maharashtra and RTM Nagpur University rules and regulation [The Maharashtra Civil Services (Conducts) Rule , 1979 updated upto 31st December 2016, Government Resolution No.: Misc-2018/C.R.56/18/UNI-1 and The Maharashtra Public University Act, 2016, https://www.dhepune.gov.in/mpua-2016]

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	https://hislopcollege.ac.in/AQAR2020-21/6.2.2%20Link%20to%20the%20Organogram.jpg
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user inter faces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Teaching staff:

1. Hislop College Employees Credit Cooperative Society Limited

2. Hislop Employee Scholarship Scheme- Fee Concession to the in-house staff for their wards

Non-teaching staff:

1. Hislop College Employees Credit Cooperative Society Limited

2. Hislop Employee Scholarship Scheme-Fee Concession to the in-house staff for their wards

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

8

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

1

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	View File
Upload any additional information	**No File Uploaded**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

16

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of teachers attending professional development programmes during the year (Data Template)	[View File](#)

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

For teaching staff: The annual PBAS of the teaching staff are submitted to college office after the end of the academic session. These submitted PBAS are assessed and reviewed by the PBAS review committee with reference to the guide lines provided by the UGC regarding Teaching-Learning & Evaluation, Co-curricular & Extension activities and Professional Development as well as Research & Academic Contribution. After the assessment of the PBAS of a staff member, scores are assigned to the staff member on the basis of these categories as prescribed by the UGC guidelines.

Outcome of PBAS review of Faculty:

- **Specific and measurable goals are set by the faculty for each academic session.**
- **Teachers are motivated to scale up their performance by setting higher goals annually commensurate to their success in the previous session**
- **Improvement in feedback mechanism on teacher's performance.**
- **Thorough PBAS scrutiny of staff further helps them in their career advancement through CAS placements.**

For non-teaching: Non-teaching staff are required to fill appraisal form issued by Govt of Maharashtra. It is verified by respective HOD/registrar and submitted to the principal for the approval and office perusal.

File Description	Documents
Paste link for additional information	<u>Nil</u>
Upload any additional information	<u>View File</u>

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Auditing is an important part of the functioning of Hislop College. From 2013 onwards, all the expenses made by the college and by its different units were audited by three different wings of the audit system viz., Internal Audit, Government Audit/ financial audit and the audit team deputed by the Accountant General (AG) of Maharashtra. All expenses such as of revenue nature are audited by the internal audit. Besides, any such expenditures involving payment from the grants received from the State Govt., RUSA and the UGC is audited by the internal audit, the Financial audit and the audit team deputed by AG of Maharashtra. Audit of accounts of Hislop College is also conducted by the Accountant General (AG) of Maharashtra from time to time and it is completed till 2021. The audit team deputed by the Accountant General of Maharashtra does the 'TEST CHECKING' of various types of accounts relating to the funds especially received from the State government, RUSA and University Grants Commission (UGC). The audit team deputed by the AG of Maharashtra also audits stock registers, Hislop College Library, audit of Works Expenses and all planned expenditure of the College. The Internal Audit of the college makes a thorough audit of the expenditures of the College. The Audit Department/ Audit Team works under the direct control and supervision of the Financial Advisor (Auditor) of the college. Audit objection, if any, is settled by the Finance Committee (FC).

File Description	Documents
Paste link for additional information	<u>Nil</u>
Upload any additional information	<u>View File</u>

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

00

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Mobilization of funds: Since it is Govt. aided college, the main sources of funds are student tution fees (aided course/ self finance courses) and Grant in aid from State Government as per budgetary allocations. For requirements in research, teaching learning resources and infrastructural augmentation, the college also mobilizes its resources through:

1. Funds from RUSA/UGC
2. College management
3. Alumni Association
4. Examination centre for UPSC etc. examination

Funds received from State government are spent on payment of salary of teaching and non-teaching staff of the college and other activities viz., purchase of chemicals, instruments etc. Budget is prepared keeping in mind developmental criteria of the college. College management sanctions different heads of expenditures in accordance with approval to various departments. The college utilizes its funds in a transparent manner. Grants received from UGC/RUSA are earmarked for various activities including academic development and infrastructure growth including expansion of girls' hostel. The budget is scrutinized and approved by the top management and college development committee.

Optimal utilization of resources:

1. The college promotes research and development involving the faculty at various levels. The faculty, who gets considerable grants for R&D /publish good quality international papers,

receives special commendation from the college authority.

2. Grants can be sanctioned to faculty to present research papers at National or International Conferences, depending on accessibility of funds and merit of the conference.

3. The optimal utilization is ensured through encouraging innovative teaching-learning practices. Appointment of qualified university approved adhoc teachers for self-financing courses enables the proper utilisation of available ICT resources as well as good quality project dissertations. The available physical infrastructure is optimally utilized beyond regular college hours, to conduct remedial classes, co-curricular activities/extra-curricular activities, Alumni meet, PTA etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC prepares, evaluates and recommends the following for approval by the college development committee and competent authority:

1. Annual Quality Assurance Report (AQAR)
2. Performance Based Appraisal System (PBAS) for Career Advancement Scheme (CAS)
3. Stakeholder's feedback
4. Key result area and enhancement of goal based Process Performance
5. New Programmes as per Govt. Policies
6. Holistic development of the students

Hislop College has institutionalized the following two quality initiatives of IQAC:

Systems for stakeholders participation and evalaution :

IQAC has institutionalised online examination, evaluation, ICT teaching-learning module and feedback systems for all the stakeholders involved. The students' feedback is collected in the

portal on any course to bring improvement in facuties teaching and strengthen it. The students' identity remains hidden from the teachers.Parents feedback is also collected to establish an open and harmonious relationship between the parents and the college staff expand the available infrastructure.Key results area is an adopted method conceptualised by IQAC to perform better with recognition and acknowledgement by the Management for goal-completion.

Integrating Co-Curricular, Extra-Curricular activities for holistic development of Students

IQAC has a persistent focus on intelligence quotient, emotional quotient and social quotient aiming at total personality development of the students.

Co-Curricular activities: To strengthen the classroom learning, departments are encouraged to take the activities (inside and outside of the classroom) to develop motivation for learning the curricular subject and express themselves freely. Annual Flower Show, Floriculture and Mushroom Culture by department of Botany, 'Psycho-galaxy' by department of Psychology, Nutritional Week by department of Biochemistry and training on Bee-Keeping are to be named as few. These activities stimulate students' experiences, understanding and leadership qualities leading to the benefits beyond student and parents' expectations.

Extra-Curricular activities: Activities which are component on non-academic curriculum conducted on or off college premises by various cells and committees of the college in order to develop various facets of the personality. Social activities by NSS, HISAR, Womens' Development cell, Cultural and Literary Forum (Athenaeum, Library committee), Physical Activities by Games and Sports Committee, Craft activities by Entrepreneur Development Cell, Environmental activities by Environmental Cells, Patriotic activities by Student Christian Movement etc. markedly enhanced social interaction, leadership, and healthy recreation, self-disciplined and self confidence among the students.

This strategies and processes prepare students for active life in a democracy, understanding power of unity or teamwork, social co-operation, qualities like leadership, honesty, and sportsmanship.

File Description	Documents
Paste link for additional information	[Nil](Nil)
Upload any additional information	**No File Uploaded**

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Institutional reviews: The IQAC continuously reviews and takes steps to advance the quality of the teaching-learning process. The Academic Calendar is prepared in advance, displayed and circulated in the college and firmly adhered. Examination and admission academic calendar are maintained as per affiliating university. All newly admitted students have to compulsorily attend the Orientation Programme, in which they are made aware of the curriculum/extra-curricular aspects as well as uniqueness of the institution. Continuous feedback mechanism is properly analyzed and shared with the Principal, HODs and individual faculty members.

Implementation of teaching learning reforms: The teaching-learning processes are reviewed, and improvements implemented, based on the IQAC recommendations. The major initiatives taken in the last year include the following:

1. **Automation of new Admission software and online fee payment**
2. **Online Examination Processes**
3. **Introduction of online teaching in MS team and Google Meet platforms. Teachers were trained to use MS team interface. Google Classroom was successfully used for the uploading of study materials, conduct of unit test etc.**
4. **Curriculum Development in many subjects through introduction of new certificate courses/add-on/value added courses**
5. **Introduction of modern ICT technology and development of E-contents in College website for easy access to the students**
6. **Introduction of B.Voc. programme in Tourism**
7. **Introduction new PG programmes viz., M.Sc. in Mathematics and Physics and one UG program, BCA .**
8. **Green initiatives in Campus – tree plantation, ban on non recyclable plastic, solar power,LED lights etc.**
9. **Application for new research centres**

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	**No File Uploaded**

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	**C. Any 2 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	https://hislopcollege.ac.in/AQAR2020-21/6.5.3%20Quality%20assurance%20initiatives%20of%20the%20institution.pdf
Upload e-copies of the accreditations and certifications	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

College is sensitive towards various needs of the women on campus. It focuses on safety and security through all round security services, CCTV cameras at prominent locations, Common Rooms, separate washrooms, separate parking facility, counselling services, girls' hostel, NCC Girl's wing, etc. College through various cells and forums organizes activities to bring about a gender sensitivity amongst the students. This year due to the Pandemic all the events were organized online.

1. Webinar on 'Power to Women'-26/08/2020

47 students benefitted and learnt strategies for empowering women.

2. Webinar on "Understanding Gender: Looking beyond He/She"-08/12/2020

Aimed to being more gender responsive, stop being judgmental based on experience or anecdotal evidence. 105 students participated in the session.

3. Webinar on "Unknot yourself before you tie the knot: Premarital Counseling and Women Empowerment"- 08/03/2021

Dr. Manjusha Kanade, spoke on women empowerment, transition phases in women's life and importance of premarital counseling to 86 participants.

4. Interactive activity on Gender Sensitization 'Lister to Her'-13/05/2021

Interactive session to create sensitization amongst students on importance of listening to the concerns of women in our lives. 40 students participated.

5. Online Session "Towards better Adolescent Reproductive Health"-8/02/2021

The speaker Dr. Rajasi Sengupta, Consultant Obstetrician & Gynecologist explained all the aspects of reproductive health system including changes in body during puberty mentally and physically.112 students participated in the event.

6. International Women's Day- 08/03/2021

Activities like dancing, singing, etc. were organised with an objective to develop gender sensitivity amongst the youth. 30 students participated.

File Description	Documents
Annual gender sensitization action plan	https://hislopcollege.ac.in/AQAR2020-21/7.1.1%20Annual%20gender%20sensitization%20action%20plan.pdf
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://hislopcollege.ac.in/AQAR2020-21/7.1.1%20Specific%20facilities%20provided%20for%20Women%20on%20Campus%20with%20Photos.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	**A. 4 or All of the above**

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	**No File Uploaded**

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The institute has a basic waste management strategy of 5R's: Refuse, Reduce, Reuse, Re-purpose and Recycle. Focus is to encourage stakeholder on campus to Refuse the use of non-recyclable articles, Reduce the amount of waste generated, Reuse everything to its maximum after proper segregation and cleaning and retaining things which can be Recycled and handed over to appropriate agencies.

- **Solid waste management**

Utmost care in the disposal of biological and hazardous wastes produced during the laboratory sessions. Many of the practical and research work involves pathogenic microbes and mutagenic reagents. These wastes are pretreated as per the safety guidelines before the final disposal to prevent any accidental breakout of diseases and adversities.

The major solid waste generated in the labs is the used culture medium containing agar. Strict instructions are given to students about its disposal. It is disinfected with a disinfectant like Lysol, autoclaved to kill and destroy microorganisms before disposal. The other solid waste generated during molecular biology practical is agarose gels containing trace amounts of ethidium bromide, which is a hazardous chemical. These are handled with gloves, packed in plastic bags and disposed off.

- Liquid waste management

Liquid waste in the form of microbial liquid cultures is disinfected by contacting with Lysol, autoclaved and disposed. Liquids containing ethidium bromide and other hazardous chemicals are disposed off in the drains.

- Biomedical waste management

The Microbiology and biotechnology wastes (Blood bags, Laboratory cultures, stocks or specimens of micro - organisms, live or attenuated vaccines, animal cell cultures used in research, dishes and devices used for cultures) from the laboratories are disinfected and discarded after autoclaving or incineration to destroy pathogens. The sanitary napkins are incinerated at the facility in the girl's common room before being disposed.

- E-waste management

The e-waste generated as a result of the article being discarded after the end of its life cycle. E-waste in form of computers, its parts, monitors, compact discs (CDs)/digital compact discs (DVDs), printers, scanners, copiers, calculators, battery cells etc. are handed to a vendor.

- Waste recycling system

The college has adopted Vermicompost technique to recycle all the garden waste, waste from the kitchen of hostel and canteen, the litter and other degradable college wastes. This is a natural process of composting by the use of earthworms. The process is hastened by the use of cow dung that helps to transform it into rich organic manure. This process takes about 2 months. It is also very essential for the floriculture unit. The compost thus formed nurtures around 20,000 plants grown in the floriculture unit. The

students are trained on the Vermicomposting technique and preparation of biopesticide with Trichoderma formulation.

- Hazardous chemicals and radioactive waste management

No classified hazardous waste is generated in the campus. The laboratory wastes in the laboratory are classified into three category, solid chemicals, broken glassware used for during experiment and used solvents. Separate containers for are used to dispose the solvents, solid chemicaland broken glassware.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	C. Any 2 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Hislop College has always been at the forefront in sensitizing the students to the cultural, regional, linguistic communal and socioeconomic diversities of the state and the nation. Named after the visionary Rev. Stephen Hislop, who was an iconic educationist and a keen geologist. Rev. Stephen Hislop was a torch bearer in providing quality education accessible to the people of the region, including tribal and marginalized communities. The College since its inception in 1883 believes in an inclusive and harmonious society.

The staff recruitment and selection are done in a transparent manner and importance is given to the candidate's caliber and capabilities instead of their social background.

Students' admissions are also done on the basis of their merit irrespective of their socio-economic background.

Student Support is provided by creating awareness and providing them with assistance to avail government and institutional scholarships.

College is also sensitive towards the various financial backgrounds of the students and staff. Financial assistance is provided through various welfare schemes like Rev. Stephen Hislop Christian Students Scholarship, Hislop Employee Scholarship Scheme, Khelo Hislop Padho Hislop for sports students, HOPE Scholarship and Fee Installment facilities.

The HISCAAN, Alumni Association of the college also comes together in providing equal opportunities to all students and support in the ISR activities.

College also motivates all the staff to come together to help each other in times of crisis by contributing and providing financial support towards any contingencies.

College through the Hislop College Employees' Co-operative Credit Society takes care of the financial requirement of its employees effectively, efficiently and with utmost transparency. The HCECCS provides financial assistance to its members irrespective of their professional and social background up to rupees 25 lakhs. It also ensures that all its members are insured. Death Relief fund and Insurance claim is given to the family of the deceased employee immediately.

Staff also as per the need and requirement makes Contribution for PM/CM fund.

As part of Institutional Social Responsibility, college runs HISAR Project at Bhandewadi Slum. It helps in imparting skill-based Training to the women of the slum. Awareness about Hygiene and Health; Education to the children, Counselling & Rehabilitation towards incidents of Domestic Violence and Alcohol abuse.

The College always encourages the students to organize and participate in different programmes to sensitize them towards cultural, regional, linguistic, communal and socio-economic diversities. Representation of Indian culture is done through various cultural events in which students participate and dress up in traditional dress competition and fashion show. This helps students get acquainted with the different culture of our nation and help to develop the tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities. This also creates the inclusive environment in the college and society.

College organizes Republic Day, Independence Day, Constitution Day, Human Rights Day and various important days to develop the sense of Equality and fraternity amongst the community.

College is also dedicated towards developing students as Gender champions so that they act as catalysts to bring the change in the society at large. This sensitization is carried through various gender sensitization events and programs on inclusion and acceptance of all gender as well as individual gender preferences.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	**No File Uploaded**

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

`As part of Institutional Social Responsibility, the institution strives to inculcate the values amongst the staff and students towards making them responsible citizens of the country. The college is also dedicated towards sensitizing the stakeholders and making them responsible towards a greener planet.

- HISAR (Hislop Institute for Social Action & Research)

HISAR Project at Pandhrabodi Slum is an ongoing project that helps in imparting skill-based Training towards sewing women of the slum with an objective to empower them. Help them towards maintaining an overall cleanliness of the slum. Make them aware about Hygiene and Health, provide education to the children, Provide counselling and Rehabilitation support towards incidents of Domestic Violence and Alcohol abuse.

Celebration of National Days like

- Republic Day and Independence Day
- Constitution day

- Voter's day
- Activities on Responsibilities and Ethics in Research
- Environmental awareness
- Blood Donation
- Road Safety Rally & Street Play
- Cleanliness/Plantation drive
- Gender Sensitization Programmes
- Human Rights and Equal Opportunity
- Contribution towards National Disasters
- Plastic Free Campus

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://hislopcollege.ac.in/AQAR2020-21/7.1.9%20Details%20of%20activities%20that%20inculcate%20constitutional%20values.pdf
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff   4. Annual awareness programmes on Code of Conduct are organized

A. All of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Institution celebrates/ organizes national and international commemorative days, events and festivals. National festivals play an important role in planting seed of Nationalism and Patriotism among people of India. Our institution celebrates these events with great enthusiasm to commemorate the ideology of nationalism and to pay tribute to our great National Leaders. College also remembers and makes students aware about the contribution of renowned scientists, social reformers and researchers in the field of technological and social development.

The college also organizes these important days to spread awareness on environmental and social issues. like The Faculty, Staff and Students of the institution all come together through various departments and cells to celebrate these occasions and spread the message of Unity, Peace, Love and Happiness throughout. In the session 2020-2021 the college celebrated/organized the following days/events:

- Independence Day
- Republic Day
- Birth Anniversary of Mahatma Gandhi
- Wildlife Week-2020
- Constitution Day
- Birth Anniversary of Savitribai Phule
- Birth Anniversary of Netaji Subhash Chandra Bose
- National Voter's Day
- Celebration of Chhatrapati Shivaji Maharaj Jayanti
- World Water Day
- International Yoga Day
- Commemoration birth anniversary of Dr. Salim Ali
- World Bee Day
- International Day for Biological Diversity
- World Environment Day
- World Ocean Day
- Doctor's Day
- International Youth Day
- International Women's Day
- World Science Day
- Wetland Conservation Week
- National Science Day
- World Cancer Day
- Janaki Ammal Memorial Lecture; commemorating the great botanist's death anniversary
- Wetland Conservation
- International Human Rights Day
- Mental Health Day
- National Sanskrit Din
- National Statistics Day
- International Statistics day
- International Day of Persons with Disability

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	[View File](#)
Geo tagged photographs of some of the events	[View File](#)
Any other relevant information	**No File Uploaded**

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

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Institutional Best Practices

Best Practice 1

Title of the

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Objectives the

   •  Reading and understanding scientific research paper/article
   •  Presentation and discussion of research articles



The Context

This year being a pandemic year, the students did not get a chance
to do in-house projects and hone their research skills, an important
part of Biotechnology. Hence an online research paper reading
workshop was organized where students get a chance to interact with
each other and noted scientists.



The Practice

Online learning programme organised by the department in association
withDr. Anil Kumar Challa, University of Albama, Birmingham, and Dr.
Reddy's Life Sciences, Hyderabad for research paper reading and
discussion
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Evidence of

A few students like Hemant Gabhane, Nidhi Makwana and Srushti Chipde attended every session and are now confident and ready to mentor the Samyojana 2020-21 Session. This practice has helped introvert students to come out of their shells and communicate and help each other.

Problems Encountered and Resources

The online platform for Samyojana was provided by Dr. Anil Kumar Challa, University of Albama, Birmingham and the research articles were obtained from platform called "Perusall". The Sessions were held every Saturday from 7:30 pm to 9:30 pm. Samyojana started with fifteen students but a few students dropped out due to lack of time and consistent efforts required in reading and presenting papers.

Best Practice 2

Title of the Practice

Stingless Bee Rescue, Rehabilitation, Rehoming and Rearing

Objective of the Practice

- To rescue the stingless bee colony from the log at saw mills in and around Nagpur.
- Boxing (wooden box/hollow trunk of bamboo) of rescued bee and safe relocation to a place with better foraging to research on optimum box designs
- Domestication of these bees, for the production of bee products viz. honey, pollen and propolis.
- To encourage farmers to adopt stingless bee boxes for crop pollination and bee products.

The Context

Deforestation, the indiscriminate use of pesticides, and climate

change have led to the precipitous decline of stingless bee populations worldwide. The conservation of these bees is critically important not only for the survival of the species, but also for the ecosystems they support. Agriculture industry is affected a lot due to the reduction in number of pollinators. Stingless bees being one of the important native pollinators around the agricultural fields, their conservation is the prerequisite of the time. The stingless bees perform buzz pollination, which is beneficial for cross-pollination, setting larger and more abundant fruit in tomatoes, brinjals, guavas, etc. Encouraging stingless bees on farms by protecting and enhancing their habitat will result in free, sustainable pollination with superior yields.

The Practice

The practice of Conservation of Stingless bees involves rescuing the bees from the site of habitat destruction, providing them new place to live and further rehabilitate them to place with better foraging habitat.

The first step of the practice is to obtain a stingless bee colony. One option is to search for wild colonies in trees that are to be fallen for road development, remodelling purpose in the city or any other reason and the second option is to regularly visit saw mills in search of nest in log. Once the trees with stingless bee colony that are to be cut down or are already cut are identified, the first step is completed. The next step is to extract the colony from the tree and ensure its successful transfer. The tree log is cut with extreme care so that no damage is done to the colony. The colony is then opened up. Firstly, the brood is transferred to the wooden box designed for rearing of stingless bees. Care is taken to keep the brood intact. After the brood is transferred, the log is checked for stored honey and pollen pots. The honey and pollen pots are extracted without breaking them and transferred to the box. For the present study the box is with Palas (Butea monosperma) wood to help maintain the temperature. The size and shape are such that it provides adequate space of for the colony to grow further but we are still working for optimum box design.

The colony is checked for any predators, that might enter during the colony transfer. After the extraction process is completed, the box is sealed using a transparency sheet to check the growth of the colony. All opening except the entrance is sealed so that no other insects or animals can enter the box. The lid of the box is closed. The box is kept at the place of extraction till the sunsets and is

shifted to college. During shifting the entrance is closed so that no bees come out. In the college, the entrance is opened and stingless bee colony is kept under observation for a week. Once the colony is stabilized, the boxes are distributed to farmers to place it in their farms for pollination services.

This practice has helped a Ph.D. scholar to take Stingless bee biology as a Ph.D. topic. Many graduates and post graduate students are trained in the biology, behavior and rearing of stingless bees. The students understand the diversity and need for the conservation of the bees

Evidence of Success

This initiative of Department of Zoology has led to the rescue of about 50 stingless bee colonies till date. Out of the 50 rescued colonies, about 78% of the colonies are working well. The rescued and established colonies are being reared at the Botanical Garden of Hislop College, Raj Bhavan, Nagpur, BNHS Centre, Bhisi, Chandrapur, Aura Park, Kathalbodi, Bazargaon, Nagpur, Grace Farms, Mahurzari, Nagpur and at farm of Mr. Yugesh Girepunje, Kulpa, Lanji, Madhya Pradesh.

This practice of rescue and conservation of the stingless bees has been presented at International conference- WILDCON-2020, where it was appreciated and won 2nd prize as well.

Problems Encountered and Resources Required

The major problem encountered was the pandemic as the students were not allowed to be on field and continue the rescue of the stingless bees. The rescue and rehoming of the bees was hindered and slowed down as normal movement of the people is restricted.

    o

The practice can also be adopted by other institutes and stakeholders in conservation and Beekeeping. The Department of Zoology, Hislop College, Nagpur is open to provide free training to the staff, students of such institute/stakeholders in searching for the stingless colonies, its extraction and rescue. We are also ready to provide optimum wooden boxes design for domestication of stingless beekeeping and provide local floral data suitable stingless bee.

Any other information

The department have also connected with the Gondi tribe, from Gondia district of Maharashtra and have trained them to obtain honey from the stingless bees from forest without cutting the trees. The tribals are also trained to rear these bees in boxes so that they do not need to move to forest in search of honey. The honey can be extracted from the reared bee boxes. These boxes are placed at their homes and farmlands for pollination purpose.

File Description	Documents
Best practices in the Institutional website	https://hislopcollege.ac.in/AQAR2020-21/7.2.1%20Best%20Practices.pdf
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Hislop college started the journey of providing education in central India with a modest beginning as a school in the year 1883 by a young Scottish evangelist Rev. Stephan Hislop. Hislop college continues with vision and the legacy of its founders to provide quality higher education to the local community irrespective of their religious or economical background and strives to instil good human values, honesty, dedication and good sense of social responsibility. Being a multi faculty, multi lingual and co-education college, it provides to its students ample opportunities to interact and grow together not only in academic but in sports, cultural and other extra-curricular activities organised through different bodies and cells.

A significant number of students admitted to the college from open category belong weaker financial background. Amongst these, a good number of students are not eligible for Government free ship and scholarship. College takes the responsibility of supporting such needy students by providing them financial assistance. In the year 2020-21, college through its welfare schemes like Rev. Stephen Hislop Christian Students Scholarship, Hislop Employee Scholarship

Scheme, Khelo Hislop Padho Hislop has supported 480 students by providing financial assistance of Rs. 8,10,281/-.

The Alumni Association of the college is well connected and contributes by providing monetary as well as non-monetary support. The evidence of success is HOPE, the student scholarship programme which helps the students to continue their education with financial difficulties.In the year 2020-21, HOPE supported 104 such students by providing an assistance of Rs. 5,20,000/-. The data of students of the successive years have shown a good academic progress.

College gives equal importance to sports, physical & mental fitness. To promote the same amongst the youth of the city, college has been organizing Rev. Stephan Hislop Football tournament in the name of its founder since last 21 years.

College believes in Gender Equity. Every year the student's executive body of WSDC is chosen by the committee members and the installed office bearers are designated as the 'Gender Champions' of the college. The vision is that the Gender Champions are envisaged as responsible leaders who facilitate an enabling environment within the college where all students irrespective of their gender are treated with dignity and respect. The Gender Champions help to strengthen the potential of the young people to advocate for gender equality and monitor progress towards gender justice.

The Mentor-Mentee system of the college is a success story in itself since last 12 years. The teachers and student mentors take care of the mentee's scholastic and emotional needs and support them. This practice is of enormous help to the students both academically and in managing their personal lives. Over the past year, the academic performance of the students has improved, they have obtained greater skills for overcoming personal problems and hurdles thereby enjoying a better physical and mental health as well as academic progress.

College through the Hislop College Employees' Co-operative Credit Society takes care of the financial requirement of its employees effectively, efficiently and with utmost transparency. The HCECCS provides financial assistance to its members irrespective of their professional and social background up to rupees25 lakhs. It also ensures that all its members are insured. Death Relief fund and Insurance claim is given to the family of the deceased employee immediately.

College has been creating environment consciousness through various initiatives. The Annual Flower Show of the college, since last 17

years has been attracting tremendous footfalls from the city showcasing 20,000 flowers and plants which are grown in the campus. The 'Papillion' is another such initiative to create the environment sensitivity among the young minds through various competitions during the flower show.

The distinctiveness of institution fulfilling the vision, priority and thrust of the institution is given to conduct various programmes and workshops to cater to the holistic development, soft skills and enhancing technical excellence of its students.

This institution continues being a platform for the local community people and has been a milestone in the development of the employees and students for a period of 139 years.

File Description	Documents
Appropriate web in the Institutional website	[View File](#)
Any other relevant information	**No File Uploaded**

7.3.2 - Plan of action for the next academic year

Curriculum

• To open new courses like Journalism and Mass Communication at UG Level

• To start new PG courses like M.Sc. Computer Science and other courses for job proficiency

• To initiate Spoken English, foreign language and other skill based courses

Teaching-Learning & Evaluation

To strike a balance between the already institutionalized offline modes and the recently augmented online ICTs to enhance the teaching learning experience and put thrust on the attainment of outcomes. This is in the wake of re-opening of online teaching, post COVID.

To use the e-learning inventories generated over the COVID period to deliver remote, self-paced learning opportunities and maximize the outreach.

To develop faculty wise conceptual evaluation strategies for

methodical assessment of attainment of learning outcomes through online teaching and ensure better assimilation of concepts. Conceptual evaluation has been taken up as a project to enhance student engagement and overcome the common struggles of declining attention span and retainment observed on the online mode.

Research & Extension

- To promote ethical research culture among its faculty members and students
- To encourage increased participation by staff and students for publication in the college journal "HISLOPIA" and college magazine "THE HISLOPIAN"
- To promote publication of Research findings in peer reviewed International and National UGC care listed journals
- To organise inter-disciplinary International/National level Seminars/Conference
- To strengthen existing linkage and explore possible new International & National linkages
- To encourage faculty members to apply for Research projects

Infrastructure

- To expand the existing Internet and Networking facilities
- To augment the college Central library
- To enhance the e-library facilities available with the college
- To add more number of computer for use by students

Learning Resource

- To encourage faculty members to prepare additional ICT modules to facilitate student learning
- Extension of library facility with special attention of e-information resource
- To strengthen departmental libraries

Student Progression

- To focus on special coaching to students for Competitive Examinations
- To organise Workshop/Seminar for Civil services (State services, Defence Services, Combined Service Examination)
- To focus more on placement drives under T&P cell

- To continue organising Seminars/Workshop through E. D. Cell

Organisation & Management

- To engage with stake holders to improve strategies
- To plan and devise strategies for resource generation
- To budget and optimize resource mobilization
- To organize additional programmes keeping focus on Faculty Development

Innovative Practices

- Effective switching from Offline to Online mode of Teaching-Learning during pandemic
- Successful and effective Mentor-Mentees Programme
- Research projects at undergraduate level
- Psychology Counselling throughout COVID-19 pandemic & facilitation of Academic Counselling
- Parent-Teacher Association
- Online Students' Feedback on TL & E and Infrastructure
- Teachers' Performance Appraisal

Institutional Commitment towards Community

- Promote active participation of Student Christian Movement in various programmes
- Encourage active participation in Community Service and Awareness programme through NSS and NCC
- Stimulate Community Service and activities as part of Institutional Social Responsibility (ISR) through HISAR and HCECCS
- To assist government and local bodies in various participative and social projects