ANNUAL QUALITY ASSURANCE REPORT (AQAR)

OF

THE INTERNAL QUALITY ASSURANCE CELL (IQAC)

For the Session 2017-18

HISLOP COLLEGE,

TEMPLE ROAD, CIVIL LINES

NAGPUR

440001

MAHARASHTRA

The Annual Quality Assurance Report (AQAR) of the IQAC For the session 2017-18

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC.

Part – A

1. Details of the Institution

1.1 Name of the Institution	HISLOP COLLEGE
1.2 Address Line 1	TEMPLE ROAD
Address Line 2	CIVIL LINES
City/Town	NAGPUR
State	MAHARASHTRA
Pin Code	440001
Institution e-mail address	principal@hislopcollege.ac.in
Contact No.	0712-2532004
Name of the Head of the Institution: **Tel. No. with STD Code:**	Dr(Ms.). Dipti R. Christian

0712-2532004

Mobile: 09850356339

Name of the IQAC Co-ordinator: Dr. Prantik Banerjee

Mobile: 09561003615

IQAC e-mail address: hislopiqac@gmail.com

*1.3 **NAAC Track ID** (For ex. MHCOGN 18879)* MHCOGN09487

 1.4 NAAC Executive Committee No. & Date: EC (SC)/17/A&A/553 dated 16-09-2016

1.5 Website address: www.hislopcollege.ac.in

Web-link of the AQAR:

1.6 Accreditation Details

Sr. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle	B++		2004	5 years
2	2nd Cycle	A	3.15	28.03.2010	5 years
3	3rd Cycle	A	3.31	16.09.2016	5 years
4	4th Cycle				
1.7 Date of Establishment of IQAC				01/07/2004	
1.8 AQAR for the year (for example 2010-11)				2017-18	

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC

1. AQAR 2010-11 submitted to NAAC on 30 / 06 / 2012 (DD/MM/YYYY)
2. AQAR 2011-12 submitted to NAAC on September 2012 (DD/MM/YYYY)
3. AQAR 2012-13 submitted to NAAC on 26 / 09 / 2013 (DD/MM/YYYY)
4. AQAR 2013-14 submitted to NAAC on 16 / 09 / 2014 (DD/MM/YYYY)
5. AQAR 2014-15 submitted to NAAC on 01 / 08 / 2015 (DD/MM/YYYY)
6. AQAR 2015-16 submitted to NAAC on 27 / 04 / 2017 (DD/MM/YYYY)
7. AQAR 2016-17 submitted to NAAC on 12/ 10 / 2017 (DD/MM/YYYY)

1.10 Institutional Status

University	State	[ ]	Central	[ ]	Deemed	[ ]	Private	[ ]

Affiliated College	Yes	[√]	No	[ ]
Constituent College	Yes	[ ]	No	[ ]
Autonomous college of UGC	Yes	[ ]	No	[ ]
Regulatory Agency approved Institution (eg. AICTE, BCI, MCI, PCI, NCI)	Yes	[ ]	No	[ ]

Type of Institution

Co-education	[√]	Men	[ ]	Women	[ ]
Urban	[√]	Rural	[ ]	Tribal	[ ]
Financial Status	[ ]	Grant-in-aid	[√]	UGC -2 (f)	[√]	UGC 12 B	[√]

1.11 Type of Faculty/Programme

| Arts | ✓ | Science | ✓ | Commerce | ✓ | Law | | PEI (Phys Edu) | |

| TEI (Edu) | | Engineering | | Health Science | | Management | |

Others (Specify) Not Applicable

1.12 Name of the Affiliating University (*for the Colleges)*
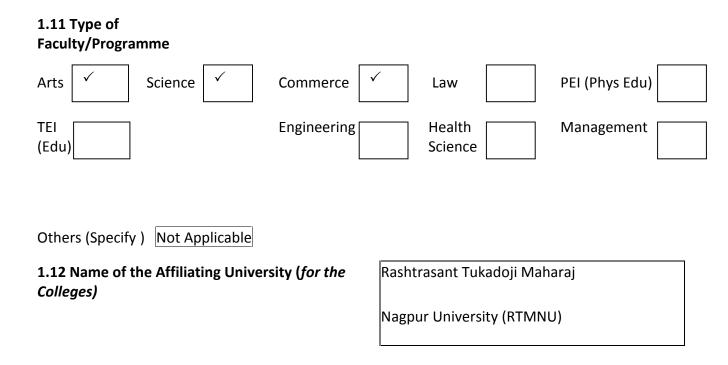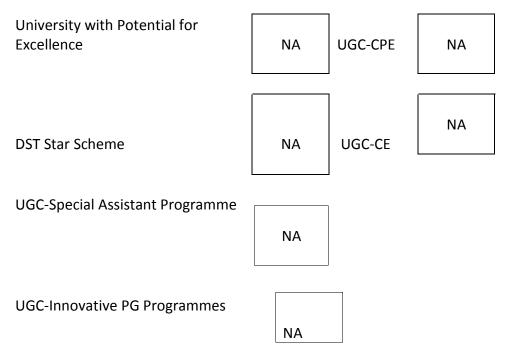
Rashtrasant Tukadoji Maharaj

Nagpur University (RTMNU)

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc : NA

Autonomy by State/Central Govt. / University

University with Potential for Excellence   NA   UGC-CPE   NA

DST Star Scheme   NA   UGC-CE   NA

UGC-Special Assistant Programme   NA

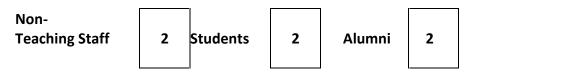UGC-Innovative PG Programmes   NA

UGC-COP Programmes

Any other, specify

- Special Grant: Heritage status grant of 79.43 lacs by UGC on 22July, 2015
- Certificate Programmes: Nagpur University assisted Short Term Courses.
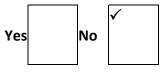
2. IQAC Composition and Activities

2.1No. of Teachers : **11**

2.2No. of Administrative/Technical staff: **01**

2.3No. of students: **03**

2.4No. of Management representatives: **01**

2.5No. of Alumni**: 01**

2.6 No. of any other stakeholder and community representatives **: 01**

2.7 No. of Employers/ Industrialists: **01**

2.8No. of other External Experts**: 01**

2.9Total No. of members**: 20**

2.10 No. of IQAC meetings held : **16**

Faculty: 10

Non-Teaching Staff	2	**Students**	2	**Alumni**	2

2.12 Has IQAC received any funding from UGC during the year?   **Yes** [ ]   **No** [✓]

Seed money amount of Rs. 3,00,000/- received during 2013-14

(Under the UGC XII plan scheme of Establishment and Monitoring of IQAC-) The money is being used for 4 consecutive years

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total No.-   National - 2
20 International- **Nil**   -State-   3   -Institution Level   15
(ii)Themes

National

- UGC Sponsored National Seminar on Natural Heritage and Biodiversity (National)
- UGC Sponsored National Conference on Indian Heritage in Chemistry (National)

State

- Conclave on Higher Education (State)
- Teachers' Training Programme: Interpreting History through Archaeology by Undertaking the Glory of the Past (State)
- One Day Teachers' Training Programme: Traditional Sports and Games: An Intangible Cultural Heritage (State)

Institution

- One Day Workshop "Record Managemen and Modi Script Introduction"
- Life skills based workshop held by Alumni Association
- Theatre workshop held by Hislop Centre for Performing Arts(HCPA)
- A symposium on "Understanding our Times" was held by HCPA in collaboration with Dakshinayan
- A workshop on Business English Certificate was held by Hislop Competitive and Aptitude Management Programme (CAMP)
- Workshop on soil ecology was organized by Hislop Environment Cell in collaboration with Soil Bio Index Lab
- A students' seminar on "My Role in Upholding Human Rights and Creating a Human Rights Culture" was organized by the Human Rights and Equal Opportunities Cell.
- Workshop on How to Overcome Failure at Different Stages" was organized by Students Quality Assurance Cell
- One day workshop on Work Skills "WOW 2017-18" was conducted by Training and Placement Cell.
- A workshop on Personal Development was conducted by Women's Studies and Development Centre.
- 2 day students' workshop in collaboration with Make Intern and Spring Fest, IIT Kharagpur was organized by the Department of Botany
- Workshop on Securities and Exchange Board of India (SEBI) was organized by the Department of Commerce
- Seminar on National Stock Exchange (NSE), Mumbai was organized by the Department of Commerce

- Workshop on Research Methodology organized by the Department of Commerce
- Students' Seminar on Indo- Chian Border Dispute- Panel Discussion on Current Affairs was organized by Department of Political Science

2.14 Significant Activities and contribution made by IQAC

The following significant activities were implemented by IQAC in its continual efforts to bring about quality improvement in all aspects of the college ecosystem:

1. **Augmentation of Add-on Courses**
   - IQAC has been instrumental in increasing the number of add-on certificate courses each year.
   - Introduced 10 courses including 2 M.A run by IGNOU.
   - Dept. of Botany is running 2 certificate courses under Jeevan Shiksha Abhiyan of Nagpur University for 2018-19
   - As part of National Program for Technology Enhanced Learning (NPTEL), 12 courses have been successfully conducted..
   - Collaborated with IIT, Powai and conducted *Spoken Tutorial Open Online Programme*
   - Certificate Course in Heritage Studies were continued.

2. **Feedback System has been formalized:**
   - Student online feedback system on teacher performance started on a pilot basis in 2015-16 has now been fully implemented.
   - System may be introduced on one-to-one teacher evaluation based on feedback (by Principal and VPs)
   - KRA and PBAS as instruments of teacher appraisal to be continued.

Outcome:

1. ·Open, transparent and accessible system available to students to give feedback.
2. ·Digital record of feedback.
3. ·Quick implementation of steps and measures as follow-up to student suggestions.

3. Monitoring of the Teaching Learning Process:

IQAC monitored the conduct of bridge courses and remedial classes by the departments. Subject teachers were asked to keep proper record of the syllabus designed, student attendance, etc.

Outcome:
1. Hislop College students got 22 University Merit positions in the year 2017-18.
2. 12 students cleared the NET/SET Exams.

4. **Efforts to Improve Teacher Quality** :

- 3 day Faculty Induction Programme was conducted for newly appointed teachers.
- Capacity-building workshops were also organized.
- **16** of our faculty members have been awarded Ph.D. degree.
- 80% of permanent faculty are doctorate.

5. **Resource Mobilization for Research:**

- 6 MRPs sanctioned by UGC in 2016-17 are going on.

6. **Efforts to make the Campus Environment Friendly:**

- Installed solar panels for environment friendly campus.
- Tree plantation drives were held in the campus.
- An annual flower show, which is held in the college, attracts a large number of people.
- MNRE gave grants for energy audit of our campus conducted by Pune University.

2.15 Plan of Action by IQAC/Outcome

S.No.	Plan of Action with objectives	Outcome
1.	Bicentennial Celebrations of the Founder, Rev. Stephen Hislop Objective: To dedicate the year to the memory of the founder, Rev. Stephen Hislop ; to showcase the theme of "Hislop, History and Heritage"	• Inaugurated 3-day celebrations, 8-10 September, 2017 • Increased members of Alumni Association (HISCAAN)
2	To start Stephen Hislop Memorial Master Talk Series Objective: To expose the staff and students to the ideas and lectures of eminent people; To showcase the theme of "Hislop, History and Heritage"	• Talk delivered by Prof Ashis Nandy • Talk by Dr. Debhashish Nayak on "The story of Ahmedabad becoming India's first world heritage centre- Getting the city back to its people" • Talk by Dr. Ganesh Devy on "Thinking about Thoughts"
3	To organize a conference on Indian Higher education	• A Conclave on Higher Education was organized by IQAC.

	Objective: To deliberate on the current challenges faced by the Indian Higher Education	
4	To organize heritage talks, lectures, workshops under the Heritage Status grant **Objective:** • To spread awareness of the need to conserve our rich heritage • To raise awareness among students of both opportunities and challenges surrounding the cultural heritage of the country • to acquaint teachers with ways in which they can keep the heterogeneity of our culture alive	• Successfully ran 2 UGC sponsored Certificate Courses in Heritage and Culture Studies. • Held two Heritage rallies for students under the banner "Save Heritage". • A Teachers' Training Programme 'Interpreting History through Archaeology by Undertaking the Glory of the Past' was organized in association with Archaelogical Survey of India (ASI). • A One Day Teachers' Training Programme 'Traditional Sports and Games: An Intangible Cultural Heritage' was held • A one day workshop on ' Record Management and Modi Script Introduction' was held in collaboration with Government of Maharashtra Sanchalanalaya • A UGC sponsored National Seminar on Natural Heritage and Biodiversity was organized • A UGC sponsored National Conference on 'Indian Heritage in Chemistry' was organized in collaboration with IGNOU
5	Enriching the curriculum by augmenting the number of add on courses **Objective:** To scale up knowledge and skills of students and to better their job opportunities.	• Introduced 10 courses including 2 M.A run by IGNOU. • Dept. of Botany is running 2 certificate courses under Jeevan Shiksha Abhiyan of Nagpur University for 2018-19 • As part of National Program for Technology Enhanced Learning (NPTEL), 12 courses have been successfully conducted.. • Collaborated with IIT, Powai and conducted *Spoken Tutorial Open Online Programme* • TCS Certified *Campus to Corporate* Classes and *Finance and Accounting for Business Process Services* conducted. • Formalised NET SET classes in Humanities, Commerce and Life Sciences. • The Skill Development Cell of the college has successfully run short term certificate courses in computer literacy, robotics, English Communication and Spoken Sanskrit. • Value education programs are also being run

		• by the college. • Shakespeare Certificate course was conducted in the college.
6	To improve students' academic performance and learner outcome **Objective:** To facilitate weak learners to improve and advanced learners to excel in the university exams	• Remedial teaching and bridge course for weak learners to be continued • Seminars and webinars for advanced level learners • Boot camps for examination preparation • Hislop College students got 22 University Merit positions in the year 2017-18.
7	To offer a wide range of co-curricular activities for the students. **Objectives:** Broaden students' breadth of knowledge and horizons To stimulate their interest in learning To provide opportunities for experiential learning	• Workshops held for students by various departments • Visit to industrial sites by various departments • Workshops for students held by various departments • Intercollegiate programs such as *Statisca* and *Psychogalaxy* are organized annually for the students
8	To offer a wide range of extra-curricular activities for the students. **Objective:** To teach students to assume various responsibilities such as team building, leadership, event management. To promote skills of public speaking, dramatics, fine arts among students	• An intercollegiate cultural fest called *AthenaFest* is organized annually by the students and for the students. A slew of competitions such as "On the spot sketching and painitng", "Lit- Masters", General and vocabulary quizzes, solo song, solo dance, stand-up comedy competitions are held. • Hislopians reaped a rich haul of 77 prizes in various inter-collegiate(University, State and National level) competitions during the academic year 2017-18.
9	Establish collaboration with industries and organizations	• MoU with TCS renewed for another 3 yrs. Talks going on with HCL, Nagpur MoU with Holy Cross College, Agartala
10	Start online admission for all courses	• Hislop College was the first college in the university to have an online admission process for both undergraduate and postgraduate courses.
12	Conduct faculty development	• A two day training program was held for the

	programmes	teachers of the college • A talk on "Role of teachers in Higher Education" was organized for the teaching staff.
13	Promote research by motivating teachers to apply for grant	
14	Reinforce *Go Green Drive* on campus. **Objective:** To foster sensitivity towards environment To implement measures that make the campus more environment friendly.	• Install solar energy for environment friendly campus. • Solar panels are being installed. • Tree plantation drives were held in the campus. • An annual flower show, which is held in the college, attracts a large number of people. • MNRE gave grants for energy audit of our campus conducted by Pune University.
15	Increase student participation in College Magazine. **Objective:** To foster writing, editing and designing	• The college Magazine *The Hislopian*- 2016-17 won the First Prize in the University for the second consecutive time.

2.15   Whether the AQAR was placed in statutory body: **Yes**

      Management Provide the details of the action taken:

      The suggestions and recommendation of the Management, the core committee of IQAC and LMC were followed preparation of the final draft of AQAR.

Part – B
Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes:

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
Ph.D.	9		9	
PG	11	2-IGNOU	12	
UG	5		2	
PG Diploma	1	2-IGNOU	3	02
Advanced Diploma				
Diploma		1-IGNOU		01
Certificate	01	3--IGNOU		04
Others	01	03		04
Total	**28**	**11**	**26**	**11**

Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options **– Not Applicable**
     (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	Science stream – All 3 years Arts stream: I & II year Commerce stream: I & II year
Trimester	NA
Annual	Arts stream: Final year Commerce stream: Final year

1.3 Feedback from stakeholders*   Alumni [ ]   Parents [ð1] Employers [ ] tudents [ð1]
  (On all aspects)

   Mode of feedback   :   Online [ð1]   Manual [1]   Co-operating schools (for PEI) [-]

Please provide an analysis of the feedback in the Annexure (Annexure I-feedback analysis)

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

> The semester pattern is now a regular system in all the faculties of Science, but faculties of Arts and Commerce have still annual pattern in the final year of the course

1.5 Any new Department/Centre introduced during the year. If yes, give details. – IGNOU Study Center

- M.A in Political Science MPS

- M.A in Philosophy MAPY

- Post Graduate Diploma in Analytical Chemistry PGDAC

- Post Graduate Diploma in Applied Statistics PGDAST

- Certificate in Environmental Studies CES

- Certificate in Guidance CIG

- Certificate in Business Studies CBS

- Diploma in Creative Writing in English DCE

Criterion - II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
56	30	25	1	

2.2 No. of permanent faculty with Ph.D.- 42

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year (2017-18)

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
-	19	-	-	-	-	-	-	-	19

2.4 No. of Guest and Visiting faculty and Temporary faculty

| 22 | 33-Adhoc | 91 CHB |

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	5	65	11
Presented	6	49	2
Resource Persons	5	13	12

2.6 Innovative processes adopted by the institution in Teaching and Learning:

1. **Departmental TLE Innovations:**

   Teaching learning module have been developed by the departments as per their specific needs

   - **ICT:**
     - Use of animations and videos to explain complicated processes .Use of NPTEL video lectures and use of CEC material prescribed by UGC.

- o The departments have a good compilation of animations, videos and other ICT material which is regularly used to facilitate thorough understanding of the subject. Besides, the use of custom made ICT aids is a routine process.
- o Online Web-based learning using an Internet browser to support traditional class room learning.

- **Participatory Learning;**
  - o It includes choosing a meaningful theme for projects combining inquiry with accountability. Performance assessments, is through write up, presentation viva voce.
  - o Concept based teaching which helps to overcome, rote learning of the curriculum. This is done using resources to teach ideas for deep and clear understanding,
  - o Reflection on the last topic before the start of new chapter stimulates recapitulation of the topic and streamlining further understanding.
  - o Assignments based on latest developments in the respective fields are allotted to the students and assessments are made on the basis of seminar presentation.
  - o Assignment of small experimental projects aligned to the practical curriculum to extend the scope of learning.
  - o Making students do small projects designed to make them learn auxiliary aspects of the topics and techniques to prove certain points

2. **Bridge course** conducted by all the departments to induce the first year students to the curriculum of graduation. The modules for Bridge Course are department specific and are conducted over a week's time.

3. Institution conducts **remedial classes & performance assessments** for slow learners and based on that it adopts methods of teaching to improve their level of learning.

4. **Learn from Peer,** is a mechanism for the slow learners who are guided by their peers.

5. **Mentoring activity is** routinely conducted by III and IV semester students for the juniors. It encourages peer learning.

6. **Experts / Guest Speakers** were invited to deliver talks on topics related to courses of study.

7. **Continuous Student Evaluation** through home assignments, seminars, presentations and tests are a regular feature.

8. **Examination Boot Camp** are conducted after completion of the syllabus to prepare the

students for university examinations based on question banks.

9. **Academic clearance** is continued as it helped in monitoring the classroom attendance of the students.

2.7 Total No. of actual teaching days during this academic year

180 days (The syllabus is completed with additional teaching hours during Sundays and other holidays.)

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

a. Traditional methods of Evaluation.
b. 2. Online submission & evaluation of assignments.
c. Occasionally open book Tests/viva-voce examination.
d. MCQ type test series is conducted based on PG and CSIR NET syllabus
e. Mock viva and practical examinations

2.9 No. of faculty members involved in curriculum Restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

| 12 | 11 | 12 |

2.10 Average percentage of attendance of students

75%

2.11 Course/Programme wise distribution of pass percentage:

Sr. No.	Title of programme	Total no. of students appeared	Division				
			Distinction %	I %	II %	III %	Pass %
1.	B. Sc	258	9	47	38	6	74
2.	B. A	187	3	29	42	26	64
3.	B.Com (Grant in Aid)	212	0	15	80	4	75
4.	B.Com (Non Grant)	226	0	27	73	0	52
5.	BCCA	81	32	59	8	-	88

6.	BBA	83	0	76	24	-	61
7.	M. Com.	44	15	85	-	-	89
8.	PGDCCA	3	3	-	-	-	100
9.	MCM	15	30	70	-	-	67
10.	M. A. Psychology (Clinical)	21	89	11	-	-	90
11.	M. A. Psychology (Industrial)	10	90	10	-	-	100
12.	M.A.English	38	-	42	58	-	63
13.	M.A.Sociology	56	-	75	10	-	86
14.	M. A. Hindi	11	-	55	45	-	100
15.	M.Sc Botany	20	-	30	40	40	50
16.	M. Sc. Zoology	20	50	35	5	-	90
17.	M. Sc. Biochemistry	22	25	75	-	-	91
18.	M. Sc. Biotechnology	28	8	85	8	-	92
19.	M. Sc. Chemistry	28	30	69	-	-	93

Noteworthy Results of RTM Nagpur University

1. Ms. Deepika Sharda from Botany secured 1st Merit position in PG Semester IV University Examinations conducted by RTM NU of Summer 2017

2. Mr. Aditya Ankari from Botany secured 5th Merit position in PG Semester IV University Examinations conducted by RTM NU of Summer 2017

3. Ms.Ayushi Chafle from Biotechnology secured 2nd Merit position in PG Semester IV University Examinations conducted by RTM NU of Summer 2017

4. Ms.Radhika Peshattiwar from Biotechnology secured 3rd Merit position in PG Semester IV University Examinations conducted by RTM NU of Summer 2017

5. Ms.Meghna Chaki from Zoology secured 5th Merit position in PG Semester IV University Examinations conducted by RTM NU of Summer 2017

6. Ms. Ankita Ganeshani from English secured 3rd Merit position in PG Semester IV University Examinations conducted by RTM NU of Summer 2016

7. Ms. Anju Jacob from English secured 6th Merit position in PG Semester IV University

Examinations conducted by RTM NU of Summer 2016

8. Ms.Pooja Palkar from English secured 8th Merit position in PG Semester IV University Examinations conducted by RTM NU of Summer 2016

9. Ms.Renuka Thakur from Sociology secured 5th Merit position in PG Semester IV University Examinations conducted by RTM NU of Summer 2017

10. Mr .Pawan Pannase from Sociology secured 8th Merit position in PG Semester IV University Examinations conducted by RTM NU of Summer 2017

11. Ms.Jayashree Warhokar from Sociology secured 9th Merit position in PG Semester IV University Examinations conducted by RTM NU of Summer 2017

12. Ms.Pranali Kshirsagar from Sociology secured 6th Merit position in PG Semester IV University Examinations conducted by RTM NU of Summer 2016

13. Mr. Rahul Kapse from Sociology secured 8th Merit position in PG Semester IV University Examinations conducted by RTM NU of Summer 2016

14. Ms. Neha Mahota from Commerce secured 8th Merit position in PG Semester IV University Examinations conducted by RTM NU of Summer 2017

15. Ms. Renuka Mulay secured 5th Merit position in B.A. Final Examination conducted by RTM NU of Summer 2017.

16. Ms. Kruti Rathi secured 6th Merit position in B.A. Final Examination conducted by RTM NU of Summer 2017.

17. Ms. Shraddha Sukhadeve secured 4th Merit position in B.A. Final Examination conducted by RTM NU of Summer 2016.

18. Ms. Nidhi Thakur secured 5th Merit position in B.A. Final Examination conducted by RTM NU of Summer 2016.

19. Ms. Aditi Chaterjee secured 8th Merit position in B.A. Final Examination conducted by RTM NU of Summer 2016.

20. Ms. Padmashree secured 9th Merit position in B.A. Final Examination conducted by RTM NU of Summer 2016.

21. Ms. Snata Bagchi 10th Merit position in B.A. Final Examination conducted by RTM NU of Summer 2016

22. Ms. Sandhya Pandey was awarded **Two Gold Medals** for securing highest CGPA, **Silver Medal** for clearing all semester in minimum period, and a **Hindi Prize** for securing highest CGPA in Hindi, in M.A. Hindi Examination conducted by RTM NU of

Summer 2016.

23. Mr.Subham Bokade was awarded, **Silver Medal** for securing highest marks in Political Science and a **Memorial Prize** for a First division, in B.A. Examination conducted by RTM NU of Summer 2016

24. Ms. Shraddha Sukhadeve was awarded, **Gold Medal** and a **Memorial Prize** for securing highest marks in Sociology, in B.A. Examination conducted by RTM NU of Summer 2016

25. Ms. Shraddha Sukhadeve was awarded, **Gold Medal** for securing highest number of marks at B.Sc, B.Com and B.A Final in B.A. Examination conducted by RTM NU of Summer 2016

26. Ms. Deepika Sarda was awarded, **Two Gold Medals** for highest percentage of marks and as a girl student in Botany at 105th Convocation of RTM Nagpur University

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

IQAC is devoted to work on policies of quality upgradation and maintenance. Some of these are given below:

Calendar Streamlining

- IQAC works to streamline academic programmes of the College in order to efficiently manage the teaching hours. One of the steps taken is to ensure unified inauguration of programmes and organization of the same in the second half of the college hours.

Assessment & Refinement of Human Resource

- Internal workshops for newly appointed teachers, to induce them into the system and make them aware of the institutional roles and policies, are a regular practice.
- Teachers are required to fill a '**Key Result Area' (KRA)** proforma at the beginning of each academic session. The proforma is designed to augment annual goals related to teaching, research and professional enrichment.
- IQAC evaluates and analyses the **PBAS** submitted by the staff acts as a diagnostic tool for determining their performance. The scores are assigned on the basis of UGC guidelines are then re-evaluated by the principal.
- IQAC has also worked closely with the HRD cell of the college, conducting various workshops to orient the in-house staff.

Academic Audit

- Departmental academic and research audit is an annual exercise. The filled-in data sheet from every department is assessed by IQAC on the basis of

the proposed calendar of each department. The data is then compiled for the college database

Evaluation Process

- Evaluation is held as per the Examination schedule provided by the IQAC. It is conducted at the departmental levels through the following methods
- Assignments / quiz are assigned as per the syllabus requirement for continuous evaluation.
- Unit tests are held periodically to assess learning outcome and feedback is shared with the class
- Marks are entered into the departmental database. Final year results are analyzed and tabulated by the central result analysis committee.

End Semester review / Academic review

- For the reinforcement of the feedback mechanism an online system was successfully installed. IQAC ensured smooth functioning of the system through a detailed department wise time table. This guaranteed a wide participation of students.

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	6
UGC – Faculty Improvement Programme	1(Pre Ph. D Course work)
HRD programmes	110
Orientation programmes	2
Faculty exchange programme	-
Staff training conducted by the university	-
Staff training conducted by other institutions	4
Summer / Winter schools, Workshops, etc.	-
Others	5

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	33	09		34
Technical Staff	43	07		09

Criterion-III

3. Research, Consultancy and Extension:

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution
- Special efforts were taken by IQAC for developing linkages with research funding organizations and thereby promoting research activity amongst staff.

- Research profile of the college was prepared by IQAC, which has information on the type of research work / consultancy services that various Departments can provide.

- Special committee was set to send the emails to various research funding organizations enquiring about the type of funding provided by them for research proposals of the staff.

- Guidance was provided to staff for sending MRP proposals to research funding Institutes.

3.2   Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	1		-	1
Outlay in Rs. Lakhs	13,57,000/-			

3.3   Details regarding minor projects

	Completed	Ongoing	Sanctioned (amount sanctioned during 2015-16)	Submitted
Number	-	1	-	3
Outlay in Rs. Lakhs	-	80,000/-	-	-

3.4   Details on research publications

	International	National	Others
Peer Review Journals	56	21	
Non-Peer Review Journals			
e-Journals	00		
Conference proceedings	05	04	

3.5 Details on Impact factor of publications:

Range   **1.4 to 7.19**   Average   **4.65**   h-index

Nos. in SCOPUS   **2**

Note: **28 publications are with impact factor**

3.6 Research funds sanctioned and received from various funding agencies, industry and other organizations

Nature of the Project	No of projects	Duration year	Name of funding agency	Total grant sanctioned	Received 2017-18
Major projects	1	3	DST	28,60,000	13,57,000
Minor Projects	2	2	UGC	4,90,000	3,40,000
Interdisciplinary Projects					
Industry sponsored					

Projects sponsored by the University/ College				
Students research projects*(other than compulsory by the University)*				
Any other(Specify)				
Total	3			33,55,000	16,97,000

3.7 No. of books published: i) with ISBN No. [22]   iii) Chapters in Edited books [01]

ii) Without ISBN No. [01]

3.8 No. of University Departments receiving funds from: NA

UGC-SAP [   ]   CAS [   ]   DST-FIST [   ]

DPE [   ]   DBT Scheme/funds [   ]

3.9 For colleges   **Autonomy** [   ] **CPE** [   ] **DBT Star Scheme** [   ]

INSPIRE [   ] **CE** [   ] **Any Other (specify)** [DST]

3.10   Revenue generated through consultancy

- Department of Botany annually trains the students in floriculture and involve them in maintenance of plants. In the month of December, annual flower show is organized to showcase almost 100 varieties of Chrysanthemum and seasonal plants (total of 2000 plants) for sale. This popular unique activity generated revenue of

Rs.2, 28,120/- in the session 2017-18.

- Department of Botany also generated Rs. 9000/- through enrolment of students for RTMNU Sponsored Skill oriented course: 'Allied Agricultural Skills' during 2017-18

- Guidance and Counselling Cell of Hislop College conducted IQ testing, Aptitude testing, Vocational Guidance as when the client required it. During 2017-18, 14 cases of counseling were handled by the Cell. A revenue of Rs. 11,300/- was generated by this Cell.

3.11 No. of Conferences organized by the Institution:

Level	International	National	State	University	College
Number		4	0	2	7
Sponsoring Agency		UGC and IGNOU			Department and Institute

3.12 No. of faculty served as experts, chairpersons or resource persons   42

3.13 No. of collaborations   International | - | National | - | Any other | -- |

3.14 No. of linkages created during this year | - |

3.15 Total budget for research for current year in lacs :

From Funding agency | Rs. 1697000/- | From Management of College | |

Total | Rs. 1697000/- |

3.16 No. of patents received this

Type of Patent		Number
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialized	Applied	-
	Granted	-

year

3.17 No**. of research awards/ recognitions   received by faculty and research fellows**

Of the institute in the year

Total	International	National	State	University	Dist	College
	1	8				

3.18 No. of faculty from the Institution
 who are Ph. D. Guides   40
 and students registered under them   40

3.19 No. of Ph.D. awarded by faculty from the Institution   2

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones) details

JRF   **1**   SRF   Project Fellows   Any other

3.21 No. of students Participated in NSS events:

University level   120   State level   5

National level   2   International level

3.22 No. of students participated in NCC events:

University level 15   State level

National level   International level

3.23 No. of Awards won in NSS:

University level   State level

National level   International level

3.24 No. of Awards won in NCC:

University level   -   State level

National level ☐   International level ☐

3.25 No. of Extension activities organized

University forum 2   College forum -

NCC 5   NSS 8   Any other 55

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility:

ISR Activities:

1. **Community Developmental activities:**
   - Developmental activities were organized in the "Pandharbodi" slum area of west Nagpur, through Hislop Institution for Social Action and Research (HISAR) and NSS.
   - An awareness program on "Drug addiction" was conducted in association with Prayer Fellowship Organization of Kerala, on 16th December,2017.
   - NSS unit organized Swachhta Pakhwara campaign from 1st to 15th September, 2017. NSS members and student volunteers participated in various community service programs and cleanliness drives.
   - This year HISAR and NSS volunteers took environmental awareness as the key issue to be addressed. Programs on environmental awareness were organized in the month of December 2017.
   - Sickle Cell Disease is very prevalent in Vidharbha region and NSS along with Sickle Cell Association, Nagpur conducted a screening program from 5th to 7th February, 2018 followed by a medical camp for dental and eye check up. A total of 465 people were screened during this camp.
   -

2. **Contribution to Environment and Biodiversity**:
   - NSS unit of the college, started the session with a tree plantation event on 3rd July, 2017. Second such effort was made by NSS along with Botany department on 15th July, 2017 in the college campus.
   - Hislop Environment Cell, NGO "Khoj" and Forest Development Corporation of Maharashtra, jointly organized a plantation program in the tribal villages Paivibhor,

Nayakheda and Upankheda in Paratwara region of Amravati District on 16th July, 2017.

- Tree plantation drive by the Environment Cell, NSS & Rotaract Club of Hislop College to create mass awareness and participation of the students from 6th July to 16th July, 2017.

- Every year in the month of September, Ganesh Utsav is celebrated in the region for 10 days. Towards the end of the festival , a massive accumulation of solid wastes due to immersion of idols and nirmalaya in large quantities is witnessed in the major water bodies of the region. Environment cell of Hislop College in collaboration with the Rotary club, NSS and Nagpur Municipal Corporation, organized a Nirmalaya collection drive to prevent the possible lake pollution at Futala Lake.

- Wild Life Week was celebrated during first week of October, 2017. Programs like Butterfly count, Odonate counts were conducted on 3rd and 4th October respectively. In all 30 butterflies and 21 dragon flies were identified by the students

- Botanical Tours to Bordharan and Pench Wildlife sanctuaries, Biodiversity Park, Agro Parks and Wetland monitoring program at Vena Dam were also conducted during the session.

3. **Care to specially abled people:**

   . The Rotaract club of the college organized various activities to establish link between various organizations to spread the awareness and to sensitize people about the challenges faced by divyangs and specially abeled people. The members of the cell celebrated friendship Day on 6th Aug, 2017 with visually challenged children at Blind Relief Association, Nagpur.

   A. HISAR members celebrated Independence Day, Republic day with slum children on 15th August 2017 and 26th January, 2018 respectively.

   B. Rakshabandhan and Children's Day were celebrated with mentally challenged children at Jeevan dhara School on 7th August 2017 and 11th November, 2017.

   C. On 16th October, 2017, a program called Karma Kitchen was arranged in which students prepared meals for the underprivileged children of an NGO called Prakasha.

   D. A mega blood donation camp- Mahadan 3.0, was organized by Rotaract clubs of 25 countries on 16th March 2018. The college unit of Rotaract cell was a part of this activity.

4. **Support through scholarships**

- Alumni association (HISCAAN), under the scheme HOPE provides sponsorships to the students belonging to economically weaker sections of the society. This year 80

students were awarded sponsorships of Rs. 5000/-. A total of Rs. 4, 00,000/- was disbursed in the session 2017-18 after a rigorous screening and selection procedure.

- Charity event "Dance-A-thon" a relay dance marathon was organized on11th Feb, 2018 to raise funds for community programs and deprived sections. A total of Rs. 1,00,000/- was raised through this activity. A sum of Rs. 30,000/- which was donated to HISAR for community service programs and Rs. 70,000/- was distributed amongst students as scholarship.

II   Extension Activities for the development of college students, teaching and non-teaching staff:

- **Career Guidance programs for students:** Career guidance has been an important agenda for IQAC team. Several programs were conducted during the session 2017-18 through various departments of the college.
  - Avenues in commerce – a carrier guidance program for final year students of commerce faculty on 22nd July 2017.
  - A workshop on Financial Education in collaboration with SEBI Mumbai for commerce students.
  - Workshop on Financial Markets and Research Methodology on 9th January 2018
  - Prospects of Botany in the current perspective of research and development on 22nd September,2017
  - Career opportunities in Computer Management on 13th December, 2017
  - Guest Lecture on Project Formulation students on 16th January 2018
  - Introduction to GST on 27th January, 2018
  - Competitive exams & Career guidance for Computer Science students on 1st August 2017
  - Personality development workshop on 7th December,2017
- **Skill development through workshops & trainings**
  - The Hislop Centre for Performing Arts conducted a month long Theatre workshop from 18th September to 15th October,2017
  - Entrepreneurship Development Cell organized a workshop for developing handmade paper products.
  - The alumni association conducted Life skill based workshops on communication skills, personal interview and resume writing.
  - "Make an Intern" a two day workshop was conducted for students in collaboration with IIT Kharagpur on 6th and 7th October, 2017.

- The college took part in the Spoken Tutorial Project initiated as part of 'Talk to a Teacher' Project of National Mission on Education Through Information and Communication Technology, MHRD, Govt. of India and IIT Mumbai.
- A month long skill development course was organized for students on "Allied Agricultural Practices" by the Botany department from 23rd January to 26th February 2018.
- A workshop on soil ecology was organized by The Department of Zoology from 16th to 22nd February, 2018.

- One day workshop on Linux Technology by the Computer Science Department on 10th March 2018
- A week long workshop on Robotics and embedded system from 5th to 11th September, 2017 was conducted by Department of Physics and Skill Development Cell.
- Computer Literacy program for students and staff by skill development cell
- Workshop on Work skills- WOW 2017 was conducted by the T & P cell on 5th October, 2017
- 'Sanskrit spoken Classes' and 'Communication in English' workshops were conducted during the month February, 2018.
- The Annual Flower show was organized on 2nd and 3rd December, 2017 by Botany Department
- Physical Education Department conducted a two week long Fitness workshop for teaching and non teaching staff during the month of August 2017
- Human resource development cell organized a team Building workshop for the staff members of the college.
- **Programs on Human Values, Health and Nutrition :**
  - A certificate course on Human Values was conducted by the English Department from21st to 28th March, 2018.
  - A seminar on 'My role in upholding human rights' was organized by Human Rights and Equal Opportunity Cell., 2017 by Biochemistry department. Various programs were organized to create awareness regarding importance of nutrition in student life and management of diseases.
  - Sessions on Human Values were conducted from 10th February to 15th March, 2018 for students of BBA, BCCA, MCA and PGDCCA.

- A two day Human Value awareness program was conducted on 21st and 22nd February, 2018 for students of Sociology and Political Science.
- Guest Lectures on topics such as Food for brain, Management of diabetes etc . were conducted for staff and students of the college
- Healthy diet preparation competition and quiz on 'child and women nutrition' was organized on 4th September 2017. All these programs were part of National Nutrition week (1st September to 7th September).
-

- **Learning through Industrial tours & field visits:**

   One of the major agenda of IQAC is to build a conducive mechanism for forming a strong 'Industry- Academia Network' as part of our extention activities for students. The college organized 10 field visits and industrial tours to facilitate learning through on-site interaction with experts and workers. Dinshaw Dairy Foods Pvt Limited, Hariome Biotech Ltd, NIIT Nagpur, CIIMS Nagpur, NEERI , Neeraj Agro Park etc were some of the places visited during this year.

Criterion-IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area (campus area , built up area, playground area)	29983sqmt, 8462.28 sq mt 1314.5 sqmt			-
Class rooms (Number of classrooms)	39			39
Laboratories (Number of laboratories)	16			16
Seminar Halls (Number)	4			4
No. of important equipments purchased		11 (With value less than 1 lac)	UGC & College Management	
(≥ 1-0 lakh) during the current year.		01 Value above 1 lac)	UGC	
Value of the equipment purchased during the year (Rs. in Lakhs)		**Rs. 19,20,471/-**		
Others		**Rs. 44,69,288/-**		

4.2 Computerization of administration and library:

- Online Enrolment and University Examination forms facility.
- Complete online admission for UG, PG (All semester) and Junior college.
- Digital Feedback by students implemented.

- Up-gradation of CCTV facility on campus.
- Up-gradation of Existing Server ML30 .

- Up gradation of software (admission procedure, administrative office, faculty data).

- Development of new software programme for 'Digital feedback of students' by the staff of Commerce and Computer Management Department of the college.

- N-List passwords for staff were created and distributed among the staff.
- M-OPAC facility for students & staff.

- Installation of SMS Alert and Email alert System.

4.3 Library services:

	Existing		Newly added (2017-18)		Total	
	No.	Value	No.	Value	No.	Value
Text Books	57,964	7767856	1575	436991	59539	8204847
Reference Books	4,434	309257	73	20603	4507	329860
UGC Books	14,009	2119329	193	123042	14202	2242371
e-Books	33 Lacks+	--	--	--	33 Lacks	5750(Annually)
Journals	21	51435	--	--	21	69141(Annually)
Magazines	20	18430	--	--	20	21660(Annually)
e-Journals	6000+	--	--	--	6000+	--

Digital Database	1.N-LIST 2 Lib. Soft.	--	--	--		
CD & Video	397	-	15	_	412CDs	-
Others (specify) 1.M-OPAC 2. S.M.S. Alert Sys.						

4.4 **Technology up gradation (overall)**

	Total Computers	Computer Labs	Internet	Browsing Centers	Computer Centers	Office	Departments	Others
Existing	260	6	WIFI	1	1	19	67	7 (Library)
Newly Added	18	-	Upgraded	-	-	3	12	03
Total no. of Computers	278	154		10	1	22	79	10

4.5 Computer, Internet access, training to teachers and students and any other programme for technology up-gradation (Networking, e-Governance etc.)

- Certificate Course in Networking, Computer hardware and maintenance under Jeevan Shikha Abhiyan, RTM Nagpur University, Nagpur from 06th August to 29th September 2017.
- Spoken tutorials for Faculty members, 8th March 2018.
- Training programme for Staff member for complete online admissions, 21th March & 10th May 2018.
- Online Data base for Alumni.
- Institutional computer literacy programmes.

4.6 Amount spent on maintenance in lakhs (UGC & College Management) :

i)	ICT	Rs. 2,45,300/-
ii)	Campus Infrastructure and facilities	Rs. 1,57,73,582/-
iii)	Equipments	Rs. 19,20,471/-
iii)	Others	Rs. 44,69,288/-
	Total :	Rs. 2,24,08,641/-

* UGC+ Non salary A/c and Management   *- **Equipments***
     Library, Computer software, Computer accessories   *- **Others***

Criterion - V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- **IQAC monitors activities of the cells** like Training & Placement, Competitive Examinations Cell, Equal Opportunity Cell, NSS, NCC, Women Study & Service Centre , Human Right Cell and cultural activities through Athenaeum so that these cells work to their optimum potential for supporting the students.
- IQAC annually prepares **calendars for curricular and extracurricular activities** of the Departments and programmes of all 20 Extension cells for fruitful, effective and if possible, Collaborative implementation of these programmes.
- **Conduction of an orientation programme for new entrants** by SQAC for making students aware about the college campus, Infrastructure, teachers, sports & other facilities, scholarships and students' incentive schemes.
- **Student Welfare & SQAC forms a Core Group of students** representing all the streams, classes & groups. These Class Representatives are an integral part of SQAC towards Decision making, Quality maintenance of campus as well as Student Grievance Redressal.
- **Student mentoring cell** appoints student mentors for providing guidance to new students about administrative, psychological, scholastic aspects related to college life and helps to develop a healthy teacher-student interaction.

5.2 Efforts made by the institution for tracking the progression

The college keeps track of students' progression in multiple ways.

- Training & placement cell keeps the record of well placed students.
- Training & Placement cell & the departments keep a track of student's placement after their graduation and post graduation.
- Departments also keep data base of Students' progression.
- College website, News letter and the prospectus highlight the Hislopians who make it to top National, State level Institutions.

5.3(a) Total Number of students

UG	PG	Ph. D.	Others
3596	692	42	-

(b) No. of students outside the state   290

(c) No. of international students   -

Men	No.	%
	2066	47.72

Women	No.	%
	2264	**52.28**

Last Year: 2016-17						This Year: 2017-18						
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Others (NT/SBC)	Total
2865	571	125	891	1	4453	2066	545	126	1041	0	552	4330

Demand ratio: 47.85%   Dropout %: 3.4 %

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- ☐ All PG departments provided guidance to their juniors on how to clear NET/ SET examinations.
- ☐ Organization of coaching classes for competitive exams.
- ☐ Guidance was provided through seminars, talks on preparation of UPSC, MPSC, Banking and Civil Services.
- ☐ Commerce Dept. provides question bank in MCQ pattern for CA/CS/CPT.
- ☐ Final year students were motivated to refer the latest books on competitive exams and career options from Central Library

No. of students beneficiaries   100

5.5 No. of students qualified in these examinations

NET	15	SET/SLET	05	GATE	04	CAT	12
IAS/IPS etc	---	State PSC	---	UPSC	---	Others	181*

*Other exams like GRE/TOEFL-03, CET, 44, CPT-125, MCA-CET-09

5.6 Details of student counseling and career guidance

Student Counseling:

Academic Counselling and Guidance Cell guided students during admission time on programmes, electives and career options. At the departmental level, teachers provide help students to take well-informed decisions in course selection.

Student Mentoring Cell appointed senior students from second-year as 'Student Mentors' to guide juniors in their studies, career and campus life. The entire process is supervised by a Teacher-in-Charge. The student feedback and grievances of students obtained through this cell were analyzed to plan and review strategies to set new benchmarks in quality education.

Vocational Guidance & Counselling Centre helped students tackle their emotional and psychological problems. The Cell also conducted IQ testing, Aptitude testing & Vocational Guidance.

Training & Placement Cell conducted pre placement guidance programmes for students. The cell annually conducts 'Campus to Corporate' certificate course annually in collaboration with TCS Bangalore. The objective of the course is to bridge the gap between Institution and Industry thus making students employable. This resulted in increased campus placements.

Career Guidance:

Competitive Examination Cell prepares students for various competitive exams such as UPSC, MPSC, Banking Services by holding talks and seminars. Successful candidates in these exams are specially invited to give students tips for success.

Students' Quality Assurance Cell (SQAC) ensures a participatory role for students in the organizational life of the Institution. The cell conducted an orientation programme for new entrants to make them aware about the facilities, support services, welfare schemes, incentive marks, scholarships, free ships, etc. available to them. Details were also given about Contact Persons and websites.

SQAC identifies & motivates advance learners for participating in Inter University research festivals 'Avishkar' etc.

No. of students benefited

1500

5.7 Details of campus placement

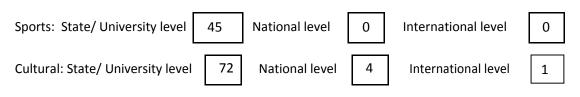| On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
06 (Concentrix, Amazon,Corning, CIIMS, Infosys, ICICI Prudential)	126	66	22

5.8 Details of gender sensitization programmes

- The College has an Anti-Sexual Harassment Cell & Internal Complaints Committee as per the UGC Act UGC (Prevention, Prohibition, Redressal Of Sexual Harassment Of Women Employees And Students In Higher Educational Institutions) Regulations, 2015

- It works to provide for effective enforcement of the basic human right of gender equality.
- Creates an atmosphere of gender equality among students and employees.
- Deals with cases of sexual harassment and discrimination (if any)
- If there is any such incidence or complaint, then strict measures are adopted by this committee.
- Equal Opportunity Cell and Human Right Cell conducted gender sensitization programmes for students based on various themes.

5.9 Students Activities

5.9.1   No. of students participated in Sports, Games and other events

State/ University level   85   National level   18   International level   0

No. of students participated in cultural events

State/ University level   121   National level   01   International level   ---

5.9.2   No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level | 45 | National level | 0 | International level | 0 |

Cultural: State/ University level | 72 | National level | 4 | International level | 1 |

5.10   Scholarships and Financial Support

	Number of Students	Amount
Financial support from institution (Management provides financial support to poor students, Christian students , Sports persons and children of regular staff)	302	3,84,270
Financial support from government*	442	28,17,377
Financial support from other sources **(Alumni Association)**	80	4,00,000
Total	**824**	**36,01,647**

*Details of scholarship & free ship amount of 27 more students belonging to ST Category is awaited from the concerned government department and hence could not be mentioned in the above table.

5.11   Student organized / initiatives

Fairs   : State/ University level | | National level | | International level

Exhibition: State/ University level | 2 | National level | | International level

5.12   No. of social initiatives undertaken by the students | 31 |

5.13 Major grievances of students (if any) redressed:

The institution has a mechanism of taking the annual feedback of SQAC and Student Mentoring cell.

There were no major grievances of students in the session 2017-18.

Criterion - VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

VISION

Strive to continuously improve quality and make Hislop College-A Centre of Excellence.

MISSION

➢ Develop a campus ecosystem that will ensure best of teaching leading to a rich learning experience for students.
➢ Build capacity of staff in teaching and research.
➢ Establish benchmarks of quality for the Institution at every level.

6.2 Does the Institution has a management Information System:

---

1. Administrative procedures: Messaging, Programme intimations, Accounting, attendance of staffs etc are done through MIS.

2. Student admission**:** Admission procedure to all the programmes is through MIS including printing of I-cards of students of all the courses.

3. Use of MIS for Correspondence and internal correspondence-PTA & SQAC meeting invitations are sent through SMS facility of MIS.

4. IQAC : IQAC maintains a common digital platform of MIS to communicate various activities throughout the academic session .

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

Total **34 staff members of the college are involved in curriculum** restructuring/revision/syllabus development as the members of various committees formed by RTM Nagpur University and other universities. Total 11 staff members attended curriculum development workshop College follows the syllabus/ curriculum prescribed by RTM Nagpur University. Beside curriculum prescribed by RTM Nagpur University, total **11 programmes were added during 2017-2018 academic year and total 9 value added/ career oriented courses were conducted by various departments of the college during 2017-2018 academic year.**

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1. **Teaching plans** for the course module for every session are prepared.

2. The Principal at regular intervals assesses the implementation of the teacher's teaching plan/module and the conduction of classes as per the time-table through staff diary.

3. Academic clearance has become a regular process in the clearance form of the students to monitor the classroom attendance of the students.

4. The teachers updated the Question banks as per the change in curriculum and distributed among the students.

5. Home assignments are regularly given to students for continuous assessment.

6. Unit tests and Terminal examinations are conducted as per the academic calendar.

7. Remedial courses are conducted by Departments for weak students.

8. Teachers took special efforts to identify weak students / slow learners in their class and if necessary, involve fast-learners in their class to teach these students through 'Learn from Peer' activity.

9. Extra classes were conducted by teachers to complete the course prescribed in the syllabus, if necessary.

10. Digital feedback of students on teachers was introduced to bring more transparency in teaching and learning process

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6.3.3 Examination and Evaluation

1. Regular conduct of unit tests.
2. Ideal answers of the questions in unit tests are discussed with the students through Examination Boot Camp.
3. Continuous Evaluation of students through oral class test, home assignments, seminars, and projects.
4. Regular conduction of practical tests.
5. Regular conduction of Terminal Examination as per university pattern

---

6.3.4 Research and Development

1. A Course on 'Culture and Heritage Studies' is conducted in the History and Sociology department. This will help researchers of History, Archaeology and Allieed subjects to take up new projects.
2. The Institution upgraded and built infrastructural facilities through the UGC grants and funding from the management. Instruments, chemicals, hardware were added to the departments as per their requirements from their annual budget.
3. Funds from research project grants / consultancy services are also utilized to create infrastructural facilities for new areas of research.
4. Research Committee and IQAC take initiative in preparing and sending various proposals to UGC, ICSSR, DST, etc.
5. The total number of Research Centres in the College is 9. There are 40 faculty members who are recognized supervisors for Doctoral Research by the University.
6. **28** students have been **awarded Ph. D. degree** under the guidance of the supervisors while **40** students working in research centres and **21 have submitted their Doctoral research** in the session 2017-18

7. The percentage of staff with Ph. D. is 75 % (45 staff members out of 61 permanent faculties)
8. Staff member (from Commerce & Chemistry) have submitted their Ph. D. thesis to Nagpur University   in this session.
9.The college publishes the research articles in the Bi-Annual Research Journal "HISLOPIA".

6.3.5 Library, ICT and physical infrastructure / instrumentation

Library:

The College has UGC Network Resources Center and is a member of UGC-N list INFLIBNET. Faculties have access to more than 6000 e-journals and several links to e-learning resources. The Central Library and Department Libraries subscribe to over 20 National and 1 International journals. Total number of books in the central library 81193.

• Additionally, the College has an E-Learning Resource Center that provides 30,35,000 ebooks for faculty reference.

• NPTEL URLs are provided by the Library to the staff to utilize audio video resources for teaching of their subjects.

• Library also provides the Mobile application M-OPAC to staff and student users for book search from one or more library database as per the sorting key.

• Learning resource centre conducted the orientation programme for PG students of Psychology on 27th Feb 2018.

• Learning resource centre held a book exhibition on books written by and books on RTM Nagpur University on 4th October 2017. Guest lecture was conducted on 'Six Laws of Library Science' for the library staff on 11th November 2017.

• Library staff constantly participates and gets involved in Library related research work for up gradation of knowledge**.**

The library continued the following best practices:

• Library keeps track of regular user and acknowledges the student as the best reader in the College and prizes were awarded to 'Best Library User' and 'Best Book Reviewer' among the students.

• The best book reviews were published in the College Magazine-'The Hislopian'.

• UGC Book bank facility is availed to the students wherein the students can issue more than one book from the month of December till the exam clearance time.

• A popular Book deposit scheme is practised by the library during examination period to help the needy students to use books by depositing a nominal amount which is refundable after the books are returned.

ICT

• All Departments have computers with hi-speed internet connectivity. Moreover, teachers also use equipment purchased (laptops, printers, data card) with grants from major and minor research projects.

• Each Department has developed its own e-learning resources including lecture notes, handouts, question bank, teaching plans and topic-wise PPTs.

• Usage of power point presentation by the faculty is a regular feature.

• All departments have their own printers. Several also have multi-functional printers with photocopier and scanner.

• Sharing of files and data in the college is effected by LAN.

• ICT-enabled Classrooms with LCDs, interactive board enable teachers to use a combination of ICT-tools and traditional pedagogy methods.

• Teachers make use of e- learning resources, OERs, mobile apps, webinars, LCDs, OHPs, PPTs, educational and entertainments films, MOOCs, and other virtual resources.

Physical infrastructure /Instrumentation

• Instruments are added to the departments as per their requirements through UGC Grants.

• New equipments were added by the staff from their Research project grants and Consultancy services.

6.3.6 Human Resource Management

> 110 staff members were benefited from various programmes organized by Human Resource Development cell of the college during 2017-18 academic year.

6.3.7 Faculty and staff recruitment

- The College appoints its faculty and staff purely on merit basis. Candidates have to give a teaching demonstration based a topic in the subject followed by an interview.
- Qualified Adhoc / CHB/ Guest faculty is appointed against the vacant post as per the departmental requirement.
- Daily-wages staff is recruited as per the need of the office and the Departments.
- Mechanism to review and monitor progress of recruited staff periodically:
- Assessment of annual progress and achievements of the teaching faculty is done by the Principal at the end of the academic session.
- Regular practice of Feed- back from students on newly recruited teaching staff.
- Based on the assessment of student feed-back, the temporary faculty is recalled for interview. Efforts are made for professional development of faculty / staff by sending them for refresher courses, faculty improvement programme, soft skill training programmes etc.

6.3.8   Industry Interaction / Collaboration

Total Number of MoU = 05

- Computer Science department has an MoU with IT-NETWORKZ   INFOSYSTEMS, Nagpur.
- Department of Psychology has signed two MoUs with Sprouts Resource &   Remedial Centre and International Institute of Research in Psychology & Health Sciences respectively.
- Commerce , Management and Computer Department has signed an MoU with IMA, USA for conducting a Certificate course on 'Certified Management Account'.
- 'Dharamitra' an NGO in Wardha district has signed an MoU with the

    Department of Statistics for providing statistical consultancy in comparing the effects of organic manures with chemical manures for crops in this region

6.3.9   Admission of Students

1. Admission is done on the basis of University rules and regulations.
2. College has the admission committee monitored by teaching and non teaching staff.
3. Online admission process is placed for UG as well as PG and admission fees are paid also through online payment gateway.
4. Research centres admit the students on the basis of their PhD entrance test (PET) subject to the availability of vacant seats and supervisor for the subject

6.4 Welfare schemes for amount collected

Teaching And Non teaching staff	CREDIT COOPRATIVE SOCIETY:
	Total Share Capital **Rs.1,92,73,500/-** Total Amount of Loan Disbursed Rs. **4,33,630,00/-** Total no of beneficiary: **89**
Students	(Medical/Physical check up, Student Insurance & Welfare fund, Student Relief Fund , Student Union fee, Ashwamedh fee) **Rs. 10,6,8904/-**

6.5 Total corpus fund generated

The corpus fund at present stands at Rs. 100,000,00/- However, this is subject to changes on fresh deposits in each session.

6.6 Whether annual financial audit has been done   Yes | √ | No | |

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No		Yes	Principal, Management, IQAC
Administrative	Yes		Yes	Principal, Management, IQAC

6.8 Does the **University**/ Autonomous College declare results within 30 days?

For UG Programmes   Yes | | No | √ |

For PG Programmes   Yes | | No | √ |

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

> Not applicable

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

> Not applicable

6.11 **Activities and support from the Alumni Association**

1. **ALUMNI ROTARY INTERFACE**

An interface of the members of Rotary Club of Nagpur and Executive members of Hislop College Alumni Association was organized on 24th August 2017 in the Conference Hall, Hislop College, Nagpur.

2. **BICENTENNIAL ANNIVERSARY CELEBRATION**

Hislop college celebrated the Bicentennial Anniversary of its founder, Reverend Stephen Hislop from 8th September to 10th September 2017.To commemorate this milestone in the history Professor Ashish Nandy the renowned social scientist and an illustrious alumnus, delivered the Hislop Memorial Lecture he was also the chief guest of this programme.

3. **EXAMINATION: STRESS MANAGEMENT**

Hislop College Alumni Association conducted a self help programme on October 10, 2017 for students selected under the HOPE Sponsorship Programme. This programme was conducted to emotionally strengthen the students and help them tackle the pressure and stress faced during the examination time

4. **TRAINING MODULE: LIFE SKILL BASED WORKSHOPS**

In the session 2017-18 Rotary Club of Nagpur conducted the Life Skill workshop for Hislop Students. The 6 hour module was conducted over two days on 6 and 7 March 2018.

5. **HOPE-FINANCIAL SPONSORSHIP FOR HISLOP STUDENTS**

Hislop College Alumni Association organized the VI edition of "HOPE - The Financial Sponsorship Scheme" on March 8, 2018. A Motivational talk was conducted for the 80 students selected under this scheme. A total of 80 students were sponsored by HISCAAN of which three girl students' one each from Commerce, Arts & Science streams were sponsored by Mr. Umesh Shrikhande former president Parents Teachers Association of Hislop College.

6.12 Activities and support from the Parent – Teacher Association

Annual General Body Meeting of Parent-Teacher Association was conducted on 23rd September 2017. In the annual meeting the office bearers were installed. Feedbacks and suggestions were noted.

The parents put forward the following issues and solutions to these issues are discussed.

1. Students have to wait in the long queues at the time of paying examination fees and filling examination forms due to which sometimes they have to miss a class. So, a time schedule is to be prepared and followed as per the time table for paying fees at the counter.
2. More staff should be appointed towards cleanliness of the washrooms. Students who are not regular in attending regular classes and unit tests should not be qualified for academic clearance.
3. The executive members of PTA should meet more frequently.

4. Principal responded to their complaints and suggestions. She said that additional daily wages staff is recruited for cleaning the wash rooms and the norms for academic clearance are already decided and implemented since three years back.

5. Parents ensured the attendance of the students in the college.

6.13 Development programmes for support staff

Three Programmes of a week and fortnight duration on Computer Literacy were conducted for staff and students by the Computer Science Department.IIT tutorial was conducted by Computer Science Department and 3 faculty members passed IIT Mumbai C tutorial test.

6.14 Initiatives taken by the institution to make the campus eco-friendly

1. Process of energy audit has been started by the expertise of Pune University. The main aim and objective is to save electricity and make college campus utilise maximum renewable energy source.

2. Another unique feature of Hislop green initiative is that guests visiting the College are welcomed with saplings grown in-house. This encourages the habit of growing plants among people, besides substantially cutting down the use of cellophane and other artificial material.
3. Waste matter from mushroom cultivation and bio-degradable waste from canteen and hostel kitchen are turned into compost by the Vermicomposting unit. 'Save Paper, Save Trees' is the motto the College follows in its attempts to make a transition from paper-based to paper-less intra-office communication. Displays for college and departmental programmes are made electronically, thus reducing the use of flex, banner and poster material as well as costs.
4. Use of biodegradable paper cups is encouraged in the college premises thus taking the college a step closer towards being 'Plastic Free' zone. Sale of 'Holi' colours, free of harmful chemical dyes, was organized in the College   for students, staff and the general public.

Criterion- VII

Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

1. *Online Admission Process:* The College started with the Online Admission Process for all the UG & PG courses. Web based software is designed with a view to have transparent and smooth admission process.

Impact:

- Open, transparent and accessible system available to students for admission.
- Digital record of all admission related documents.
- Online payment of fees through a secure payment gateway.
- MIS reports of all enrolled students available on a click.

2. *Optimization of Open Access Learning Platforms & Skill Development Programmes:* Students were made aware of the various Open Access Learning Platforms. College took the initiative by developing a positive attitude of students towards these resources. Students were told about the benefits of these platforms through various workshops. Workshops focusing on the Skill Development of student community were organised.

Impact:

- 44 students registered for 12 online courses conducted through NPTEL.
- 177 Students participated in Spoken Tutorial Project IIT-Mumbai under NMEICT.
- Hislop College was recognised as a Lead College for the use of Online Tutorials.
- Computer Literacy, English Communication Skills, Sanskrit Spoken Classes were conducted.
- Workshop on Robotics was conducted to impart the skills sets to the students.

3. *Use of ICT in Teaching Learning:* Departments make use of Videos for teaching concepts to students. Teachers have also recorded lectures and made educational videos which are shared with the students for after class learning support and for students who are slow learners.

Impact:

- Better performance in the Class/Unit tests and University Exams with 26 merit holders.
- 24*7 availability of the lectures.

- Helped in boosting the morale of slow learners who felt shy in asking the doubts in class room.

4. Promotion of Entrepreneurship Skills: With a view to instil the passion and spirit among students to pursue entrepreneurship, the ED Cell of Hislop College motivated students to think of creative business ideas towards developing a small start-up.

Impact:

- Students Conceptualised, Designed and produced handmade products like multipurpose folder, pens, notepads, envelopes, paper bags, etc.
- 400 Christmas cards were made by a group of students as a part of 'Earn while you Learn' project.
- A Business Model by the students on 'Sanitary Waste Disposal' bagged a Second Prize in a Business Masterminds Competition.
- Students attended the 3 day Entrepreneurship Summit at IIT-Kharagpur for exposure to various entrepreneurial opportunities.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year.

1. *Introduce new curriculum enrichment courses*

ATR: Following were the courses that were added to the existing add-on courses:

- Introduced 8 courses including 2 M.A. under IGNOU
- Botany, English, History Depts. ran 3 courses 2017-18
- History department continued course in Heritage studies (2 batches)

2. *Introduce new curriculum enrichment courses*

   ATR:

- HRD conducts Faculty Development Programmes.
- Each Department encouraged use of UGC e-content resources (SWAYAM, e-pathshala).
- Depts. generated online content in their subjects, record and upload talks, practical experiment videos.
- Science Depts. encouraged students to enrol for Massive Open Online Courses (MOOCs).
- National Program for Technology Enhanced Learning (NPTEL), we have successful conducted the following **12 courses.**
- Collaborated with IIT, Powai and conducted **Spoken Tutorial Open Online programme**

3. *Infrastructure Facilities*

ATR:

- Girl's Hostel capacity increased from 50 to 150 with 2 additional rooms for visiting speakers/outstation researchers.
- College Playground is under preparation.

7.3 Give two best practices of the institution.

BEST PRACTICE-I

Institution of Rev. Stephen Hislop Master Talk Series

BEST PRACTICE-II

Become an Entrepreneur

BEST PRACTICE-III

Curriculum Enrichment Programmes

Refer Annexure-II

7.4 Contribution to environmental awareness/protection.

- Nirmalya Collection: 215 Rotaractors helped the Nagpur Municipal Corporation during the Ganesh Festival for managing traffic and for collecting nirmalya, 5th September, 2017.
- Bird Monitoring Programme: Members participated in a one-day Wetland Bird Monitoring Programme on 10 Feb, 2018.
- Tree Plantation Drives in collaboration with NGOs & Forest Development Corporation of Maharashtra on 15th July, 2017, 16th July, 2017 and 24th August, 2017
- Workshop on Soil Ecology was conducted in collaboration with Soil Bio Index Lab on 22nd February, 2018.
- Installation of solar energy for environment friendly campus is underway.

7.6 Any other relevant information the institution wishes to add (for example SWOC analysis).

SWOC Analysis of Hislop CollegeStrengths

- 135 years old tradition with 'Heritage Status Grant' of UGC, the oldest College in Central India and the first to be recognized as 'Centre of Higher Learning' by Nagpur University.

- A dynamic intellectual environment marked by students engaged in learning both inside and outside the classroom, and by a rich blend of rigorous undergraduate programs complemented by select post-graduate and non-traditional programmes.
- Offers 28 programmes, with 13 PG courses and 09 Doctoral programmes.
- 10 PG departments recognized as Research Centres offers exceptional scope and opportunity for research scholars.
- 11 curriculum enrichment courses, including 2 industry-designed courses, add value to curriculum transaction and horizontal mobility for students.
- Qualified and experienced faculty with specialization in areas that make inter-disciplinary studies possible.
- Active research culture with all departments involved in research with several major and minor projects funded by different agencies.
- Adequate academic facilities augmented by technological back-up to stimulate unimpeded growth of programmes and activities.
- Sustainable good practices that effectively support vertical movement of students or lead to gainful employment.
- Dedicated outreach programmes integrated with curricula so that students have extended opportunities for service learning.
- Well-developed ecosystem under an enlightened leadership that ensures quality assurance and quality sustenance.
- Ability to retain characteristics that make the 'Hislop experience' distinctive for all stakeholders even as the College adapts to global challenges and local realities.

Weaknesses

- Lack of physical space for expansion of new academic programmes.
- Shortage of opportunities for consultancy and industry partnerships.
- Financial constraints make it difficult to support plans of institutional growth.
- Brain drain of qualified faculty and bright students to metros.
- Limitations of being an affiliate college tied to the university.

Opportunities

- UGC Heritage Status Grant will enable College to establish and archive and repository centre as well as start new course on Heritage Studies.
- Leveraging already proactive alumni will bring in more sponsorships as contribution to infrastructural development as well as student aid fund.
- Infusing ICT into all teaching learning processes and making more smart classrooms will enhance academic processes.
- The coming of more industries in the city in SEZ (Special Economic Zone) will lead to more linkages and tie-ups with the institution.

- Campus recruitment and student placement are likely to go up.
- Partnerships with research institutes will give impetus to research culture.

Challenges

- Introduction of semester-pattern for all courses will test teachers and student to adapt.
- Government delay in giving approval for vacant posts. Shortage of permanent regular teachers.
- Administrative responsibilities on teachers will stretch their teaching and research capacities.
- Resource mobilization and sustainability of self-financing courses.
- Moving towards autonomy will entail adjustment to major systemic changes.
- Expansion of campus to other sites will bring problems of logistics and human resource management.

8. Plans of the Institution for next year.

1. Heritage workshops, seminar and talks will be held under the UGC Heritage Status grant.
2. Introduce a number of programmes under the Indira Gandhi Open University Scheme.
3. Improve the online admission process for other facilities of online Leaving Certificate, Academic Clearance and Examination Forms.
4. Submit proposal for recognition of 'Star College' by DST.
5. Conduct Faculty Development Programmes.
6. Promote research by motivating teachers to apply for research grants from different funding agencies.
7. Keep improving and upgrading campus ecosystem.

Dr. Prantik Banerjee   **Dr. Dipti Christian**

Coordinator, IQAC   **Principal & Chairperson, IQAC**

Date : 12th October, 2018

Index of Annexure

ANEXURE I

Annual Students' Feedback Analysis: Session 2017-18

SQAC and Student Mentoring Cell of Hislop College conducted annual written feed-back session on Wednesday, 21st March 2018. The students were given a feedback form in which they were asked to rate and assign scores 1 to 4 (Score 1 stands for 'poor' and 4 stands for 'excellent') to the amenities and aspects associated with the college campus. On the basis of the feedback forms, the statistical analysis is carried out to calculate the Student Satisfaction Index on a 4-point scale for the session 2017-18.

Student Satisfaction Index for college Infrastructure

Infrastructure							
Classroom	Laboratories	Playgrounds	Auditorium	Parking facility	Gymnasium	Drinking water	Toilets
3.03	**3.24**	**3.26**	**3.48**	**3.32**	**3.19**	**3.13**	**2.03**

The pooled Student Satisfaction Index for Important aspects related to college campus is presented below:

Student Satisfaction Index: 2017-18

Infrastructure	Library	Teaching staff	College administrative staff	security staff	Conduction of co-curricular activities	College Ambiance	Cleanliness in premises	Guidance from Peers
3.086	**3.41**	**3.74**	**3.1**	**3.42**	**3.68**	**3.42**	**3.45**	**3.29**

Annexure II

BEST PRACTICE-I

Title of the Practice: Institution of Rev. Stephen Hislop Master Talk Series

The College conducted Master Talk series to earmark the Bicentennial year of its founder Rev. Stephen Hislop in the session 2017-18. As the college is recognised with the Heritage status by the UGC, Interdisciplinary lectures were organised to bring about a perfect blend of our Heritage and the Current scenario prevailing in the respective fields. These were:

- Master Talks and Lectures by:
    o Dr. Ashish Nandy, distinguished social scientist and political psychologist.
    o Dr Debhashish Nayak, founder-director of Centre for Heritage Management of Ahmedabad University.
    o *Padmashree,* Dr Ganesh Devy, a *Sahitya Akademi* awardee.
    o Prof. Gautam Desiraju, eminent and cited crystallographers of India.
    o Mr. Alok Joshi, former Head of Forest Force, Maharashtra.
    o Mr. K. D. Khandare, Asst. Director, Vidharbha Archaeological Society.
    o Dr. Vijay Phanshikar, Editor, The Hitavada, a leading newspaper in Central India.
    o Dr Kamal Singh, former Vice-Chancellor of GH Raisoni University.
    o Ms. Manjula Rao, Assistant Director, British Council, Mumbai.
    o Dr. Arvind Kumar, Deputy Centre Head, Tata Consultancy Services.
    o Dr. Urmila Dabir, principal and NAAC assessor.
    o Dr. I. A. Hashmi, Superintending Archeologist, ASI, Nagpur Circle

GOALS

The following are the objectives of the Talks and Lectures:

- o To offer to students the opportunity to deepen their understanding of the heritage and its influence on various disciplines.
- o To explore the cultural construction of Educational, National, Scientific, Social, and Literary-from ancient to modern and post-modern times.
- o To think and work beyond the conventional classroom.
- o To provide them exposure to the thoughts and experiences of renowned speakers.

PRACTICE

To meet these objectives the college organised as many as 8 Master Talks, 1 Conclave on Higher Education, 1 Certificate Course, 2 Study Tours and 2 Rallies from September 2017 to March 2018. These Talks/lectures/visits focused on the following:

- o Social Relationship & Fraternity.

- o Heritage Management
- o Internationalization of Education & Quality Education.
- o Combination of eastern & western thoughts and knowledge to evolve a unique repository of knowledge for the future Generations.
- o Ancient Indian History, Culture and Archeology, Indian Music, Dance and Theatre, Ancient Indian Sciences and Fine Arts.
- o Archaeology, Anthropology, Epigraphy, Ancient Indian Sciences.
- o Effect of Westernization on Indian Culture and Traditional Sports & Yoga.
- o Record Management, Record preservation methods. and Modi Script.
- o Conservation of Natural Heritage & biodiversity.
- o Photo exhibition of pictures of World Heritage Property
- o Rallies to the Heritage sites to promote conservation of Heritage.
- o Congruence of ancient knowledge with modern chemistry knowledge.
- o Oral presentations and poster Presentations by Various organizations and students.

EVIDENCE OF SUCCESS

This Master Talk Series not only benefitted the students' community and teachers across Central India but also has led to the active involvement of the public at large towards Heritage Conservation. It also gave a different learning experience to the students. These Master Talk series impacted thousands of Students, Teachers and Researchers.

BEST PRACTICE-II

Title of the Practice: Become an Entrepreneur

With a view to instil the passion and spirit among students to pursue entrepreneurship, the ED Cell of Hislop College motivated students to think of creative business ideas towards developing a small start-up.

GOAL

- To provide a platform for interaction with entrepreneurs

- Impart entrepreneurial education/skills amongst students through various trainings and exercise

- Arrange vibrant interaction with organizations promoting the cause of entrepreneurship.

- Motivate students to develop their own start-ups

PRACTICE

- Installation & Brainstorming Session was organised on 3rd of August 2017 on the basic concept of entrepreneurship. Followed by a brainstorming session in which students came up with innovative ideas for start-ups.

- A workshop of the Hislop College EDC was held on the 21st of August 2017 on how to make recycled pens using old newspapers and pens refills. These pens are easy and cheap to manufacture and help tackle waste disposal and generate a profit at the same time. The students were also trained in how to make handmade paper bags and gift bags.

- A guest lecture and interactive session was conducted on 9th February 2018. The programme was conducted by resource persons Mr.AnkitGongole and Mr.Abhilash Khobragade both cohort members of Lemon School of Entrepreneurship. Various factors were highlighted by the resource persons for establishment of a successful enterprise.

- An interactive guest lecture by Dr. Kapil Chandrayan, expert member, Vidarbha Development Board was organized on 11th September, 2017 focusing on the Public Private Partnership Model.

- A guest Lecture titled 'R U Game for Entrepreneurship?' by Mr. Mangesh Joshi was organized on 16th February, 2018. He focused on the Requisite qualities of an Entrepreneur and experiences as an entrepreneur.

- An exposure to students through a 3 day Entrepreneurship Summit at IIT-Kharagpur was arranged.

EVIDENCE OF SUCCESS

- Students Conceptualised, Designed and produced handmade products like multipurpose folder, pens, notepads, envelopes, paper bags, etc.

- 400 Christmas cards were made by a group of students as a part of 'Earn while you Learn' project.

- A Business Model by the students on 'Sanitary Waste Disposal' bagged a Second Prize worth Rs. 3000/- and a Scholarship worth Rs. 30,000/- in a Business Masterminds Competition.

- Students attended the 3 day Entrepreneurship Summit at IIT-Kharagpur for exposure to various entrepreneurial opportunities.

BEST PRACTICE-III

Title of the Practice: Curriculum Enrichment Programmes

The College took an initiative to get approval of a study centre for running courses of Indira Gandhi National Open University. Approval was granted for offering a total of 10 programmes out of which 8 programmes started from the session 2017-18. Other than this college also focused on optimum use of Open Access Learning Platforms and Skill development Programmes. Teachers shared Video Lectures with students for better comprehension.

GOALS

The following are the objectives of the courses:

- To enrich the curriculum and offer more electives for students to choose
- To skill students and make them competitive and competent
- To help students add value to their CV
- To offer more career opportunities and job prospects
- To provide 24*7 availability of the lectures.
- To provide Opportunities to Advanced learners.
- To Support the slow learners.

PRACTICE

The goals were achieved through the following:

- Started 8 IGNOU courses -MA in Political Science, Philosophy; PG Diploma in Analytical Chemistry, Applied Statistics; Diploma in Creative Writing; Certificate course in Business Skills, Environmental Studies, and Guidance.
- Certificate courses on Mushroom Cultivation, Allied Agriculture, Shakespeare and Heritage Studies was conducted respectively by Botany, English, and History Departments.
- National Program for Technology Enhanced Learning (NPTEL), we have successful conducted **12 courses.**
- Collaborated with IIT, Powai and conducted **Spoken Tutorial Open Online programme**
- Computer Literacy, English Communication Skills, Sanskrit Spoken Classes were conducted.
- Workshop on Robotics was conducted to impart the skills sets to the students.

EVIDENCE OF SUCCESS

- 44 students registered for various online courses conducted through NPTEL.
- 177 Students participated in Spoken Tutorial Project IIT-Mumbai under NMEICT.
- Hislop College was recognised as a Lead College for the use of Online Tutorials.

Dr. Prantik Banerjee   **Dr. Dipti Christian**

Coordinator, IQAC   **Principal & Chairperson, IQAC**

Date : 12th October, 2018

Annexure III

Academic Calendar

(Arts, Commerce & Science Streams)

For the Session 2017-18

UG/PG Classes of all the Streams	First Term 15th June, 2017 To 15th October, 2017		Second Term 15th November, 2017 To 30th April, 2018		Terminal Examination
	Unit Test- I	Unit Test- II	Unit Test- I	Unit Test- II	
B.A., B.COM,B.SC, BBA, BCCA, M.COM,M.SC, M.A., MCM, PGDCCA (Sem I & Sem II)	September 2017	October 2017	January 2018	March 2018	-
B.A., B.COM,B.SC, BBA, BCCA, M.COM,M.SC, M.A., MCM (Sem III & Sem IV)	September 2017	October 2017	January 2018	March 2018	-
B.A., B.COM,B.SC, BBA, BCCA (Sem V & Sem VI)	September 2017	October 2017	January 2018	March 2018	-
B.A., B.COM, BBA, BCCA (Third Year Annual Pattern)	September 2017		January 2018		March 2018

IQAC Calendar for the Proposed Programmes of the Extension Cells(Session2017-18)

Name of	Proposed	Proposed	Objective
JUNE 2017			
*THE ATHENAEUM (HPCA)	May-June 2017	Theatre Workshop	To impart theatre skills in students; to develop personality through performance
	Every month	Guest Lectures	To expose students to various modes of Performing Arts
STUDENT CHRISTIAN	Second week of every	To help students to overcome day	To help students to overcome day to day Problems
ENVIRONMENT CELL	Throughout the year	Paperless Hislop" Awareness Programme	To create awareness and to save paper for sustainable use of resources
ROTARACT CLUB	June	Membership programme	To increase the membership base for greater outreach
	June	Installation	To Install the executive body of RCHC
HISLOP COLLEGE ALUMNI	June to April excluding the winter	Membership Drive	To target students to become members and eventually life members
JULY 2017			
SQAC	July (1st week)	Orientation Program for the students at the administrative	To help the new entrants in Hislop family to know about the college.
NSS	July (3rd week)	Orientation programme	To give information about different kinds of NSS activities.
RESEARCH COMMITTEE	July (3rd Week)	Workshop on "How to write Research Summary	To guide the research scholars for preparing quality Ph. D. research summary
ENTREPRENEURSHIP DEVELOPMENT CELL	July (4th week)	Orientation cum Membership drive	Introduction of concept for entrepreneurship among students by way of student mentors who are already aware of the idea.
*THE ATHENAEU	July	Interdepartmental Quiz	To increase students' appetite for general awareness.
Hislop-CAMP (Competitive &	July	Orientation Programme: "How to	To make the students aware of various competitive exams & their Preparation at UG & PG Level
Aptitude Management	July to October	Workshops in The PG Departments will	To prepare the students for their respective subjects towards NET, SET & PET

NSS	July	Tree Plantation Programme	1. To bring awareness among students about environment and maintain of environmental and ecological balance 2. To fulfil the state government's target of plantation of 2 million trees in and around Nagpur
ROTARACT	July	Blood Donation	1. To help save someone's life.
			2. To make a worthwhile contribution towards the society in any small or big way.
ROTARACT CLUB	July	Tree Plantation	1.To help reduce pollution 2. To bring awareness among students about the importance of having trees and having them adopt trees and take care of them.
SKILL DEVELOPME	July	Digital Literacy	To upgrade computer literacy skills among students.
*HISAR + P.G DEPARMEN	July	National Literacy Campaign	To sensitize slum people about the benefits of education.
AUGUST 2017			
HUMAN RIGHTS AND EQUAL OPPORTUNI TY CELL (HR&EO Cell)	5th August	Interactive Session	- To discuss and orient the students regarding important themes of Human rights and Equal opportunity - To understand the problems and grievances of students - To provide information related to higher studies such as opportunities scholarships in educational institutions, etc .
* HR & EO CELL +DEPARTME NT OF POLITICAL SCIENCE	18th August	Research Paper Presentation Competition on "Human Rights and Equal Opportunity issues" In collaboration with	- To encourage participation and provide an opportunity for the students to have an idea on theoretical and conceptual scheme and clarity on "Human rights and values" for enhancement of skills for protection and implementation of Human Rights
WDC & WSSC	19th August	Inaugural Programme	To form a society of students for conducting various
			academic and social activities for the whole year
RASHTRIYA AVISHKAR ABHIYAN CELL	August (1st Week)	Visit to a selected school for organizing lecture-series & workshop with	To create awareness for science & mathematics among school children and sensitize them towards contemporary scientific events.

STUDENT CHRISTIAN MOVEMENT	August(1st Week)	Inauguration and Installation	Formation of Student committee and encourage leadership qualities.
	August (2nd Week)	Orientation Programme	Provide Information about Objectives of SCM and the activities throughout the year.
HISLOP STUDENT MENTORING CELL	August (2nd	Financial	To encourage and motivate students.
	August (3rd	Meeting of the	To plan the schedule of mentoring programme
	August (4th week) Venue: Department of Statistics	Meeting of the selected mentors with the core committee of the cell	To instruct the teachers about the student mentoring scheme. To prepare the list of student mentors from the second year courses of the college, suggested by the teachers-in-charge.
E D CELL	August (4th week)	Converting ideas into products	Group formation among enrolled students with final objective of product submission
*THE ATHENAEU	August	Interdepartmental Debate (All	To enhance critical thinking, dialectical and speaking skills.
HISLOP CAMP	August	Workshop & Mock Test on	To Develop the quantitative aptitude & Reasoning Abilities
NSS	August	Eco-Friendly Ganesh	To spread awareness about eco-friendly Ganesh idols to contain water pollution
SKILL DEVELOPMENT CELL +	August	Introduction to PIC(Programmable Interrupt Controller	. To make students familiar with the Industrial culture and latest happening in the field of Instrumentation
HISAR + P.G. DEPARTMENT	August	National Cleanliness Programme	To maintain clean environment and to sensitize the people about health, hygiene and sanitation.
ROTARACT CLUB	August	Friendship's Day at Blind school.	To make friends & make the inmates of blind school happy & special.
	August	Raksha Bandhan at Jevandhara.	To make a strong bonding with the mentally challenged children and boost their confidence through our support.
	August	Debate competition	To instill public speaking skills, confidence & Create Awareness about social environment through a unique concept.
SEPTEMBER 2017			
Rev. Stephen	3rd – 10th September	Organization of a various	To commemorate and celebrate Founder's day
WD C &WSSC	8th September	Workshop on Women related issues.	To help students gain a perspective of major issues concerning women and society

HR & EO CELL	9th September	A seminar on " Human Rights and Value Education".	To sensitize and bring awareness among the students in understanding and acceptance of human rights as an
			universal value that can be transformed into socio-economic and political realty through strong propagation and practice
*ENVIRONMENT CELL + ROTARACT CLUB	September (1st week)	Nirmalaya Collection	• To prevent pollution of water bodies and to make public aware of immersion of the idols in artificial water tanks.
	September (1st week)	Installation and Inauguration of Hislop Environment Cell	• Creating Environmental awareness in College campus. • To create awareness on policies adapted and recommend by the college for conservation, energy efficiency and sustainable use of resources.
TRAINING & PLACEMENT CELL	September (1st Week)	Inauguration of Training and Placement Cell	To introduce students to the various activities that is going to be held under Training and Placement Cell during the year
PTA CELL	2nd or 4th Saturday of September	Annual General meeting	Electing the office bearers for PTA: 2017-18 To know the parents' feed-back
HISLOP COLLEGE ALUMNI	1st week of September to 1st week of	Holistic Module	Holistic development of Students by Alumni with respect to overall personality development.
STUDENT CHRISTIAN MOVEMENT	September (2nd week)	Retreat	To encourage members to be more Christ centered, Counseling for being Good leaders.
HISLOP	2nd week of	Master Talk Series-	• To motivate Hislop College Students
STUDENT MENTORING CELL	2nd week of September to 1st week of	Student mentors special sessions with weak mentees	Remedial teaching learning for weak mentees. Guidance from peers
TRAINING & PLACEMENT	September (3rd Week)	"Aptitude Test" Workshops &	• To prepare students to face various types of Aptitude Tests during Campus Placements
RESEARCH COMMITTEE	September (3rd Week)	Guest lecture on 'Role of Research in	To foster collaborations for mutual benefits and to maximize Industrial connectivity
ED CELL	September (4th Week)	Exhibition on products created	Selected products will be made available for commercial use
ENVIRONMENT CELL	September and 1st week of October	Environment Leadership Programme for second year	• Environment Leadership Programme for second year students (5 lectures will be conducted by persons working for conservation of Environment)
*SKILL DEVELOPMENT CELL +	September	Spoken Sanskrit Classes	To bring awareness among students about our rich heritage of Sanskrit language.

*THE	September	Writing Fiction	Learning to write for a target audience
*THE ATHENAEU M (HPCA)	September	Classical Music Workshop	To sensitize students towards the nuances of Indian classical music
CAMP (Competitive & Aptitude	September	Workshop & Mock Test on English for CAT,	To develop the English vocabulary of students for competitive exams.
ROTARACT CLUB	September	World Literacy Day	To Highlight the importance of literacy & promote it.
	September	Teacher's Day at	To make the teachers feel special.
NSS	September	Guest Lecture	To discuss the contemporary and emerging socioeconomic and political issues and problems
OCTOBER 2017			
RASHTRIYA AVISHKAR ABHIYAAN CELL	October (1st week)	Organizing visit to the different laboratories of mentor institute or	To enlarge the perspective about scientific concepts learned in the previous activity & to produce the opportunities for demonstration & practice.
ENVIRONME NT CELL	October (1st week)	Wildlife week celebration	To motivate and to increase curiosity in young minds towards wildlife and biodiversity
TRAINING AND PLACEMENT CELL	October (1st week)	A Two Day Training Workshop on Employability	• To build confidence among students. • To train students to succeed interview. • To inculcate Communication Skills in Students
*THE ATHENAEU M (HLS)	October	Interdepartmental Blackout Poetry (All language	Enhancing creativity of the students, making them think out of the box and making poetry writing a fun activity
HISLOP CAMP	October	Workshop & Mock Test on	To develop general awareness amongst students.
HRD CELL	October	Use of ICT in Classroom Teaching	To equip teachers on how to use technology to improve pedagogy
SCM	October	Visit to Old age	To inculcate a sense of social responsibility.
NSS	October	Blood Donation Camp/Medical Camp	Considering that "the service to mankind is to service to the god", it involves students in social services and improve and enhance the good qualities such as charity, compassion,
			empathy etc through such kind of camps
ROTARACT	October	Sports Day at St.	To encourage sports activities among students.
SKILL DEVELOPME	October	Soft skills	To enhance Personal and Professional Development.
WDC & WSSC	October	Power point presentation on	To reveal the creative & thoughtful minds of students

* HISAR + PG DEPARTMENT OF SOCIOLOGY	October	Medical Camp	To spread awareness about health and its benefits among the students and slum dwellers
NOVEMBER 2017			
HISLOP CAMP	November (1st week)	Test Series of the topics covered	To prepare them for exams and time management.
RESEARCH COMMITTEE	November (4th Week)	Talk on Interdisciplinary research	To promote collaborative research in various department of the institute
ROTARACT CLUB	November	Futsal Tournament	To Encourage Sports activities amongst Interactors
DECEMBER 2017			
* HISAR + PG DEPARTMENT OF	1st December	AIDS Awareness Programme	To spread knowledge among students and slum dwellers about the adverse effects of AIDS and ways to prevent it.
WDC & WSSC	17th December	Movie show on Women related issues (Pink and	To help develop understanding of the status of women in India and the role of women in society
HISLOP	December,	Fellowship-	To strengthen interpersonal relationships
NSS	December	Rally and street play	To bring awareness among people regarding social evils such as child marriages, female feticide, illiteracy, environmental pollution etc
SKILL DEVELOPMENT CELL	December	Entrepreneurship	To prepare and groom students for Industry and Think out of the box as self starters
*THE	December	Interdepartmental	To have fun with words.
*THE ATHENAEUM (HPCA)+	December	Shakespeare Course	To orient students to diverse aspects of Shakespeareana and Elizabethan Theatre
ROTARACT CLUB	December	Christmas Celebration	To Bring smile on the faces of the underprivileged section of the society.
ROTARACT	December	Dance-a -Thon	To raise funds to support an NGO
TRAINING & PLACEMENT	December	Organize Campus Placement	To provide placement to all deserved students.
STUDENT	December	Annual Christmas	To experience Team work
JANUARY 2018			
WDC & WSSC	10th January	Visit to old age Home and Orphanage	To develop the sense of social responsibility among the students

RASHTRIYA AVISHKAR ABHIYAAN	January (2nd week)	Science quiz or slogan competition	To generate the competitive & participation propensity towards various science-Olympiads.
RESEARCH COMMITTEE	January (3rd week)	Seminar on 'How to develop a quality research	To create zeal amongst faculty members towards quality research
HRD CELL	January	One-day workshop	To develop staff fellowship
ROTARACT CLUB	January	Annual Day at St. Michael	To help students there explore their hidden talent
	January	Charter's Day	To Felicitate the Rotaract Alumni for their contribution
NSS	January	Special Camp	To inculcate the concept of nation building and service to mankind , it involves adaptation of the one village and make it as an ideal village in Vidharbha region through "Shramadan"
SKILL DEVELOPME	January	Computer Aided Designing	To widen horizon in interest of Computer Designing.
THE	January	Word Busters	Games to stimulate interest in vocabulary
TRAINING & PLACEMENT	January	Organize Campus Placement	To provide placement to all deserving students.
FEBRUARY 2018			
*WDC &	20th February	Blood Donation	To help poor Thallesemic patients
PTA	2nd Saturday of February	Executive committee meeting	General meeting for knowing suggestions for improvement in Quality
SQAC	February (3rd week)	One-Day Workshop on "Human Values" and	To make students into responsible citizens To gain feedback from the students and to make amends accordingly.
STUDENT MENTORING CELL	February (3rd week)	Student mentors' meeting with the core committee of the cell and annual feedback	To supervise their work and to know whether they are facing any problems in carrying out their mentoring activity. Also, to know their feedback about this activity.
	Last week of February	Distribution of Mentoring	To appreciate their performance in mentoring activity
ROTARACT CLUB	February	All The Best Event at St. Michael	To Motivate the students and boost their confidence before board exams.
	February	Seminar on Career Guidance	To Guide students for Future Opportunities & endeavors.
SKILL DEVELOPME NT CELL	February	Life Skills	To motivate students to come up the learning curve in a fast, cost –effective, and timely manner

NSS	February	Guest Lecture	To update and enhance the everyday knowledge of the students, current socio-economic and political issues of societies.
*THE ATHENAEU M (HLS)	February	Book Swap – Interdepartmental activity	Getting students to read books which they, normally, would not consider
	February/Mar ch	Putting poems to music-	To integrate interest in poetry with love for music
TRAINING &	February	Organize Campus	To provide placement to all deserving students
MARCH 2018			
ENVIRONME NT CELL	March	Holi: Awareness on Eco-friendly Colours	To create awareness about toxic effects of chemical based colors and usage of natural colors.
	March	Submission of field note book or people biodiversity register for the students of Fourth semester	• It is mandatory for fulfilment of Bachelor's degree, under section 14(8) Maharashtra University Act 1994. • It will assess environmental state of college on regular basis. The finding and activities will be reported to the faculty for feedback to the IQAC.
APRIL 2018			
*THE ATHENAEU M (HPCA)	23 April , 2018	Shakespeare Symposium	To pay tributes to Shakespeare and familiarize students with his works
HRD CELL	April	7-Days Capacity	To acquaint teachers with new methodologies

IQAC Calendar for Proposed Programmes of the Departments in Science Faculty for the session 2017-18

Department	Proposed Dates / months	Activity	Objective
July 2017			
All Science Stream Departments	Second week of July 2017	Bridge course (one week course for first year students) Venue: Class room	Orientation on Graduate course
Sports	1st week of July	Sending proposal for International Conference on "India Representation in coming Olympics 2020" and on "Comparison Between Ancient and Modern Games"	Aim towards more participation and more medals in 2020 Olympics
	1st week of July	Sending proposal for International Conference on "Comparison Between Ancient and Modern Games"	To promote Ancient Games
	2nd week of July	Orientation of the players and registration	To find out the players for various games, orient them, motivate them and to
	3rd week of July	Intramural matches for various departments of all the faculties and selection	To make various teams of the college
	3rd week of July	Medical Fitness Certificate For Teaching and Non Teaching Staff of the college	To assess the current status of fitness of the staff
UG Chemistry	July	Lecture for popularization of Chemistry Venue: Class room	To inculcate additional knowledge and interest in the subject
PG Chemistry	July	Guest lecture on 'Analytical Chemistry ' Venue: Class room	Knowledge Enrichment
Computer Science	July	Expert Talk On "Windows Applications" Venue: Class room	To gain knowledge on Windows Applications.
AUGUST- 2017			
Sports	August to January	To organize various tournaments in collaboration with DSO, RTMNU and other NGO's	To create sporting environment in the college and in the city

	1st week of August	National level workshop on doping in collaboration with NADA	To bring awareness about doping in Elite players, coaches and common youth and students
	2nd week of August	Participation in various indoor tournaments	To make the various college indoor teams and participates at DSO, RTMNU and other NGO's tournaments
Botany	3rd week of August	B. Sc. Sem I and Sem III- Study Tour	To introduce the students to methods of field study and to acquaint them to local flora.
	4th week of August	M. Sc. Sem-III & B. Sc Sem-V: Ecological Tour	To conduct ecosystem analysis in forest and non forest land.
Biotechnology	4th week of August	Guest Lecture Venue: Class room	Increasing the knowledge-base of students
Statistics	24th August 2017	Felicitation of toppers in Statistics in 2017 examination of RTMNU, followed by a Guest Lecture Venue: Class room	To make the students aware of new developments or applications of Statistics
Biochemistry	28th- 31st August	Guest lecture on 'Toxicology' Venue: Class room	To promote Student- Scientist interaction
	28th- 31st August	Guest lecture on 'Nutrition' Venue: Class room	Knowledge Enrichment
PG Chemistry	August	Guest Lecture on 'Analytical Chemistry	Knowledge Enrichment
	August	Seminar Venue: Class room	Knowledge Enrichment
UG Chemistry	August	Visit to AMD Laboratory, Agmark Lab and Rajendra Singh Science Exploratory	Educational study tour to make the students aware of research and development activities
Physics	August	Guest lecture Venue: Class room	To know the recent developments in Physics.
Computer Science	August	Seminar On Trends In IT Venue: Class room	To make students aware of Recent Advances in I.T.
Mathematics	August	Guest lecture on –Algebraic Structures Venue: Class room	Enrichment of the topic
All Departments under Science Stream	Last week of August	Inauguration of Science society: Collaborative Programme-	Collaborative installation of the Science Society to enable the students to learn beyond the prescribed syllabus.

SEPTEMBER -2017			
Botany	1st week of September	'Skill Development Integrated course' 4-week Certificate course	To develop an entrepreneurial skill in students that will give them an alternate income generation opportunity
	3rd week of September	SCIENCE TALK B.Sc. /M.Sc. -Environment and Conservation through Guest Lecture Venue: Class room	To instill appreciation for environment and educate them about the needs and means of conservation
Rev. Stephen Hislop Bicentennial Founder's Day Celebrations	3rd – 10th September 2017	Organization of a various events during the week	To commemorate and celebrate Founder's day
Sports	1st week of September onwards	Participation in various indoor tournaments	To make the various college indoor teams and participates at DSO, RTMNU and other NGO's tournaments
Biochemistry	1st week of September	Programme to celebrate National Nutrition week	Involvement of students various biochemical aspects of Nutrition
	3rd week of September	Local Visit	Exposure of students to various technologies
Mathematics	5th September	Teachers Day Special: Talk on 'Values through Education' Venue: Class room	Developing values among Students
Zoology	1st week of September	Workshop on Biological Quality Index of Soil for B.Sc. Semester I Students and M.Sc. Sem. I students (7 days) Venue: Class room	Soil biological and biochemical properties which are highly sensitive to environmental stress and thus will be used to assess the quality of the
	2nd week of September	Guest lecture on Information on "Non Mulberry	To promote Student- Scientist interaction
Biotechnology	2nd week of September	Quiz competition Venue: Class room	Testing and adding to the knowledge base of students

Zoology	3rd week of September	Visit to Center for Sericulture and Biological Pest Management and Research (CSBR), Nagpur for B.Sc. Sem. V & M.Sc. Sem III students	Imparting knowledge in mulberry cultivation, silkworm rearing and silk reeling
Statistics	4th week of September	Why Statistics?' A talk in the last week of September 2017 Venue: Class room	To highlight the uses / applications of Statistics in other disciplines
Zoology in collaboration with Hislop Environment Cell	4th week of September	"5 days - Workshop on Monitoring of Dragonflies and Butterflies for B.Sc. Sem. III and Sem. V students"	Appreciation of aesthetic beauty of dragonflies and butterflies, their value in nature to understand, Ecotourism potential of various fauna, Concept of ecosystem, types of
Computer	September	Industrial Visit To I.T. Industry	To Make Students interact with I.T. professionals and know realistic approaches in Software Industry.
PG Chemistry	16th September	Chem-Mystery Intercollegiate Chemistry Quiz Venue: Class room	To popularize the subject
		Intercollegiate seminar competition Venue: Class room	
	September	Exhibition of different elementary experiment of chemistry to the school children Venue: Class room	Knowledge enrichment
	September	One day symposium with IGNOU Venue: Class room	To create interest in Subject
PG Chemistry	September	Guest lecture on -Mining and Fuel Research Venue: Class room	To promote Student- Scientist interaction
UG Chemistry	September	Workshop on White Phenyl Preparation Venue: Class room	Income generating projects for economically backward students
Physics & Electronics	September	Students' Seminars Venue: Class room	To increase the confidence level in themselves.
OCTOBER 2017			
Botany	1st Week of October (4th-5th)	Wild Life week (2 day science festival)	To provide exposure to the students on ideas of biodiversity conservation.

Zoology	1st week of October	Educational Field Tour for B.Sc. Semester I students	To introduce the students to the amazing variety of life around them. To understand the Biodiversity firsthand in the local environment. To influence the students to bring about a change in their attitude towards the flora and fauna.
Zoology	1st week of October	Visit to Apiculture Centre, Wardha for students of B.Sc. Sem. V and M.Sc. Sem. III	To make the students acquainted with self-employment and additional income of the tribal and small landholders and to learn the techniques of maintaining the bee hive for honey production
Physics & Electronics	1st Week of October	Workshop & Training in Nano Materials Venue: Class room	To gain knowledge about the topics of syllabus.
Zoology in collaboration with EVS cell	1st week of October	Intercollegiate Quiz Competition on "Wild Life and Biodiversity Venue: Class room	To make the students acquainted with importance of Wild Life and its Conservation.
		Intra collegiate photo and poster exhibition competition on wildlife Venue: Class room	To create an awareness on importance Wild Life and its Conservation
		Intra collegiate creative writing competition on wildlife Venue: Class room	To create an awareness on importance Wild Life and its Conservation
Sports	2nd week of October	Participation in Division and RTMNU outdoor games	To make the various college indoor teams and participates at DSO, RTMNU and other NGO's tournaments
Biotechnology	2nd week of October	Guest lecture Venue: Class room	Knowledge enrichment
		Educational Tour	Increasing the knowledge-base of students
			and their work
Physics & Electronics	October	Guest lecture Venue: Class room	To promote Student- Scientist interaction
	October	Workshop on Robotics in October Venue: Class room	To gain knowledge about the topics of syllabus.

UG Chemistry	October	Workshop on use of subject related software like Chemdraw, Chembio draw etc. Venue: Class room	Awareness about the use of various softwares required for the subject
PG Chemistry	October	Visit to Atomic Mineral Directorate- DAE, Nagpur	To acquire knowledge of Instrumentation techniques
November 2017			
Sports	Winter Vacation (Diwali vacations) 4th week of October to 3rd week of	Autumn Coaching camp for various games	To train and select the players for college and university level tournaments
December 2017			
Botany	1st week of December	Flower Show	This show is a medium to connect the students and make them aware about the potential of
Sports	2nd week of December	20th Rev. Stephen Hislop Memorial Football tournament	This tournament is conducted for last 18 years and to promote football not only for college level but in the city of Nagpur
	3rd week of December	Inter staff indoor competitions i.e. carom, table tennis and badminton for all teaching and non- teaching staff	To create awareness about fitness and fellowship between the staff
Zoology	3rd week of December	Guest lecture on 'Information on "Animal Tissue Techniques" Venue: Class room	To gain knowledge about the topics of syllabus.
Statistics	December	Interaction with Peer students Venue: Class room	To know the job opportunities in graduating with Statistics as one of the subjects
JANUARY 2018			
Biochemistry	15th to 31st January	Study Tour	Student exposure
		'SHODH'-Annual Power point presentation competition Venue: Class room	To promote awareness among students about recent innovation and discoveries in the field of science and technology
		Student Oriented Workshop-. 2018 Venue: Class room	To gain knowledge about the topics of syllabus.

Zoology in collaboration with Hislop Environment Cell	1st week of January	5 day- Workshop on Monitoring of Wet Land Birds for B.Sc. Sem. IVand Sem. VI students" Venue: Class room	To introduce the students among various biological components of freshwater, the waterbirds play an important role not only in trophic dynamics of ecosystem but also in the indication of changes in the
Sports	1st week of January	To participate in NDFA, NPL and State and Inter university matches	To promote and make the players participate in high ranking tournaments
	3rd week of January	Organizing certificate course on Organizing Sports Event management Venue: Sports Department	Knowledge about Sports Event management
	4th week of January	Excursion tour	To show players various playfields and facilities and infrastructure and to meet renowned players who have participated in Asian, Olympic games etc.
	4th week of January	Certificate course in Yoga Venue: Gymnasium	Awareness about Fitness
Zoology	3rd week of January	Guest lecture on –'Information on Dragonflies of Central India' Venue: Class room	Subject knowledge enrichment
Computer Science in collaboration with IT- NetworkZ (MOU Partner)	January	Workshop On Linux Technologies Venue: Class room	To provide hands-on on Linux Environment
PG Chemistry	January	Guest lecture on 'Physical Chemistry' Venue: Class room	To acquire knowledge of Instrumentation techniques
		Visit to CIMFR-Nagpur	
Physics & Electronics	January	Quiz competition Venue: Class room	To test the conceptual knowledge of students
FEBRUARY -2018			
Zoology in collaboration with Hislop Environment Cell	2nd February	Intra collegiate photo and poster exhibition competition on Wetland	To create an awareness on importance and threat to wet land ecosystem.

Statistics	1st week of February	Two-day annual workshop for the students of Statistics, "Statistica-A festival of Statistical Activity" in which activities like- 1) 'Statistics Quiz' 2) Stat Maze 3) Seminar Competition Venue: Class room	Enrichment of students in applications of Statistics. To improve the conceptual understanding of the topics in the subject
Biotechnology	1st week of February	Symposium:	Giving opportunity to students to interface with
Sports	1st week of February	Health awareness talk for the college staff Venue: Gymnasium	The motto is to make every staff mentally and physically fit
Botany	3rd week of February	Visit to a Lab-B. Sc. Sem II and M. Sc. Sem II	Comprehension of the curriculum through experiential learning
UG Chemistry	February	"CHEM-MYSTERY" An intercollegiate quiz for UG students	To create interest in the subject
PG Chemistry	February	Guest lecture on 'Nanotechnology'	Subject knowledge enrichment
		Visit to DRDO Nagpur	Student exposure to National level Institute
Computer Science	February	Cyber Quiz Venue: Class room	To test knowledge about Computer Science
Mathematics	February	Guest lecture on 'Differential Equations' Venue: Class room	Developing subject knowledge
MARCH-2018			
Statistics	1st week of March	Stat-Star': Problem solving competition Venue: Class room	To develop and increase the numerical ability of students.
Botany	3rd week of March	Talk for students of B.Sc. & M.Sc. New frontiers of Botany Venue:	To keep the students updated with latest developments in Botany to orient them for further studies and research
Computer Science	March	Poster Exhibition On Works Of Computer Scientists Venue: Class room	To motivate students to know about the works of computer scientists
Zoology	March	Guest lecture-' Bee Keeping' Venue: Class room	Knowledge enrichment

Zoology	March	Certificate Course for M.Sc. Semester I students Venue: Class room	To ensure that the program fulfils the skills requirement of research institution and Industries
PG Chemistry	March	Seminar Venue: Class room	Knowledge Enrichment
Mathematics	March	Intercollegiate Quiz on Mathematics Syllabus of B. Sc. Semesters II, IV and VI	Presentation skill and assessment of subject preparation
APRIL-2018			
Sports	2nd week of April	Summer coaching camps for various games in collaboration with different organizations.	To create awareness about fitness and to encourage children to participate in sporting activity.
MAY-2018			
Sports	3rd week of May	To organize state and national level homeless Soccer Tournament for girls	Community service & promotion of sports

Proposed Programmes of the Commerce & CMC Departments during the session 2017-2018

Department	Proposed Dates	Name of Activity	Objective
JULY -2017			
Commerce	I$_{st}$ Week of July	Orientation For B.Com (Sem-I)	To Orient the students about departmental activities and programmes
Commerce and CMC	2$_{nd}$ week of July	Bridge course (one week course for first year students) Venue: Class room	Orientation on Graduate course
Commerce	3$_{rd}$ week July	Guest lecture 'Motivational Talk' Venue: Class room	To motivate the students towards life & inculcate the Human Values amongst students.
AUGUST -2017			
Commerce	2$_{nd}$ week of August	Study Tour: Visit to Defense College, Nagpur for Disaster Management	To create awareness about Disaster Management among students.
	3$_{rd}$ week of August	Installation of the Commerce Society-2017-18 Venue: Shalom	Installation of office bearers To develop fellowship among students
Commerce Management & Computer	4$_{th}$ week of August	Installation of the CMC Society-2017-18 Venue: Shalom	Installing the executive body of students for the conduct of programmes throughout the year.
Commerce	August	Guest lecture CA/CS Venue: Class room	Knowledge enrichment
Commerce Management & Computer	August	Guest lecture on Cyber Crime Venue: Class room	To inculcate awareness among students on Cyber Crime
Commerce Management & Computer	August	Poster Competition Venue: Class room	To Have an event on display & Presentation of subject specific posters to have a different teaching learniong methods & improve communication with creativity

SEPTEMBER- 2017			
Commerce	1st week September	Guest lecture ON 'E- Banking ' Venue: Class room	To bestow the students with knowledge about Industry needs,
	3rd week September	Guest lecture 'Stock Market' Venue: Class room	
Rev. Stephen Hislop Bicentennial Founder's Day Celebrations	3rd – 10th September 2017	Organization of a various events during the week	To commemorate and celebrate Founder's day
Commerce Management & Computer	September	Guest Lecture on GST (Goods and Service Tax Venue: Class room	Awareness about Impact of GST on Economy.
Commerce Management & Computer	September	Guest Lecture on 'Recent Trends in IT' Venue: Class room	Awareness among students on recent trends in IT
OCTOBER- 2017			
Commerce	1st week October	Guest lecture on 'Human Values' Venue: Class room	To motivate the students towards life & inculcate the Human Values amongst students.
Commerce Management & Computer	October	Guest lecture on 'Awareness on Less Cash Transactions' Venue: Class room	To inculcate among students on awareness on less cash transactions by eminent guest speaker.
NOVEMBER- 2017			
Commerce	3rd week November	Guest lecture on'Entrepreneurship' Venue: Class room	To inculcate the seed of entrepreneurship in the students
	3rd week November	Visit to Old Age Home	To create social awareness among the students towards old age people.
DECEMBER- 2017			
Commerce	1st week Of December	Industrial Visit	To explain the working of industrial conditions to the students and tell them about the expectations of the industrialists.

	3rd week of December	50th year Celebration of Commerce Department Venue: Class room	To rejoice the completion of 50 years of the commerce department to felicitate ex -teachers and to bring together the alumni of the department on a common platform
Commerce Management & Computer	December	Workshop on Human Values Venue: Class room	To inculcate among students the importance of human values.
		Workshop on Building Communication Skills Venue: Class room	It will help students to build communication skills.
JANUARY-2018			
Commerce	1st week of January	Exhibition on 'Business Planning-"Put a Product on the market" Venue: Class room	To explore the creativity of the students in the field of marketing
	3rd week of January	Quiz and PPT Competition on Current Business Affairs Venue: Class room	The purpose of this quiz competition is to test the knowledge of the participants beyond academics.
Commerce Management & Computer	January	Industrial Visit of BBA & BCCA Final Year	To provide practical exposure for BBA & BCCA Final year students through industrial tour.
		PowerPoint Presentation on Management Theories Venue: Class room	Awareness among management students on various theories of management.
* Commerce in Collaboration with	January	TCS designed Finance & Accounts for TCS designed Campus to Corporate	To introduce career and market oriented, skill enhancing add-on
Commerce	January	Certificate Course on 'Account Practice &	courses that has utility for job,
FEBRUARY- 2018			
Commerce Management & Computer	February	Workshop on Memory Management Venue: Class room	To help students in increasing their grasping power through
		Management Quiz Venue: Class room	To inculcate among students the importance of management through management games and

Proposed Programmes of the Departments in Arts Faculty for the session 2017-2018

Department	Proposed Dates	Proposed Activity	Objective
Jul-17			
All Departments Under Arts Stream.	2nd week of July	Bridge course for first year student of UG and PG program in Arts stream. Venue: Class Room	To bridge the gap between school courses and university courses
SOCIOLOGY	July	Awareness program among the students regarding the availability of government scholarships. Venue: Class room	To Aware the students regarding the availability of government scholarships. Venue: Class room
ENGLISH	From July to February.	Every month lecture pertaining to Language and Literature. Venue: Class room	To acquaint students with the latest trends in Literature and Language.
ENGLISH	From July to February.	Book Club,Activities. Venue: Class room	To encourage and motivate students to read books.
AUGUST 2017			
HISTORY	12th August	Poster Making Competition & Essay Writing Competition on Independence Day Venue: Class room	To reveal the creative & thoughtful minds of students.
All Departments under Arts Stream	2nd week of August	Inauguration of Social Science society: Collaborative Programme-	To enable the students to learn beyond the prescribed syllabus and to develop fellowship among the students.
ENGLISH	20th August of every month.	Story telling Session. Venue: Class room	To inculcate the art of storytelling, speaking skills and Narration.
*POLITICAL SCIENCE & HUMAN RIGHT CELL	24th August	Research Paper Writing & Presentation Competition Venue: Class room	To develop Research & Presentation skills among students.
HISTORY	28th August	Quiz Competition Venue: Class room	To reveal the creative & thoughtful minds of students.
*PHILOSOPHY & SANSKRIT	2nd week of August	GUEST LECTURE Venue: Class room	To make the students aware about Environment and the relevance of Ancient Sanskrit Texts about

*SANSKRIT & PHILOSOPHY	2nd week of August	GUEST LECTURE Venue: Class room	To make the students aware about Environment and the relevance of Ancient Sanskrit Texts about the same.
MARATHI	2nd week of August	GUEST LECTURE - Inauguration of Marathi Abyas Mandal Venue: Class room	To boost up the literary interest in students
HINDI	Aug.-2017.	Guest lecture & Felicitation of M.A. and Meritorious students. Venue: Class room	To encourage the students.
SEPTEMBER 2017			
Rev. Stephen Hislop Bicentennial Founder's Day Celebrations	3rd – 10th September 2017	Organization of a various events during the week	To commemorate and celebrate Founder's day
*PHILOSOPHY & SANSKRIT	6th September	Guest lecturer and celebration of Dr. S. Radhakrishnan Venue: Class room	To spread the awareness about Contribution of Dr. S. Radhakrishnan in the field of Education.
*SANSKRIT & PHILOSOPHY	6th September	Guest lecturer and celebration of Dr. S. Radhakrishnan Venue: Class room	To spread the awareness about contribution of Dr. S. Radhakrishnan in the field of Education.
ENGLISH	16th September	Flash Fiction. Venue: Class room	To enhance writing skills.
HISTORY	27th September	Guest Lecture - (Dr. P. Khobragade, Dept. of Ancient Indian History, Cultural & Archeology) Venue: Class room	To reveal the creative & thoughtful minds of students.
MARATHI	1st week of September.	Video screening of Marathi Drama Natsamrat.	To give information about drama
	Last week of September	Visit To Regional Anthropological science museum	To give information about folk literature and culture.
HINDI	September	Guest lecture (Bhartiya/Pashchatya Kavyashastra). Venue: Class room	To inculcate the ability of the students and promote to express it.

HINDI	September	Guest Lecture (Hindi Diwas celebration/Poem/Kahani/Nibandh/etc Venue: Class room.	To establish& built Nationalism and its importance among the students.
HINDI	September	One week workshop on 'Katha Lekhan'. Venue: Class room	To inculcate the ability of the students and promote to express it.
POLITICAL SCIENCE	September	Student's Symposium on Current National & International events with Global Repercussion { if any } Venue: Class room	To make them aware & enhance their knowledge about national & international issues.
SOCIOLOGY	2nd week of September	Anthropological Museum Visit.	To discuss on the emerging tribal issues and their programmes and demographics classification of tribes
SOCIOLOGY	September & October	1. Dr. Wilkinson Memorial lecture. 2. Dr. P.L Bhandarkar Memorial lecture. 3. N.S. Vaidya memorial lecture. Venue: Class room	To organize the guest lecture on the contemporary social issues
*ENGLISH in collaboration with RTM Nagpur University	September	Add on course on Personality Development. Venue: Class room	To help students improve their public speaking Skills.
OCTOBER 2017			
PSYCOLOGY	10th October	Guest Lecture- Topic: Transactional Analysis. Venue: Class room	TA: To built interpersonal relation
*SANSKRIT & PHILOSOPHY	1st week of October	Two days Seminar regarding - Role of Sanskrit Language and Indian Philosophy in preserving Heritage And culture. Venue: Class room	To highlight the relevance of ancient knowledge in preserving culture and heritage.
MARATHI	1st week of October	Lecture on Marathi-novel. Venue: Class room	To give information about novel.

*PHILOSOPHY & SANSKRIT	1st week of October	Two days Seminar regarding - Role of Sanskrit Language and Indian Philosophy in preserving Heritage And culture. Venue: Class room	To highlight the relevance of ancient knowledge in preserving culture and heritage.
*ENGLISH in Collaboration with ATHENAEUM	October	'Quizzistan' Venue: Shalom Auditorium	To increase the general awareness of students.
*ENGLISH in Collaboration with ATHENAEUM	October	Wordbusters Venue: Shalom Auditorium	To improve vocabulary skills.
*ENGLISH in Collaboration with ATHENAEUM	October	Lit-Masters Venue: Shalom Auditorium	To expose students to literary Classics
NOVEMBER 2017			
PSYCOLOGY	2nd - 3rd November	Exhibition –Psycho-fest Venue: Department of Psychology	Psycho-fest: To get exposure about functioning and application of the subject
HISTORY	15th November	Visit to Museum	To acquaint the students with the historical legacy of Central India
HISTORY	30th November	Movie show: on syllabus based topic.	To acquaint the students with the historical legacy of Central India
*PHILOSOPHY & SANSKRIT	Last week of November	Chart making competition and exhibition of charts. Venue: Class room	To make the students aware about the co-relation of Sanskrit and Philosophy
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DECEMBER 2017			
*ENGLISH in collaboration with Shakespeare Studies group, Nagpur	1st week of December.	Shakespeare Studies Workshop Venue: Smart Class room	To Expose Students to the various aspects of the Master playwright's life and work.

MARATHI	2nd week of December	Seminar on Kusumagrajanchi kavita . Venue: Class room	To give information about Marathi poetry
PSYCOLOGY	15th December	Guest Lecture- Topic: Qualitative Research.Venue: Class room	Qualitative Research: To learn and apply qualitative analysis of data
PSYCOLOGY	31st December	Study tour- Mental Hospital Yerwada,	-
POLITICAL SCIENCE	December	Visit to Legislative Assemble during the winter session of legislative assemble in Nagpur. / Mock Parliament.	To give firsthand experience of working of Parliamentary system. It is one of the topics in the syllabus.
JANUARY 2018			
MARATHI	1st week of January	Workshop on How to write correct Marathi. Venue: Class room	To develop writing skills
PSYCOLOGY	6th - 7th January 2018	Workshop on NLP. Venue: Class room	NLP: To train the students to learn the importance and application of communication
PSYCOLOGY	15th January	Quiz – On Psychologist and their contributionVenue: Class room	Quiz: To make the student aware about contribution of famous psychologist
ENGLISH	18th January	Creative Writing Workshop Venue: Class room	To enhance creative writing skills of students
SOCIOLOGY	2nd week of January	One-day Workshop on Recent trends in sociological theories. Venue: Class room	To discuss & orient the students on the emerging tribal issues and their programmes and demographics classification of tribes
HINDI	January	Guest Lecture (Hindi Sahitya ka Itihas: Katha/Yatra Sahitya). Venue:	To know the background of Our Literature, Culture and make a better future.
FEBRUARY 2018			
HISTORY	16th February	Visit to Department of Anthropology	To acquaint the students with the historical legacy of Central India.
ENGLISH	23rd - 24th February.	Power Point Presentation of communicative English Students Venue: Class room	To enable and boost Presentation Skills in Students.

SOCIOLOGY	1st week of February	One-day workshop on UGC NET-SET examination. Venue: Class room	To provide guidance to students about the UGC NET-SET examination
ENGLISH	Entire month of February	Remedial course Special classes for advance Learners	To help weak and slow Learners
MARCH 2018			
ENGLISH	Last week of March.	Boot Camp Venue: Class room	To prepare students for University Examinations.
HINDI	March	Guest Lecture & Farewell Function for M.A.II Year. Venue: Class room	To give best wishes to the outgoing batch and mingling with them.