

Annual Quality Assurance Report (AQAR) of the IQAC

For the session 2016-17



HISLOP COLLEGE,

Temple Road, Civil Lines,

Nagpur - 440001

The Annual Quality Assurance Report (AQAR) of the IQAC For the session 2016-17

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC.

Part – A

1. Details of the Institution

1.1 Name of the Institution

1.2 Address Line 1

Address Line 2

City/Town

State

Pin Code

Institution e-mail address

Contact Nos.

Name of the Head of the Institution:

Tel. No. with STD Code:

Mobile:

Name of the IQAC Co-ordinator:

Mobile:

IQAC e-mail address:

1.3 NAAC Track ID (For ex. MHCOGN 18879)

1.4 NAAC Executive Committee No. & Date:

1.5 Website address:

Web-link of the AQAR:

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year Accreditation of	Validity Period
1	1 st Cycle	B++		2004	5 years
2	2 nd Cycle	A	3.15	28.03.2010	5 years
3	3 rd Cycle	A	3.31	16.09.2016	5 years
4	4 th Cycle	Not Applicable			

1.7 Date of Establishment of IQAC

1.8 AQAR for the year (for example 2010-11)

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC

- i. AQAR 2010-11 submitted to NAAC on 30 / 06 / 2012 (DD/MM/YYYY)
- ii. AQAR 2011-12 submitted to NAAC on September 2012 (DD/MM/YYYY)

- iii. AQAR 2012-13 submitted to NAAC on 26 / 09 / 2013 (DD/MM/YYYY)
- iv. AQAR 2013-14 submitted to NAAC on 16 / 09 / 2014 (DD/MM/YYYY)
- v. AQAR 2014-15 submitted to NAAC on 01 / 08 / 2015 (DD/MM/YYYY)
- vi. AQAR 2015-16 submitted to NAAC on 27 / 04 / 2017 (DD/MM/YYYY)
- vii. AQAR 2016-17 submitted to NAAC on 12/ 10 / 2017 (DD/MM/YYYY)

1.10 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution (eg. AICTE, BCI, MCI, PCI, NCI) Yes No

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

1.11 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

1.12 Name of the Affiliating University (for the Colleges)

Rashtrasant Tukadoji Maharaj
Nagpur University (RTMNU)

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence UGC-CPE

DST Star Scheme UGC-CE

UGC-Special Assistance Programme DST-FIST

UGC-Innovative PG Programmes Any other (Specify)

UGC-COP Programmes

- **Special Grant:**
Heritage Status
Grant of Rs.
79.48 lacs by
UGC on 22nd
July, 2015.
- **Certificate
Programmes**
Nagpur
University
Assisted Short
Term Courses

2. IQAC Composition and Activities

2.1 No. of Teachers

2.2 No. of Administrative/Technical staff

2.3 No. of students

2.4 No. of Management representatives

2.5 No. of Alumni

No. of any other stakeholder and community
2.6 representatives

2.7 No. of Employers/ Industrialists

2.8 No. of other External Experts

2.9 Total No. of members

2.10 No. of IQAC meetings held No.

2.11 No. of meetings with various stakeholders: Faculty

Non-Teaching Staff Students Alumni

2.12 Has IQAC received any funding from UGC during the year? Yes No

Seed money amount of Rs. 3,00,000/- received during 2013-14
(Under the UGC XII plan scheme of Establishment and Monitoring of IQAC-) The money is being used for 4 consecutive years

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total No. International National State Institution Level

(ii) Themes

- UGC sponsored National Seminar on World Heritage Day, “Role of Educational Institutions in the Conservation of Natural and Cultural Heritage”, 18th April, 2017.
- 61st All India English Teacher’s Conference in collaboration with AESI & Cenacle on “Emerging Trends in English Language and Literature”, 20-22nd January, 2017.
- Students’ Workshop on “Peace Building and Conflict Resolution” organized by Human Rights Cell of Hislop College on 23rd February, 2017.
- Student Quality Assurance Cell (SQAC) organized students’ workshop on “You, Me and Hislop”.
- Two-day Students’ training workshop on RT-PCR and Q-PCR in association with Central Institute of Medical Sciences (CIIMS), Nagpur.
- Students’ Seminar on “Recent Trends in Information Technology”.

2.14 Significant Activities and contribution made by IQAC

The following significant activities were implemented by IQAC in its continual efforts to bring about quality improvement in all aspects of the college ecosystem:

1. Feedback System

An online feedback system for students was introduced in order to make the feedback mechanism effective. Students logged in on the college website and gave their comments and suggestions on a feedback format that was designed by IQAC.

Outcome:

- Open, transparent and accessible system available to students to give feedback.
- Digital record of feedback.
- Quick implementation of steps and measures as follow-up to student suggestions.

2. Teaching Learning Evaluation

IQAC monitored the conduct of bridge courses and remedial classes by the departments. Subject teachers were asked to keep proper record of the syllabus designed, student attendance, etc.

Each department was asked to spell out course outcomes and share it with the students at the beginning of the curriculum delivery.

3. Annual Academic Audit

AAA was conducted by the IQAC of all departments to review teaching learning practices, student evaluation, curricular and extra-curricular activities.

4. Annual Presentation by Cells/ Associations

IQAC directed coordinators of each cell/association to make a presentation of their activities during the session before the entire teaching staff. This started a healthy practice of an annual performance review as well as healthy competition among the cells to do their best.

5. Internal research Audit

The research Committee constituted by IQAC carried out internal research audit of each department. The audit has paid dividends in the past too as it helps to take stock of quality and volume of research output. Besides, information is shared with teachers and researchers regarding the various funding agencies.

Research Writing Centre helps the researcher in applying and vetting the proposal in the required format.

6. Teachers' Quality Assessment

The Committee for Performance Based Appraisal (PBAS) formed by IQAC assesses and ensures continuous quality improvement of faculty:

First, by making each teacher submit 'Key Result Area (KRA)' which is a goal-setting exercise carried out by the teacher at the beginning of the session.

Second, by reviewing the KRA submitted with the annual PBAS for assessing the number of targeted goals achieved by each teacher.

7. Induction Programme for Newly Appointed Teachers

The Human Resources Development Cell conducts an induction programme as per IQAC initiative. The aim is to orient newly appointed teachers to the organization culture and values, professional and personal. “Once a Hislopian, Always a Hislopian” is the theme of the programme.

8. Augmentation of Add-on Courses

IQAC has been instrumental in increasing the number of add-on certificate course each year. In continuation of this good practice, two batches of 30 students each successfully completed a Certificate Course in Heritage and Culture Studies. Incidentally, Hislop College is the only institution that offers this course in Central India.

2.15 Plan of Action by IQAC/Outcome

The Plan of action chalked out by IQAC in the beginning of the year towards Quality Enhancement and the outcome achieved by the end of 2016-17:

S. No.	Plan of Action with Objectives	Outcome
1.	Organize a smooth visit of the NAAC peer team for assessment and reaccreditation in Third Cycle. Objective: To gear the staff for NAAC Third Cycle Reaccreditation in a systematic manner	The onsite visit of the team took place as per the visit schedule. The college was awarded A grade with 3.31 CGPA.
2.	Conduct mock peer team visit. Objective: To get an external audit team to examine and evaluate the preparations of the college in all aspects and to make improvements on the basis of their suggestions..	The college worked on the recommendations of the external peers and made efforts to fine tune the final presentation before NAAC peer team. .
3.	Hold meetings with stakeholders as part of the NAAC preparation. Objective: To review the inputs given by all stakeholders in the last 5 years and take stock of the action taken for implementation. To continue with the institutional policy of	IQAC held 8 meetings with stakeholders including management, alumni, parents, students.

	democratic participation by involving all stakeholders in its activities.	
4.	Organize conferences, seminars/ workshops Objective: To facilitate continuous knowledge up-gradation and foster research activities.	UGC sponsored National Seminar on World Heritage Day, “Role of Educational Institutions in the Conservation of National & Cultural Heritage, 18.4.17 61 st All India English Teachers’ Conference in collaboration with AESI, Cenacle.
5.	To strengthen continuous academic evaluation process. Objective: To improve academic performance of students in university exams.	16 Merit Positions were bagged by Hislop Students in various University Examinations of Summer, 2015 including The top 4 Merit positions in M.A. Hindi. 2 students shared the 2 nd merit position & one 6 th merit in M.A. Sociology. 2 nd Merit in B.Com. 3 Merit positions in M.A English
6.	Introduce new add-on courses and enrich the curriculum Objective: To scale up knowledge and skills of students and provide them with better job opportunities	2 student batches successfully completed certificate course in Heritage and Cultural Studies. Applied to IGNOU, New Delhi for the college to be recognized as a centre for offering distance education programmes.

7.	To further expand the services and activities of Hislop Institute of Social Action & Research (HISAR) , the College community service programme. Objective: To ensure that the Institution fulfils its social responsibility.	HISAR carried out a number of activities for the upliftment of slum dwellers in Bhandewadi, Nagpur incl. literacy drive, health camp, and I-day celebrations.
8.	Strengthen training and placement activity Objective: To provide more training to students on work skills and secure gainful employment	Several programmes including workshops, talks and career fair were held on campus. Nearly 100 students got selected in campus recruitment drives by companies like ICICI, Concentrix, Infosys etc.
9.	Strengthen activities of Entrepreneurship Development Cell Objective: To instill entrepreneurial skills among graduates and guide them towards self-employment	20 students with 2 teachers participated in the Global Entrepreneurship Summit, IIT Kharagpur, 3-5 Feb, 2017. Job oriented certificate course in allied agriculture.
10.	Foster Student research especially in PG Depts. Objective: Prepare a foundation for research in PG students to enable them to take up projects with research laboratories and institutions of higher learning.	Students won 1 st prize at all three stages of University Research Competition, 'Avishkar-2017'. Master talk series on 'Great Personalities in Literature'
11.	Reinforce student support with Vocational Guidance and Counseling Centre Objective: To ensure that maximum number of students benefit from counseling services on academic, personal, career, psycho-social matters.	The Vocational Guidance and Counseling Centre, Dept. of Psychology, offered free counseling to all College students. The Centre also provided IQ, Aptitude testing, and career guidance to students of a number of schools in the city.

12.	<p>Increase the number of meetings between the Management and the college IQAC (quarterly)</p> <p>Objective: To strengthen management involvement in college policies and actualize mission and vision of the institution.</p>	<p>IQAC held 4 meetings with the Management.</p> <p>IQAC report was presented in the LMC Meeting</p>
13.	<p>Carry out a research audit of the faculty/research scholars in order to find out the volume of research output.</p> <p>Objective: To motivate faculty to take up more research projects, to publish more, and to tap more funding agencies for grants.</p>	<p>The College Research Committee carried out research audit and updated information regarding the number of major and minor research projects, and the total grant sanctioned by various funding agencies.</p>
14.	<p>Start a mechanism for online student feedback on curricula and faculty.</p> <p>Objective: To ensure transparency and accountability and help improve teaching- learning processes.</p>	<p>Student feedback was taken but has not been posted on the college website as yet. This will be rectified in the next session.</p> <p>IQAC prepared a student feedback form with a 5-point gradation scale on various aspects related to college and its infrastructure, teaching staff, library, sports facility, etc.</p>
15.	<p>Reinforce faculty empowerment programmes.</p>	<p>2 Faculty Training Programs were conducted for orienting and training young faculty members including newly appointed teachers.</p>
16.	<p>Augment existing Staff Welfare Schemes</p>	<p>Hislop Credit Cooperative Society registered a phenomenal growth and have about total deposits worth 2 crore rupees. Teaching and administrative personnel were beneficiaries of loans.</p>
17.	<p>Multiply student financial aid for needy students by increasing the number as well as the amount of scholarships.</p>	<p>88 students received scholarships worth Rs.5000/- each under the HOPE student financial aid programme sponsored by alumni and staff.</p> <p>This amount is other than the regular govt. scholarships.</p>

18.	Offer students a wide range of co-curricular activities to participate and learn skills	Student Quality Assurance Cell (SQAC) organized a one-day interactive workshop on 'You, Me & Hislop'
19.	Launch ' Go Green ' Drive on campus Objective: To make campus and its surroundings clean and hygienic and promote environment consciousness among students.	Concrete steps were taken in this matter, like installation of garbage bins along the perimeter. Frequent collection and disposal of plastic and waste by the college community with the help of extension cells like Rotaract club, Environmental Cell, NSS.
20.	Increase student participation in College Magazine. Objective: To foster writing, editing and designing skills among students	'The Hislopian' college annual magazine won the Third Prize in the inter-college magazine competition of RTM Nagpur University.

2.15 Whether the AQAR was placed in statutory body

Yes No

Management Syndicate Any other body IOAC, SOAC & LMC

Provide the details of the action taken

The suggestions & recommendations of the Management, the Core Committee of IQAC and LMC were followed for preparation of the Final draft of the AQAR

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes:

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
Ph.D.	10		10	
PG	10		9	
UG	5		2	
PG Diploma	1			
Advanced Diploma				
Diploma				
Certificate				04
Others		04		
Total	26	04	21	04
Interdisciplinary				
Innovative				

- 1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options – **Not Applicable**
 (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	√ <input type="checkbox"/> (Science stream , first and second year programmes in Arts & Commerce stream)
Trimester	
Annual	√ (Third year Programme in Arts & Commerce stream)

1.3 Feedback from stakeholders*
 (On all aspects)

Alumni Parents Employers Students

Mode of feedback : Online Manual Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexure (Annexure II-feedback analysis)*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

UG course in Commerce & Arts stream have undergone a semester pattern change 2016-17. So the University syllabi of these courses are being revised for forthcoming semesters.

1.5 Any new Department/Centre introduced during the year. If yes, give details. -Nil

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty	Total	Asst. Professors	Associate Professors	Professors	Others
	56	32	23	1	

2.2 No. of permanent faculty with Ph.D.-

35

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year (2016-17)

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
-	17	-	-	-	-	-	-	-	17

2.4 No. of Guest and Visiting faculty and Temporary faculty

24

36-
Adhoc

60
CHB

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	7	27	2
Presented papers	17	33	1
Resource Persons	3	10	4

2.6 Innovative processes adopted by the institution in Teaching and Learning:

1. Departmental TLE Innovations:

Various departments have innovated the Teaching learning module as per their specific needs

- **ICT:**

- The departments have a good compilation of animations, videos and other ICT material which is regularly used to facilitate thorough understanding of the subject. Besides the use of custom made ICT aids, use of CEC material prescribed by UGC is a routine process.

- **Participatory Learning:**

- This is based on Constructivists' theory. The classes are divided into heterogeneous groups comprising of slow and fast learners. Working in these groups the students reproduce their interpretations of technical concepts into 3D models.

- Students are involved in small projects, and the process helps them learn auxiliary aspects of the topics and techniques to prove specific concepts
 - Activity based teaching involving debates over a topic or a recent development in the field. Innovative games concerned with a topic
 - Students prepare scrap books to show case basic concepts and their applications
 - Interactive, participatory learning through student seminars on current national issues and on the topics in the syllabus
2. Induction of the first year students with the **Bridge course**. These are specially designed modules to bridge the gap and are routinely practiced by all the departments.
 3. **Academic clearance** is continued as it helped in monitoring the classroom attendance of the students.
 4. **Remedial courses** are conducted by departments to aid the weak students.
 5. **‘Learn from Peer’**, a mentoring activity is a tool for the slow learners who are guided by their peers.
 6. **Peer group Interactions** are often conducted in class rooms to motivate students to excel in University / competitive examinations.
 7. **Continuous Student Evaluation** through home assignments is a regular feature. These are then assessed by the teachers for student briefing.
 8. **Question banks** are prepared on each unit of the syllabus of the each subject and are distributed among the students and discussed during the **Examination Boot Camp** at the end of the session.
 9. **Unit tests and Terminal examinations** are conducted as per the academic calendar.
 10. **Experts / Guest Speakers** were invited to deliver talks on topics related to courses of study.

2.7 Total No. of actual teaching days during this academic year

180 days (The syllabus is completed with additional teaching hours during Sundays and other holidays.)

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

1. Traditional methods of Evaluation.
2. Online submission & evaluation of assignments.
3. Occasionally open book Tests/viva-voce examination.
4. MCQ type test series is conducted based on PG and CSIR NET syllabus

2.9 No. of faculty members involved in curriculum Restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

12	8	9
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2.10 Average percentage of attendance of students

75%

2.11 Course/Programme wise distribution of pass percentage:

S. No.	Title of programme	Total no. of students appeared	Division				
			Distinction %	I %	II %	III %	Pass %
1	B. Sc	181	15	57	44	-	64.09
2	B. A	170	04	25	50	15	65
5	B.Com (NG.)	146	01	04	46	46	66.4
5	B.Com (Grant in Aid)	239	00	28	93	65	77.8
6	BCCA	82	08	65	13	-	95.12
7	BBA	91	07	35	17	-	57
8	M. Com.	65	10	41	05	-	70.7
9	PGDCCA	04	02	01	01	-	50
10	MCM	15	06	09	00	-	60
11	M. A. Psychology (Clinical)	17	05	11	01	-	88.23
12	M. A. Psychology (Industrial)	03	02	01	00	-	100
13	M. A. English	35	00	05	20	-	71.43
14	M. A. Hindi	12	00	09	02	-	91.6
15	M. A. Sociology	61	01	35	21	-	93
16	M. Sc. Botany	19	01	13	01	-	78.94
17	M. Sc. Zoology	22	04	16	02	-	100
18	M. Sc. Biochemistry	12	09	02	01	-	100
19	M. Sc. Biotechnology	18	01	13	01	-	83.3
20	M. Sc. Chemistry	24	06	13	00	-	79.1

Noteworthy Results of Summer- 2016 Examination of RTM Nagpur

- Ms. Deepika Sarada M.Sc. Botany – Awarded Late.Smt. Kamala Nautamal Trivedi Prize by RTM, Nagpur University, for obtaining highest percentage of marks in Subject Botany (B.Sc I, II, III) at 103rd Convocation- 2016-19.11.2016
- Ms. Needa Parveen M. Com secured 5th Merit in, RTMNU University Examination.-2015
- Monica Hemrajani B. Com. Final secured 2nd Merit in, RTMNU Examination-2015
- Palak Agrawal B. Com. Final secured 2nd Merit in, RTMNU Examination-2015
- Jasleen Rihan M.A.English 4th Semester secured 10th Merit in, RTMNU Examination-2015
- Priya Netke M.A.English4th Semester secured 10th Merit in, RTMNU Examination-2015
- Jagruti Joshi M.A.English4th Semester secured 10th Merit in, RTMNU Examination-2015
- Smita Vasudevan M.A.English 4th Semester secured 7th Merit in, RTMNU Examination-2015
- Madhumita Roy B.A. III (Math., Stat., Eco.) secured 9th Merit in, RTMNU Examination -2015
- Manisha Sambhare M.A.Hindi 4th Semester secured 1st Merit in, RTMNU Examination-2015
- Sardana Dacruz M.A.Hindi 4th Semester secured 2nd Merit in, RTMNU Examination-2015
- Pooja Subedar M.A.Hindi 4th Semester secured 3rd Merit in, RTMNU Examination-2015
- Chandni Jain M.A.Hindi 4th Semester secured 4th Merit in, RTMNU Examination-2015
- Nilesh Joshi M.A.Sociology 4th Semester secured 2nd Merit in, RTMNU Examination-2015
- Priyanka Ukey 4th Semester secured 2nd Merit in, RTMNU Examination-2015
- Monica Bhushan 4th Semester secured 6th Merit in, RTMNU Examination-2015

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

IQAC has worked on strategies and processes to strengthen quality assurance. Some of these are given below:

Calendar Reforms

- IQAC has been working to cohere and streamline academic programmes of the College since 2012-2013. Efficient management of teaching hours has been ensured with unified inauguration of programmes and organization of the same in the second half of the college hours.

Refining Human Resource

- Teachers' workshop to make them aware of the institutional roles and policies is a regular practice.
- Evaluation and analysis of PBAS submitted by the staff acts as a diagnostic tool for determining their performance. With IQAC resides the task of this review. The score assigned on the basis of UGC guidelines are then re-evaluated by the principal.
- IQAC has also worked closely with the HRD cell of the college, conducting various workshops to orient the in-house staff.

Teachers' Quality Assessment

'Key Result Area' (KRA) a goal setting parameter that has augmented quality improvement process of teachers. Every teacher submits in a specially designed format annual goals related to teaching, research and professional enrichment. Session-end, the Principal and the Management appraise the performance of teachers.

Academic Audit

- Every department is required to go through an annual academic and research audit. The data furnished is reviewed and assessed by IQAC on the basis of the proposed calendar of the department.

Examination Reforms

- IQAC has worked closely with the College Examination Committee to institutionalize the internal examination system.
- A uniform format for awarding internal assessment marks has been designed by IQAC to keep all internal marking systems unified. The even parameters selected were, classroom attendance, unit test marks and performance in home assignments
- In addition to the 'No- dues Certificate' before their final examination, IQAC has continued with 'Academic Clearance Certificate', to be procured from each subject teacher. This step has improved student attendance along with teacher-student interaction.

- Overall instructional performance of teachers is assessed by the analysis of University examination results and its feedback is provided to teachers.

Reinforcement of feedback mechanism

- IQAC has also involved different stakeholders Student Mentoring Cell (SMC), Student Quality Assurance Cell (SQAC), and Parent Teacher Association to augment the feedback mechanism.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	2
UGC – Faculty Improvement Programme	3(Pre Ph. D Course work)
HRD programmes	147
Orientation programmes	4
Faculty exchange programme	-
Staff training conducted by the university	-
Staff training conducted by other institutions	3
Summer / Winter schools, Workshops, etc.	1
Others	2

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	32	8	-	-
Technical Staff	40	9	-	-

Criterion – III

3. Research, Consultancy and Extension:

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- ❖ Special efforts were taken by IQAC for developing linkages with research funding organizations and thereby promoting research activity amongst staff.
- ❖ Research profile of the college was prepared by IQAC, which has information on the type of research work / consultancy services that various Departments can provide.
- ❖ Special committee was set to send the emails to various research funding organizations enquiring about the type of funding provided by them for research proposals of the staff.
- ❖ Guidance was provided to staff for sending MRP proposals to research funding Institutes.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	2	2	-	1
Outlay in Rs. Lakhs	9,584/-	7,00,000/-		

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned (amount sanctioned During 2015-16)	Submitted
Number	-	8	-	3
Outlay in Rs. Lakhs	-	6,28,000/-	-	-

3.4 Details on research publications

	International	National	Others
Peer Review Journals	30	12	-
Non-Peer Review Journals	-	-	-
e-Journals	03	-	-
Conference proceedings	06	02	-

3.5 Details on Impact factor of publications:

Range Average h-index Nos of SCOPS

Note: **23 publications are with impact factor**

3.6 Research funds sanctioned and received from various funding agencies, industry and other organizations

Nature of the project	Number of projects	Duration year	Name of the funding Agency	Total grant sanctioned	Received (2016-2017)
Major projects	4	More than 2 years	DST, IIPA, GOI, Indira Gandhi National Centre for the Arts	50,20,000	50,20,000
Minor Projects	8 Ongoing 1 Sanctioned 3 submitted	2	UGC	1325500	628000
Interdisciplinary Projects	-	-	-	-	-
Industry sponsored	-	-	-	-	-
Projects sponsored by the University/ College	-	-	-	-	-
Students research projects (other than compulsory by the University)	-	-	-	-	-
Any other(Specify)	-	-	-	-	-
Total	16			6345500	1337584

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

iii) Without ISBN No.

3.8. No. of University Departments receiving funds from

i)UGC-SAP ii)CAS DST-FIST

iv)DPE v)DBT Scheme/funds

3.9 For Colleges i)Autonomy ii)CPE iii)DBT Star Scheme

iv)INSPIRE v)CE vi)Any other(specify)

DST II PA GOI IGN CA

3.10 Revenue generated through consultancy

- Department of Botany annually trains the students in floriculture and involve them in maintenance of plants. In the month of December, annual flower show is organized to showcase almost 100 varieties of Chrysanthemum and seasonal plants (total of 2000 plants) for sale. This popular unique activity generated a revenue of Rs.2, 01,209/- in the session 2016-17.
- Department of Botany also generated Rs. 10066/- through enrolment of students for RTMNU Sponsored Skill oriented course: ‘Allied Agricultural Skills’ during 2016-17 and in addition generated Rs. 4800/- by organising Training Module for CRPF-6 Day Workshop.
- Guidance and Counselling Cell of Hislop College conducted IQ testing ,Aptitude testing, Vocational Guidance as when the client required it .During 2016-17, 21 cases of counselling were handled by the Cell. A revenue of Rs. 21,200/- was generated by this Cell.

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	-	2		1	8
Sponsoring Agencies		UGC		College & RTM Nagpur University Chemistry Teachers' Association	Department & Institute

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lacs :

From Funding agency From Management of College
 Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialized	Applied	-
	Granted	-

3.17 No. of research awards/ recognitions received by faculty and research fellows Of the institute in the year

Total	International	National	State	University	Dist	College
		4	2	2		

3.18 No. of faculty from the Institution who are Ph. D. Guides
 and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution 04

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones) details

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level
 National level International level

3.22 No. of students participated in NCC events:

University level

State level

National level

International level

3.23 No. of Awards won in NSS

University level

State level

National level

International level

3.24 No. Of Awards won in NCC

University level

State level

National level

International level

3.25 No. of Extension activities organized

University forum

College forum

NCC

NSS

Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility:

The year 2016-17 is the first year of next cycle of NAAC accreditation therefore IQAC took special efforts to identify and set specific goals for extension and ISR activities which would eventually meet the vision and mission of the Institution. These goals were divided into two groups:

- I. Activities leading to major ISR goals**
- II. Extension Activities for students, staff and non teaching staff.**

I. ISR Activities:

1. Developmental activities for the community

- The college has identified “Pandharbodi” slum area of west Nagpur, for taking up developmental activities through Hislop Institution for social Action and Research (HISAR). The HISAR unit, in collaboration with the department of Sociology and NSS has taken up several activities for the development of slum children. They initiated a Literacy awareness program to promote education amongst the children from this area. Volunteers and Teachers distributed slates - Chalks and books to children, during the month of December 2016. PG students of the sociology departments conducted routine visits to balwadies of the area to along with Dr. Mrs. Sadhna Lanjewar to promote awareness regarding cleanliness and education.
- NSS unit conducted awareness programme on child labour and child trafficking through organizing street play. HISAR members celebrated important days like Independence Day, Republic day with slum children to join them with the main stream children and to inculcate values like patriotism and national integration through storytelling, cultural programs like skits and songs.
- In association with NKP Salve Institute of Medical Sciences and Research, HISAR conducted health checkup camp for children from Pandharbodi, Sudamnagari and Jainagri slums on 30th March, 2017. Total of 86 children were examined by expert doctors.
- The Rotaract club joined hands with Rotary Club of Nagpur and conducted a three day surgical camp at Hemal kasa (a tribal area in Bhamragad taluka of Gadchiroli district of Maharashtra) from 19th to 21st January, 2017. The camp included medicos from Rotary Club and non-medico volunteers from the college. They conducted a total of 250 surgeries in three days and conducted awareness programs for children and relatives of patients.
- The NCC unit of the college undertook one day workshop in Vasant Rao Naik slum for creating awareness about cleanliness, education and hygiene on 16th January, 2017. The Contributed actively towards Constitution Day, Swatch Bharat Abhiyan and National Integration Camp organized by RTM Nagpur University.
- The PG Department of Zoology in collaboration with Public Health Department, Govt. of Maharashtra, participated in mosquito as vector awareness programme in villages

around Nagpur city on 22nd February 2017. It was aimed towards eradication of Filariasis from Shiva village where significant increase in number of cases was reported. The students interacted with the school students, villagers, and public health department staff to spread simple methods to control and take preventive measure against mosquito bite.

2. Women's welfare program:

- The Rotaract Club of Hislop College organized an all women rally "PINKATHON-16" on 7th Aug, 2016 to promote awareness about fitness and cancer in women. Pinkathon is taken up annually and comprises of marathon for women to raise awareness about their fitness. This year Pinkathon started at 3:30 a.m. The races included distances of 2km, 5km, 10km and 25km. The rally ended in a Zumba session at Hislop college.
- Women Studies and Service centre (WSSC) organized an awareness program for girls at the IMA House, Nagpur on 21 September, 2016 by Indian Medical Association and the Association of Medical Women in India, Nagpur Branch on Polycystic Ovarian Syndrome (PCOS).
- Alumni association arranged cancer awareness programme for cervical cancer and breast cancer for girls and women staff, community workers 16th Sept, 2016
- A seminar on Cyber crime and Woman by SQAC in association with Rotary Club of Nagpur on 13th January, 2017.

3. Contribution to Environment and Biodiversity:

- **Tree Plantation Drive:** A tree plantation drive starting on 6th July to 16th July, 2016 was organized by the Environment Cell, NSS & Rotract Club of Hislop College to create mass awareness and participation of the students to become green crusaders. The tree plantation drive was held at Gardiner School and in the premises of Hislop College.
- **Nirmalya Collection during Ganeshotsav** 13th to 15th September, 2016 at Futala Lake: Environment cell of Hislop College in collaboration with the Rotary club and NSS organized a Nirmalya collection drive to prevent the pollution of the lake by collecting the Nirmalya and guide the public to immerse the idols in the artificial water tanks to avoid immersion in the lake. The drive, which was of Nagpur, played a major role in ensuring that the harm done to Futala Lake was kept to a minimum.
- The cell organized Intera-collegiate Quiz, Painting and poster making competition on wildlife. The environment cell also organized a creative writing competition on conservation ethos and nature in local culture.

- Environment cell organized Bird Monitoring workshop in collaboration with Bombay Natural History Society (BNHS) and Wild –CER, Nagpur on 22nd January, 2017.
- Environment cell organized a snake handling workshop in collaboration with Vidarbha Sarpmitra Samiti. Members of the cell along with volunteers conducted a rescue drive for snakes at different sites of the city and released the snakes at Bohr forest on 3th January, 2017
- ‘Eco-Friendly Holi’ Programme: The cell took up a project of Eco-friendly Holi to make general public aware of the hazards using Chemical colors and the benefits of using Eco- friendly colors and to highlight an awareness campaign on the usage of eco-friendly natural colors during Holi.
- Members of the Environment Cell participated in a two day workshop “Homatherapy and Environment” on 24th and 25th March, 2017 jointly with Tapowan Indore and Ved Pracharni Sabha, Nagpur. The workshop was focused on use of “Agnihotra” in Agriculture and Environment.

4. Care to specially abled people:

The college has taken initiatives to show solidarity with specially abled and older people of the society. Under this aim the Rotaract club of the college organized various activities to establish link between various organization to spread the awareness and sensitize the people about the challenges faced by these sections of the community.

- The members of the cell celebrated friendship Day on 7th Aug, 2016 with visually challenged children at Blind Relief Association, Nagpur.
- Celebrated Raksha bandhan with mentally challenged children at Jeevandhara
- **“Student for Student” At St. Michael:** As part of continuous literary program, St. Michael school was once again adopted for rendering services to the students of this school. Rotaractors carried out Group projects, classes on Current affairs, Value Education sessions, Completion of Syllabus, sports & Cultural activities
- Christmas celebrations with people suffering from AIDS on 21st December, 2016 at Die Arche Hall, Mure Memorial Hospital
- Students and teachers of Biochemistry, Mathematics and Psychology Departments visited Untkhana old age home, Mother Teresa’s Old Age Home and spent time with the inmates, donated clothes, and shared gifts.

5. Fund raising for activities

Various fund raising activities were also conducted by different cells of the college. The money would be spent towards organizing developmental activities throughout the session. The activities were:

- Alumni association HISCAAN, Rotaract team, staff have collected funds which were used as sponsorships for students from poor background under the scheme HOPE. This year 88 students were awarded sponsorships of Rs. 5000/- after a rigorous screening and selection procedure.
- Charity event “Dance-A-thon” a relay dance marathon was organized on 12th Feb, 2017 to raise funds for community programs and deprived sections. The event also led to creation of a national record of the Longest Relay dance marathon. A total of Rs. 1,00,000/- was raised through this activity which was donated to HISAR and two NGOs.
- The Rotaract club conducted a month long student activity wherein students cut down on their grooming expenses and saved money for the community programs.
- Students from Zoology department have initiated “Sun Shine boxes” for collection of donations for conducting programs for the weaker section.

II Extension Activities for the development of college students, teaching and non-teaching staff:

- **Exposure to nontraditional career options:** Career guidance has been an important agenda for IQAC team. Following seminars and lectures were conducted to orient final year students to prepare them for the practical challenges after completion of degree courses:
 - A motivational talk by prominent motivational speaker Dr Sapna Sharma on “Goal Setting “ was organized for students on 7th March, 2017. Students were encouraged to use the resources well and break the path with unconventional job opportunities.
 - A talk on effective communication by CS Mr. Rohit Jain
 - Carrier options in defence services by Brig. Gaopande and Wing Cdr. Deshpande.
 - Personality development workshop by CMC department on 7th December, 2016
- **Skill development through workshops and training**
 - Annual theatre workshop.
 - A week long skill development course was organized for students on “Alid agricultural practices” by the Botany department

- A week long workshop on computer literacy was organized by Computer Science department for the final year students to train them in Windows ,Internet, Paintbrush etc.
- A 3day “ Internship Test Drive” was organized for computer science students from 3rd-5th February, 2017 (conducted by Ms. Snehkanta Fadnavis, HR Manager, IT NetworkZ)
- Adventure Camp, Ashtang yoga and Vipassana workshop by Psychology Department
- Career guidance lectures were organized by Computer Science, Statistics, Biotechnology, Biochemistry, Botany, Commerce, BCCA , Marathi and Mathematics Department for students. Study tours were organized to various Industries and Institutions of national and International repute like DRDO,DAE,AOARC,AMD,MECL,CIIMS etc
- Fitness workshop for staff and non teaching staff

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area (campus area , built up area, playground area)	29983sqmt, 8462.28 sqmt 1314.5 sqmt			
Class rooms (Number of classrooms)	39			39
Laboratories (Number of laboratories)	16			16
Seminar Halls (Number)	4			4
No. of important equipments purchased (≥ 1-0 lakh) during the current year.		144 - (With value less than 1 lac)		
Value of the equipment purchased during the year (Rs. in Lakhs)		Rs. 8,58,474/-		
Others		Rs. 9,93,009/-		

4.2 Computerization of administration and library:

- | |
|---|
| <ul style="list-style-type: none"> Online admission for UG, PG and Junior college. Online enrolment applications. CCTV facility on campus. Installation of Server (ML-30). Up gradation of software (admission procedure, administrative office) . Up gradation of CCTV facility in the campus. Development of new software programme for ‘Digital feedback of students’ by the staff of Commerce and Computer Management Department of the college. M-OPAC facility for students & staff . Greenstone Digital library Software was installed. Installation of SMS Alert System. N-List passwords for staff were created and distributed among the staff. |
|---|

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	70,229	93,50,025/-	1,532	36,8581/-	71,973	28,96,114/-
Reference Books	4,347	28,5460/-	87	23,797/-	4,434	3,09,257/-
e-Books	1,35,000+	-	31,65,000	-	33 Lakh	5,750/- (Annually)
Journals	25	61,368/-	-	-	25	51,435/- (Annually)
Magazines	20	18,430/-	-	-	20	18,430/- (Annually)
e-Journals	6000+	-	--	-	6000+	5,750 (Annually)
Digital Database	1 N-LIST 2 Lib. Soft	-	-	-	-	-
CD & Video	367	-	30	-	397	-
Others (specify) 1. M-OPAC 2. Greenstone Digital Library System 3. SMS Alert System	-	-	-	-	-	-

* Books purchased through Major/ Minor Projects : 212 books

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	258 computers	6 labs	WIFI	1 browsing centre	1	Total no of computers 19	Total no of computers 67	Library Total no of Computers 7
Added	2		Upgraded	-	-	1	1	1
Total	260	154		10	1	20	68	8

* *New Printer added - 2 Nos., Number of Routers - 10, 20 Computers upgraded in Physics Lab, 31 Computers in Skill development & 16 Computers in E-Library upgraded.*

4.5 Computer, Internet access, training to teachers and students and any other programme for technology up-gradation (Networking, e-Governance etc.)

- Training programme for Staff member for complete online admissions, 18th March & 05th May 2017.
- Online Data base for Alumni.
- Institutional computer literacy programme.
- The Learning Resource Centre of the College conducted Greenstone Digital Library Software Training & Installation Programme conducted a Training programme for staff for setting up the Institutional Repository on 11th July 2016.
- Two workshops on computer literacy were organized for staff and students by Computer Science Department from 10th to 16th December 2016 and 6th to 20th January 2017. In this workshop, training sessions on Windows, Paintbrush, Microsoft office and Internet browsing were conducted.

4.6 Amount spent on maintenance in lakhs (UGC & College Management) :

i)ICT	Rs. 5,09,482/-
ii) Campus Infrastructure and facilities	Rs. 24,35,848/-
iii) Equipments	Rs. 8,58,474/-
iv) Others	Rs. 9,93,009/-
Total :	Rs. 47,96,813/-

* UGC+ Non salary A/c and Management Library, Computer software, Computer accessories - Equipments - Others

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- **IQAC monitors activities of the cells** like Training & Placement, Competitive Examinations Cell, Equal Opportunity Cell, NSS, NCC, Women Study & Service Centre , Human Right Cell and cultural activities through Athenaeum so that these cells work to their optimum potential for supporting the students.
- IQAC annually prepares **calendars for curricular and extracurricular activities** of the Departments and programmes of all 20 Extension cells for fruitful, effective and if possible, Collaborative implementation of these programmes.
- **Conduction of an orientation programme for new entrants** by SQAC for making students aware about the college campus, Infrastructure, teachers, sports & other facilities, scholarships and students' incentive schemes.
- **Student mentoring cell** appoints student mentors for providing guidance to new students about administrative, psychological, scholastic aspects related to college life and helps to develop a healthy teacher-student interaction.

5.2 Efforts made by the institution for tracking the progression

The college keeps track of students' progression in multiple ways.

- Training & placement cell keeps the record of well placed students.
- Training & Placement cell & the departments keep a track of student's placement after their graduation and post graduation.
- Departments also keep data base of Students' progression.
- College website, News letter and the prospectus highlight the Hislopian who make it to top National, State level Institutions.

5.2 (a) Total Number of students

UG	PG	Ph. D.	Others
3715	735	98	-

(b) No. of students outside the state

(c) No. of international students

Men	No.	%
	2275	51.3

No.	%
2168	48.7

Last Year: 2014-15						This Year: 2016-17					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
2808	505	125	755	1	4194	2865	571	125	891	1	4453

Demand ratio: 85% Dropout %: 6 %

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- All PG departments provided guidance to their juniors on how to clear NET/ SET examinations.
- Organization of coaching classes for competitive exams.
- Guidance was provided through seminars, talks on preparation of UPSC, MPSC, Banking and Civil Services.
- Commerce Dept. provides question bank in MCQ pattern for CA/CS/CPT.
- Final year students were motivated to refer the latest books on competitive exams and career options from Central Library

No. of students beneficiaries

100

5.5 No. of students qualified in these examinations

NET

12

SET/SLET

GATE

6

CAT

13

IAS/IPS etc

State PSC

UPSC

Others

179*

*Other exams like GRE/TOEFL-7, CET, 49, CMAT-7, Banking PO-1, JAM-2, CPT-90, CS Foundation-10, CMA-1, IPCC (Group 1)-8, IPCC (Both Groups)-4

5.6. Details of Student counseling and career guidance

Student Counseling:

- ❖ **Academic Counselling and Guidance Cell** guided students during admission time on programmes, electives and career options. At the departmental level, teachers provide help students to take well-informed decisions in course selection.
- ❖ **Student Mentoring Cell** appointed senior students from second-year as ‘Student Mentors’ to guide juniors in their studies, career and campus life. The entire process is supervised by a Teacher-in-Charge. The student feedback and grievances of students obtained through this cell were analyzed to plan and review strategies to set new benchmarks in quality education.
- ❖ **Vocational Guidance & Counselling Centre** helped students tackle their emotional and psychological problems. The Cell also conducted IQ testing, Aptitude testing & Vocational Guidance.
- ❖ **Training & Placement Cell** conducted pre placement guidance programmes for students. The cell annually conducts ‘Campus to Corporate’ certificate course annually in collaboration with TCS Bangalore. The objective of the course is to bridge the gap between Institution and Industry thus making students employable. This resulted in increased campus placements.

Career Guidance:

- ❖ **Competitive Examination Cell** prepares students for various competitive exams such as UPSC, MPSC, Banking Services by holding talks and seminars. Successful candidates in these exams are specially invited to give students tips for success.
- ❖ **Students’ Quality Assurance Cell (SQAC)** ensures a participatory role for students in the organizational life of the Institution. The cell conducted an orientation programme for new entrants to make them aware about the facilities, support services, welfare schemes, incentive marks, scholarships, free ships, etc. available to them. Details were also given about Contact Persons and websites.
SQAC identifies & motivates advance learners for participating in Inter University research festivals ‘Avishkar’ etc.

No. of students benefited

1500

5.7 Details of campus placement

<i>On campus</i>		<i>Off Campus</i>	
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
4 (Concentrix, TATA CONSULTANCY SERVICES, Infosys, ICICI Prudential)	190	92	12

5.8 Details of gender sensitization programmes

- The College has an Anti-Sexual Harassment Cell & Internal Complaints Committee as per the UGC Act UGC (Prevention, Prohibition, Redressal Of Sexual Harassment Of Women Employees And Students In Higher Educational Institutions) Regulations, 2015
- It works to provide for effective enforcement of the basic human right of gender equality.
- Creates an atmosphere of gender equality among students and employees.
- Deals with cases of sexual harassment and discrimination (if any)
- If there is any such incidence or complaint, then strict measures are adopted by this committee.
- Equal Opportunity Cell and Human Right Cell conducted gender sensitization programmes for students based on various themes.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of Students	Amount
Financial support from institution (Management provides financial support to poor students, Christian students , Sports persons and children of regular staff)	439	606190
Financial support from government	592	3508520
Financial support from other sources (Alumni Association)	88	440000
Total	1120	4554710

5.11 Student organized / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed:

There were no major grievances of students in the session 2016-17. The institution has a mechanism of taking the annual feedback of SQAC and Student Mentoring cell. The following grievances were received from students and the college management took appropriate steps in improving the existing quality in the concerned matter.

- ❖ Improvement in canteen
Action taken: Canteen renovation with change in canteen management
- ❖ Requirement of more hygienic conditions in Girls’ Common Room
Action taken: Improvement in the existing status with some renovation
- ❖ Regular Cleaning of Dust bins
Action taken: Alumni Association donated Stainless steel dustbins. These dustbins are installed at various places in the premises. So, there are now more dustbins and are kept clean.

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

VISION

Strive to continuously improve quality and make Hislop College-A Centre of Excellence.

MISSION

- Develop a campus ecosystem that will ensure best of teaching leading to a rich learning experience for students.
- Build capacity of staff in teaching and research.
- Establish benchmarks of quality for the Institution at every level.

6.2 Does the Institution has a management Information System:

1. Administrative procedures: Messaging, Programme intimations, Accounting, attendance of staffs etc are done through MIS.
2. Student admission: Admission procedure to all the programmes is through MIS including printing of I-cards of students of all the courses.
3. Use of MIS for Correspondence and internal correspondence-PTA & SQAC meeting invitations are sent through SMS facility of MIS.
4. IQAC : IQAC maintains a common digital platform of MIS to communicate various activities throughout the academic session .

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

Total 12 staff members of the college are involved in curriculum restructuring/revision/syllabus development as the members of various committees formed by RTM Nagpur University and other universities. Total 9 staff members attended curriculum development workshop.

College follows the syllabus/ curriculum prescribed by RTM Nagpur University. Beside curriculum prescribed by RTM Nagpur University, total 4 programmes were added during 2016-2017 academic year and total 4 value added/ career oriented courses were conducted by various departments of the college during 2016-2017 academic year.

6.3.2 Teaching and Learning

1. **Teaching plans** for the course module for every session are prepared.
2. The Principal at regular intervals assesses the implementation of the teacher's teaching plan/module and the conduction of classes as per the time-table through staff diary.
3. Academic clearance has become a regular process in the clearance form of the students to monitor the classroom attendance of the students.
4. The teachers updated the Question banks as per the change in curriculum and distributed among the students.
5. Home assignments are regularly given to students for continuous assessment.
6. Unit tests and Terminal examinations are conducted as per the academic calendar.
7. Remedial courses are conducted by Departments for weak students.
8. Teachers took special efforts to identify weak students / slow learners in their class and if necessary, involve fast-learners in their class to teach these students through 'Learn from Peer' activity.
9. Extra classes were conducted by teachers to complete the course prescribed in the syllabus, if necessary.
10. Digital feedback of students on teachers was introduced to bring more transparency in teaching and learning process

6.3.3 Examination and Evaluation

1. Regular conduct of unit tests.
2. Ideal answers of the questions in unit tests are discussed with the students through Examination Boot Camp.
3. Continuous Evaluation of students through oral class test, home assignments, seminars, and projects.
4. Regular conduction of practical tests.
5. Regular conduction of Terminal Examination as per university pattern

6.3.4 Research and Development

- Hislop College has been awarded a grant of 79.48 lacs under the UGC XI Plan 'Heritage Status Scheme'. Processes has been initiated on archiving of rare books, and manuscripts and built a heritage museum in the college to sensitize humanity students towards research.
- A Course on 'Culture and Heritage Studies' is conducted in the History and Sociology department. This will help researchers of History, Archaeology and Allied subjects to take up new projects.
- The Institution upgraded and built infrastructural facilities through the UGC grants and funding from the management. Instruments, chemicals, hardware were added to the departments as per their requirements from their annual budget.
- Funds from research project grants / consultancy services are also utilized to create infrastructural facilities for new areas of research.
- Research Committee and IQAC take initiative in preparing and sending various proposals to UGC, ICSSR, DST, etc.
- The total number of Research Centres in the College is 9. There are 25 faculty members who are recognized supervisors for Doctoral Research by the University.
- 59 students are working for their Doctoral Research work in the research centres of the college.
- **13** students have been **awarded Ph. D. degree** under the guidance of the supervisors while **34** students working in research centres **have submitted their Doctoral research** in the session 2015-16.
- The percentage of staff with Ph. D. is 75 % (45 staff members out of 61 permanent faculties)
- Staff member (from Commerce & Chemistry) have submitted their Ph. D. thesis to Nagpur University in this session.
- The college publishes the research articles in the Bi-Annual Research Journal "HISLOPIA".

6.3.5 Library, ICT and physical infrastructure / instrumentation

Library:

The College has UGC Network Resources Center and is a member of UGC-N list INFLIBNET. Faculties have access to more than 8000 e-journals and several links to e-learning resources. The Central Library and Department Libraries subscribe to over 40 National and 19 International journals.

- Additionally, the College has an E-Learning Resource Center that provides 1,33,000 ebooks for faculty reference.
- NPTEL URLs are provided by the Library to the staff to utilize audio video resources for teaching of their subjects.
- Library also provides the Mobile application M-OPAC to staff and student users for book search from one or more library database as per the sorting key.
- Learning resource centre conducted the orientation programme for senior college teacher on e-resources from 6th August to 12th August 2016.
- Library staff constantly participates and gets involved in Library related research work for up gradation of knowledge.

The library continued the following best practices:

- Library keeps track of regular user and acknowledges the student as the best reader in the College and prizes were awarded to 'Best Library User' and 'Best Book Reviewer' among the students.
- The best book reviews were published in the College Magazine-'The Hislopian'.
- UGC Book bank facility is availed to the students wherein the students can issue more than one book from the month of December till the exam clearance time.
- A popular Book deposit scheme is practised by the library during examination period to help the needy students to use books by depositing a nominal amount which is refundable after the books are returned.

ICT

- All Departments have computers with hi-speed internet connectivity. Moreover, teachers also use equipment purchased (laptops, printers, data card) with grants from major and minor research projects.
- Each Department has developed its own e-learning resources including lecture notes, handouts, question bank, teaching plans and topic-wise PPTs.
- Usage of power point presentation by the faculty is a regular feature.
- All departments have their own printers. Several also have multi-functional printers with photocopier and scanner.
- Sharing of files and data in the college is effected by LAN.
- ICT-enabled Classrooms with LCDs, interactive board enable teachers to use a combination of ICT-tools and traditional pedagogy methods.
- Teachers make use of e- learning resources, OERs, mobile apps, webinars, LCDs, OHPs, PPTs, educational and entertainments films, MOOCs, and other virtual resources.

Physical infrastructure /Instrumentation

- Instruments are added to the departments as per their requirements through UGC Grants.
- New equipments were added by the staff from their Research project grants and Consultancy services.

6.3.6 Human Resource Management

147 staff members were benefited from various programmes organized by Human Resource Development cell of the college during 2016-2017 academic year.

6.3.7 Faculty and staff recruitment

- The College appoints its faculty and staff purely on merit basis. Candidates
- have to give a teaching demonstration based a topic in the subject followed by an interview.
- Qualified Adhoc / CHB/ Guest faculty is appointed against the vacant post as per the departmental requirement.
- Daily-wages staff is recruited as per the need of the office and the Departments.
- Mechanism to review and monitor progress of recruited staff periodically:
 - (i) Assessment of annual progress and achievements of the teaching faculty is done by the Principal at the end of the academic session.
 - (ii) Regular practice of Feed- back from students on newly recruited teaching staff.
 - (iii) Based on the assessment of student feed-back, the temporary faculty is recalled for interview. Efforts are made for professional development of faculty / staff by sending them for refresher courses, faculty improvement programme, soft skill training programmes etc.

6.3.8 Industry Interaction / Collaboration

Total Number of MoU = 05

- Computer Science department has an MoU with IT-NETWORKZ INFOSYSTEMS, Nagpur.
- Department of Psychology has signed two MoUs with Sprouts Resource & Remedial Centre and International Institute of Research in Psychology & Health Sciences respectively.
- Commerce , Management and Computer Department has signed an MoU with IMA, USA for conducting a Certificate course on 'Certified Management Account'.
- 'Dharamitra' an NGO in Wardha district has signed an MoU with the Department of Statistics for providing statistical consultancy in comparing the effects of organic manures with chemical manures for crops in this region

6.3.9 Admission of Students

- Admissions are done on the basis of University recommendations.
- College has the admission committee monitored by teaching and non-teaching staff.
- The admission process is closely monitored by a single window wherein the student is put through the process starting from enrolment, remittance of Institutional fees till the issue of identity card by close supervision of the admission committee.
- For PG courses the admission process consists of personal interaction with the students followed by enrolment.
- Research centres admit the students on the basis of their Ph. D. Entrance test score (PET) subject to availability of vacant seats and supervisor for the subject.

6.4 Welfare schemes for amount collected

Teaching And Non teaching staff	CREDIT COOPRATIVE SOCIETY:
	Total Share Capital Rs. 1,66,08,000/- Total Amount of Loan Disbursed Rs. 1,62,78,000/- Total no of beneficiary: 88
Students	(Medical/Physical check up, Student Insurance & Welfare fund, Student Relief Fund , Student Union fee, Ashwamedh fee) Rs. 6,38,585/-

6.5 Total corpus fund generated

The corpus fund at present stands at Rs. 100,000,00/- However, this is subject to changes on fresh deposits in each session.

6.6 Whether annual financial audit has been done Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No		Yes	Principal, Management, IQAC
Administrative	Yes		Yes	Principal, Management, IQAC

6.8 Does the **University/** Autonomous College declare results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

Not applicable

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

Not applicable

6.11 Activities and support from the Alumni Association

Alumni Rotarian Interface on 2.7.2016

A cheque of Rs.50,000/- to HISCAAN from Rotary Club of Nagpur as scholarship to needy and deserving students of Hislop College for pursuing higher education under "Project Smiling Faces"

Awareness on Cervical Cancer on 16.9.2016

This event was organized to educate the girl students about the cervical and breast cancer, its detection and the preventive measures to be taken. The talk also highlighted on the various symptoms, testing, diagnosis, and treatment of these diseases. Dr. Namrata Rathod was the resource person for this program.

6th Annual General Meeting on 15.10.2016

6th Annual General Meeting was held to elect the new Executive Committee.

Training Module, duration 28.2.17-1.3.17

Hislop College Alumni Association introduced six hour Training module for the students selected under HOPE Sponsorship scheme. This is aimed at holistic development of the students. This year the focus was on personality development and self expression. Training Modules included Career planning, Interview techniques resume, and cover letter writing.

Motivational talk on- Goal Setting on 2.3.17

Dr. Sapna Sharma a renowned expert on Career management and Personal growth motivated the students by her talk on Goal Setting.. She motivated the students to be special, to break the path, to take advantage of the available resources to reach the set goals. As this would help in building self confidence based on successful achievement of goals.

Sponsorship Scheme by HISCAAN for Hislop Students-HOPE

Under the HOPE Scheme 88 students from Science, Commerce and Humanities were awarded the sponsorship of Rs.5000/-each. A total of Rs. 4,40,000/- was distributed amongst the students. The students were selected after a rigorous screening procedure by a panel of teachers.

6.12 Activities and support from the Parent – Teacher Association

Annual General Body Meeting of Parent-Teacher Association was conducted on 7th March 2017. In the annual meeting the office bearers were installed. Feedbacks and suggestions were noted.

The parents put forward the following issues and solutions to these issues are discussed.

1. Students have to wait in the long queues at the time of paying examination fees and filling examination forms due to which sometimes they have to miss a class. So, a time schedule is to be prepared and followed as per the time table for paying fees at the counter.
2. More staff should be appointed towards cleanliness of the washrooms.
Students who are not regular in attending regular classes and unit tests should not be qualified for academic clearance.
3. The executive members of PTA should meet more frequently.
4. One executive member willingly volunteered to sponsor five Needy girl students fees of B.Sc Stream.
5. Principal responded to their complaints and suggestions. She said that additional daily wages staff is recruited for cleaning the wash rooms and the norms for academic clearance are already decided and implemented since three years back.

6.13 Development programmes for support staff

Two Programmes of a week and fortnight duration on Computer Literacy were conducted for staff and students by the Computer Science Department.

6.14 Initiatives taken by the institution to make the campus eco-friendly

1. Process of energy audit has been started by the expertise of Pune University. The main aim and objective is to save electricity and make college campus utilise maximum renewable energy source.
2. Another unique feature of Hislop green initiative is that guests visiting the College are welcomed with saplings grown in-house. This encourages the habit of growing plants among people, besides substantially cutting down the use of cellophane and other artificial material.
3. Waste matter from mushroom cultivation and bio-degradable waste from canteen and hostel kitchen are turned into compost by the Vermicomposting unit.
4. 'Save Paper, Save Trees' is the motto the College follows in its attempts to make a transition from paper-based to paper-less intra-office communication.
5. Displays for college and departmental programmes are made electronically, thus reducing the use of flex, banner and poster material as well as costs.
6. Use of biodegradable paper cups is encouraged in the college premises thus taking the college a step closer towards being 'Plastic Free' zone.
7. Sale of 'Holi' colours, free of harmful chemical dyes, was organized in the College for students, staff and the general public.

Criterion- VII

Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

1. *Strengthening Feedback Mechanism with online student-teacher feedback.*

Impact:

- Open, transparent and accessible system available to students to give feedback.
- Digital record of feedback.
- Quick implementation of steps and measures as follow-up to student suggestions.

2. *Teaching Learning:* Each department was asked to spell out course outcomes and share it with the students at the beginning of the curriculum delivery.

Impact:

- Systematic delivery of syllabus
- Measurable outcome
- Scope for course correction during curriculum transaction

3. *Annual Presentation of Activities by Cells/ Associations.* Each cell convener made a presentation of programmes conducted during the year.

Impact:

- Review of activities before the entire college staff
- Scope for further improvement on the basis of feedback by peers
- Promoted healthy competition among various cells

4. *Spread environment awareness with 'Go Green' campaign*

Impact:

- Plastic free campus
- Recycling of digital waste
- Clean and hygienic environment

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year.

1. Third Cycle of Assessment and reaccreditation by NAAC

ATR: The college planned rigorously and systematically to give a good account of itself before the NAAC Peer Team during its visit from 29th Aug-1st Sep, 2016.

The College was reaccredited with A-grade and 3.31 CGPA.

2. Introduce new curriculum enrichment courses

ATR: Following were the courses that were added to the existing add-on courses:

- i). Certificate Course in Heritage and Culture Studies sponsored by UGC
- ii). Certificate Course in Computer Literacy, self-financed.
- iii). Certificate Course in Human Values, AIACHE, New Delhi

3. Apply for opening distance education programme

ATR: The College has received approval as a centre for running courses of Indira Gandhi National Open University. Approval was granted for offering a total of 10 programmes including 2 Masters Programme in Philosophy and Political Science from the session 2017-18.

4. Expansion of Infrastructural facilities

ATR: Major campus restructuring plans were accomplished during the session 2016-17.

- Junior College was shifted to an independent and separate wing
- 5 additional smart classrooms were added to facilitate ICT enabled teaching learning.
- Campus beautification including painting, plumbing and cleaning was carried out.

7.3 Give two best practices of the institution.

Best Practice-I- Curriculum Enrichment Programmes

Best Practice-II- Athenaeum for Promotion of Students' Talent

Refer Annexure-II

7.4 Contribution to environmental awareness/protection.

Nirmalya Collection: 45 Rotaractors helped the Nagpur Municipal Corporation during the Ganesh Festival for managing traffic and for collecting nirmalya, 5th September, 2016.

Camp on Environmental Sustainability: Students of Hislop Environment Cell attended a camp to Ghorpad to study environmental interaction between biotic and abiotic factors.

Bird Monitoring Programme: Members participated in a one-day workshop jointly organized by Mumbai Natural History Society (BNHS) and Wild-CER, Nagpur on 22nd January, 2017.

Poster Competition was held to commemorate World Wetland Day on 2nd Feb, 2017.

Ecofriendly Holi: An awareness campaign was done to encourage people to use eco-friendly natural colours to celebrate Holi on 1st March, 2017.

Two-day Workshop on 'Homotherapy and Environment' was organized by Environment Cell. The event was conducted in collaboration with Tapovan, Indore and Ved Paracharni Sabha, Nagpur.

7.5 Whether Environmental Audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add (for example SWOC analysis).

SWOC Analysis of Hislop College

Strengths

- 135 years old tradition with 'Heritage Status Grant' of UGC, the oldest College in Central India and the first to be recognized as 'Centre of Higher Learning' by Nagpur University.
- A dynamic intellectual environment marked by students engaged in learning both inside and outside the classroom, and by a rich blend of rigorous undergraduate programs complemented by select post-graduate and non-traditional programmes.
- Offers 26 programmes, with 11 PG courses and 10 Doctoral programmes.
- 10 PG departments recognized as Research Centres offers exceptional scope and opportunity for research scholars.
- 12 curriculum enrichment courses, including 2 industry-designed courses, add value to curriculum transaction and horizontal mobility for students.
- Qualified and experienced faculty with specialization in areas that make inter-disciplinary studies possible.

- Active research culture with all departments involved in research with several major and minor projects funded by different agencies.
- Adequate academic facilities augmented by technological back-up to stimulate unimpeded growth of programmes and activities.
- Sustainable good practices that effectively support vertical movement of students or lead to gainful employment.
- Dedicated outreach programmes integrated with curricula so that students have extended opportunities for service learning.
- Well-developed ecosystem under an enlightened leadership that ensures quality assurance and quality sustenance.
- Ability to retain characteristics that make the ‘Hislop experience’ distinctive for all stakeholders even as the College adapts to global challenges and local realities.

Weaknesses

- Lack of physical space for expansion of new academic programmes.
- Shortage of opportunities for consultancy and industry partnerships.
- Financial constraints make it difficult to support plans of institutional growth.
- Brain drain of qualified faculty and bright students to metros.
- Limitations of being an affiliate college tied to the university.

Opportunities

- UGC Heritage Status Grant will enable College to establish and archive and repository centre as well as start new course on Heritage Studies.
- Leveraging already proactive alumni will bring in more sponsorships as contribution to infrastructural development as well as student aid fund.
- Infusing ICT into all teaching learning processes and making more smart classrooms will enhance academic processes.
- The coming of more industries in the city in SEZ (Special Economic Zone) will lead to more linkages and tie-ups with the institution.
- Campus recruitment and student placement are likely to go up.
- Partnerships with research institutes will give impetus to research culture.

Challenges

- Introduction of semester-pattern for all courses will test teachers and student to adapt.
- Government delay in giving approval for vacant posts. Shortage of permanent regular teachers.
- Administrative responsibilities on teachers will stretch their teaching and research capacities.
- Resource mobilization and sustainability of self-financing courses.

- Moving towards autonomy will entail adjustment to major systemic changes.
- Expansion of campus to other sites will bring problems of logistics and human resource management.

8. Plans of the Institution for next year.

1. IQAC plans to celebrate the Bicentennial Anniversary of Founder's Day in a big way by organizing a number of events and programmes throughout the academic session.
2. Start Stephen Hislop Memorial Master Talk Series. IQAC will invite a number of eminent speakers, including prominent alumni, to deliver lectures.
3. Organize a Conference on Higher Education to deliberate on the current challenges faced by the Indian higher education system.
4. Heritage workshops, seminar and talks will be held under the UGC Heritage Status grant.
5. Introduce a number of programmes under the Indira Gandhi Open University Scheme.
6. Start online admission process for all programmes.
7. Submit proposal for recognition of 'Star College' by DST.
8. Conduct Faculty Development Programmes.
9. Promote research by motivating teachers to apply for research grants from different funding agencies.
10. Keep improving and upgrading campus ecosystem.

Dr. Prantik Banerjee

Coordinator, IQAC

Dr. Dipti R. Christian

Principal & Chairperson, IQAC

Date:12th October, 2017

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ANNEXURE I

Annual Students' Feedback Analysis: Session 2016-17

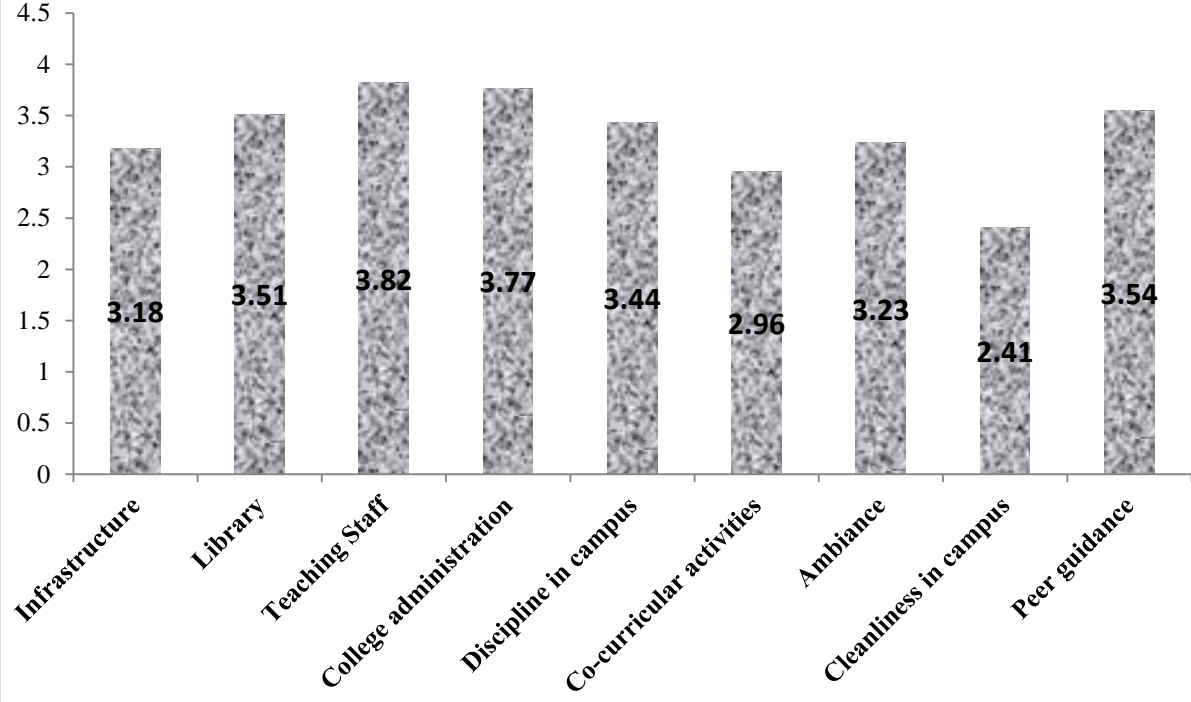
Student Mentoring cell and SQAC conducted its annual feedback session on 11th February 2017 at 12:00 P.M. Students were given a questionnaire and they were asked to rate the aspects related to college campus on a four point scale, where score 4 stands for excellence and score 1 for worst condition.

Infrastructure category included the rating of students on amenities like classrooms, laboratories, playgrounds, auditorium, parking facility, gymnasium, drinking water facility and toilets. Library facility includes the rating on reading room, availability of books and cooperation of library staff.

The scores assigned by students to various aspects related to college campus were analyzed to construct the student Satisfaction Index which is given below:

Category	Infrastr ucture	Libr ary	Teac hing Staff	College administr ation	Discipli ne in campus	Co- curricular activities	Ambi ance	Cleanli ness in campus	Peer guid ance
Student Satisfact ion Index	3.18	3.51	3.82	3.77	3.44	2.96	3.23	2.41	3.54

Hislop College: Student Satisfaction Index: 2016-17



Annexure II

BEST PRACTICE-I

Title of the Practice: Curriculum Enrichment Programmes

The College has added 3 more value-added programmes to the existing certificate courses from 2016 onwards. These are:

1. UGC sponsored Certificate Course in Heritage and Culture Studies
2. Institutional Certificate Course in Computer Literacy
3. Institutional Certificate Course in Human Values Development

GOALS

The following are the objectives of the two courses:

- To enrich the curriculum and offer more electives for students to choose
- To skill students and make them competitive and competent
- To help students add value to their CV
- To offer more career opportunities and job prospects

PRACTICE

To meet these objectives the college has introduced the two courses.

The first Course in Heritage and Culture Studies was conducted for two successive batches of in the period 25th Aug-15th Oct, 2017 and 7th – 25th March, 2017. Each batch comprised 50 students. Hislop College is the first college in Central India and under Nagpur University to offer his course. The course is offered to not only college students but also to researchers, professionals, and people of all age-groups who are interested in heritage.

Besides theory, the course requires participants to undertake study tours, heritage walks, and organize heritage exhibitions. A two-day Tribal and Folk Dance Festival was also organized as part of the efforts of the course to spread awareness about the cultural richness and diversity of

the region. Around 8-10 troupes of tribal dancers from different parts of Central India took part in the cultural fest.

The Heritage course also took great efforts to reach out to schools in the city and sensitize students about the importance of heritage conservation. Students from various colleges were taken out in rallies and heritage walks to visit important historical landmarks and monuments in and around the city.

A Heritage Exhibition was also organized in collaboration with the Vidarbha Heritage Society for the public at large.

The Course also helped the college to establish linkages with Indian National Trust for Art and Cultural Heritage (INTACH), New Delhi, Nagpur Central Museum, Archaeological Survey of India, Anthropological Survey of India, and Post-graduate Department of Ancient History, Nagpur University.

EVIDENCE OF SUCCESS

The Certificate Course has not only benefitted the students community (100 beneficiaries) but also has led to the active involvement of the public at large.

The other two courses in computer literacy and human rights have also met with great success. Both courses are offered free to the students in an attempt to spread computer awareness as well as to promote good citizenry and social responsibility among students. Together, 150 students enrolled for these courses and received certificates.

BEST PRACTICE-II

Title of the Practice: Athenaeum for Promotion of Students' Talent

Athenaeum is a forum for promotion of extra-curricular & co-curricular activities among students. It has two functioning organs: **The Hislop Literary Society & The Hislop Centre for Performing Arts**. The Society conducts '**Athena Fest**' an inter-collegiate competition on

elocution, debate, quiz, litmasters, etc. ‘**Headcruncher**’ and ‘**Quizzistan**’ are two more big-ticket events that attract large participation from both students and professional quizzers.

GOAL

- To integrate learning skills with extracurricular activities for holistic development of students.
- To create an institutional talent pool to win competitions at various levels.
- To skill students in communication, event management, leadership and teamwork.

PRACTICE

The Hislop Literary Society organized a number of activities including workshops for students. 2 workshops were conducted on ‘Extempore speaking’ and on ‘Radio Jockeying’. Students who went for various competitions were auditioned and trained by the staff.

In this session ‘Speakers’ Club’ was another platform that was provided to students to develop their oratory and debating skills. Students were given the space where they could participate in intelligent and well-informed discussions on wide-ranging issues. This in turn honed their communication and organizational skills.

Hislop Center for Performing Arts (HCPA) organized workshops and competitions for dance, music, drama, script writing and direction. The College has an MoU with the city’s leading professional theatre group, ‘Stagecraft’.

Name : **Dr. Prantik Banerjee**

Coordinator , IQAC

Name : **Dr. Dipti R. Christian**

Principal & Chairperson, IQAC

Date:12th October, 2017

Annexure- III

Academic Calendar

(Arts, Commerce & Science Streams)

Academic calendar: 2017-18

UG/PG Classes of all the streams	First term: 1 st July 2017 To 15 th October 2017		Second term: 15 th November 2017 To 28 th February 2018		Terminal examination
	Unit test-I	Unit-test-II	Unit test-I	Unit-test-II	
B.A , B.Com , B. Sc, BBA, BCCA , MCOM , MCM , PGDCCA , MA , M.SC I & II Semester	Sept. -2017	Oct.- 2017	Jan.-2018	Feb.- 2018	-
B.A , B.Com , B. Sc, BBA BCCA , MCOM , MCM , MA , M.SC I & II Semester	Sept. -2017	Oct.- 2017	Jan.-2018	Feb.- 2018	
B.A, B.Com , B. Sc , BBA, BCCA V & VI Semester	Sept. -2017		Jan.-2018		Feb.- 2018
B.A , B.Com , BBA BCCA Third Year Annual Pattern	Sept. -2017		Jan.-2018		Feb.- 2018

Hislop College: IQAC Calendar for the Proposed Programmes of the Extension Cells (Session 2016-17)

Name of the Cell	Proposed Month	Proposed Activity	Objective
JUNE 2016			
*THE ATHENAEUM (HLS)	June to April excluding the winter vacation	Speakers Club	To help students improve their public speaking skills
HISLOP COLLEGE ALUMNI ASSOCIATION	June to April excluding the winter vacation	Membership Drive	To target students to become members and eventually life members
ROTARACT CLUB	June to April excluding the winter vacation.	Student for student- a year long literacy programme for students will be continued in St. Michael and Indira Convent.	To inculcate a sense of social commitment among the Rotaract students and to spread literacy among underprivileged students.
JULY 2016			
SQAC	July First week	Orientation Programme for new students in the faculty of Arts, Commerce, Science and Management.	To introduce new students to the various aspects of the college.
WSSC	15 th July to 30 th September	Membership Drive	To create awareness about the guiding principles of the cell and its various functions.
	July 2016 – December	Project Preparation	To help students prepare a Scrap book / Project containing 25

Hislop College: IQAC Calendar for the Proposed Programmes of the Extension Cells (Session 2016-17)

	2016		<p>news cuttings, 5 articles, 2 editorials and 5 letters to editor and a handwritten article on RASHTRA SANT TUKDOJI MAHARAJ as per the guidelines by RTM Nagpur University, Nagpur</p> <p>To make students aware of women problems and their legal rights.</p>
NSS	July Third week	Orientation programme	To give information about different kinds of NSS activities.
ROTARACT CLUB	July	Installation followed by Blood Donation Camp	To form an executive body of students with the aim and objective laid down by Rotary Club of "Service before Self" As a driving force for the Rotaract Club of Hislop College, members to work towards the various initiatives and programs and to make a worthwhile contribution towards the society in any small or big way.
ROTARACT CLUB	July	Tree Plantation	To bring awareness among students about the importance of having trees and having them adopt trees and take care of them.

Hislop College: IQAC Calendar for the Proposed Programmes of the Extension Cells (Session 2016-17)

ROTARACT CLUB	July	Radium Activity	To provide radium stickers to be pasted on bicycles and rickshaws so that they are visible on roads at night and accidents are avoided.
ROTARACT CLUB	July	Inter- Interact Football Match	To provide a platform for the youngsters to come on field & play outdoor games
ROTARACT CLUB	July	Seminar On Environment Pollution In St. Michael	To bring awareness among the young school students about pollution and its control
ENVIRONMENT CELL	July- August	Installation Of Environment Cell	Creating Environmental Awareness
ENVIRONMENT CELL	July- August	Tree Plantation in collaboration with a Local NGO -Road side area/outside the College	Aim of sensitizing local people about the importance of trees & environment.
AUGUST 2016			
STUDENT MENTORING CELL	2 nd week of August	Meeting of the core committee with the Convener of the cell	To plan the schedule of mentoring programme
* NSS + DEPARTMENT OF MARATHI	1 st week of August	Tree Plantation	To increase consciousness and awareness about environment
STUDENT CHRISTIAN MOVEMENT	1 st week of August	Inauguration and Installation	Formation of Student committee and encourage leadership qualities.
	2 nd week of August	Orientation Programme	Provide Information about Objectives of SCM and the activities

Hislop College: IQAC Calendar for the Proposed Programmes of the Extension Cells (Session 2016-17)

			throughout the year.
* HUMAN RIGHTS CELL + DEPARTMENT OF POLITICAL SCIENCE	12 th August	Guest Lecture on Relevant Human Rights Issue	To increase the knowledge base of the students and to make them aware of human rights of a person.
* HUMAN RIGHTS CELL + DEPARTMENT OF POLITICAL SCIENCE	25 th August	Debate Competition	To help students in developing their debating skills and to help them analyze the current issues and defend their view point.
HISLOP COLLEGE ALUMNI ASSOCIATION	24 th August	Awareness Camp for Girls	To spread general awareness about cervical and breast cancer.
* HUMAN RIGHTS CELL + DEPARTMENT OF POLITICAL SCIENCE	27 th August	Power Point Presentation Competition-on Human Rights Violation	To make students aware about the violation of human rights that takes place in society.
COMPETITIVE EXAMINATIONS GUIDANCE CELL	August	Awareness programme on 'Civil services as a Career option'	To provide guidance and to motivate students to prepare for competitive exams To encourage students to choose Civil Services as career option
EQUAL OPPORTUNITY CELL	August	Screening of documentary on the caste issues	To enlighten students on the caste decision making factor in Indian Society
* HISAR + PG DEPARTMENT OF SOCIOLOGY	August	National Literacy Campaign Programme	To sensitize the slum people about the benefits of education
ROTARACT CLUB	August	Singing competition of Patriotic songs in St. Michael	To provide a platform to the talented students to display their talent.
	August	Rakshabandhan Celebration At Home For Mentally	To inculcate the joy of giving among students and to bring smiles on

Hislop College: IQAC Calendar for the Proposed Programmes of the Extension Cells (Session 2016-17)

		Challenged	the innocent faces of kids.
	August	Seminar By Mahinder Sir(Life Skill)	To impart awareness among students about the important aspects of Life Skills.
	August	Seminar By Shabbir Sheikh	To organize a motivational talk from an entrepreneur so that students get guidance on what it takes to run an entrepreneurial venture.
SEPTEMBER 2016			
* HUMAN RIGHTS CELL + DEPARTMENT OF POLITICAL SCIENCE	1 st September	Research Paper Presentation Competition	To give a first-hand experience of research to the students and increase knowledge based on research
STUDENT MENTORING CELL	1 st week of September	Meeting of the selected mentors with the core committee of the cell Venue: Department of Statistics	To instruct the teachers about the student mentoring scheme. To prepare the list of student mentors from the second year courses of the college, suggested by the teachers-in-charge.
HISLOP COLLEGE ALUMNI ASSOCIATION	1 st week of September to 1 st week of March (once a month)	Holistic Module	Holistic development of Students by Alumni with respect to overall personality development.
TRAINING & PLACEMENT CELL	1 st Week of September	Inauguration of Training and Placement Cell	To introduce students to the various activities that is going to be held under Training and Placement Cell during the year.
	3 rd week	“Aptitude Test”	To prepare students to face various types of

Hislop College: IQAC Calendar for the Proposed Programmes of the Extension Cells (Session 2016-17)

	of September	Workshops & Mock Aptitude Test	Aptitude Tests during Campus Placements
ED CELL	2 nd Week of September	Entrepreneurship Awareness Camp	To motivate students and to inspire them to take up entrepreneurship as a viable option
STUDENT CHRISTIAN MOVEMENT	2 nd week of September	Retreat	To encourage members to be more Christ centered, Counseling for being Good leaders.
HISLOP COLLEGE ALUMNI ASSOCIATION	2 nd week of September	Motivational Talk-by prominent personalities	To motivate Hislop College Students
WOMEN'S DEVELOPMENT CELL	17 th September	One Day Workshop on Women Entrepreneurship Development	To introduce students to avenues open in entrepreneurship.
* HISAR + PG DEPARTMENT OF SOCIOLOGY	September	National Cleanliness Programme (Swachh Bharat Abhiyan)	To maintain clean environment and to sensitize the people about health, hygiene and sanitation.
NSS	3 rd Week September	Free Medical camp for the slum dwellers	To render service to the slum dwellers and to increase their awareness about their health
PTA CELL	4 th Saturday of September	Annual General meeting	Electing the office bearers for PTA: 2016-17 To know the parents' feed-back
*THE ATHENAEUM (HLS + HCPA)	September	Installation and inauguration of the activities of the Athenaeum	To delegate responsibilities and select a team of students to lead the activities the year. To familiarize the

Hislop College: IQAC Calendar for the Proposed Programmes of the Extension Cells (Session 2016-17)

			students with the activities of the Athenaeum
*THE ATHENAEUM + DEPARTMENT OF ENGLISH	September	Creative Writing Workshop	To impart various writing skills
COMPETITIVE EXAMINATIONS GUIDANCE CELL	September	Workshop on preparing for Bank Entrance exams	To provide guidance to students for preparing and clearing Bank entrance examination
HRD CELL	September	Orientation Program of Young Teachers	To train young teachers in work ethics and interpersonal relationship.
NSS	September	Traffic Awareness	To give students information about traffic rules
ROTARACT CLUB	September	Workshop on traffic awareness.	To discuss various issues related to traffic with emphasis on the importance of helmet, Driving License, avoidance of mobile phone while driving, etc.
	September	Save Trees	To spread awareness among students about the importance of tress
	September	E-Waste Seminars At Various Schools & Collection Of E-Waste	To spread awareness among students.
	September	Library Up-gradation At Indira Convent	To upgrade the existing library which was set up by Rotaract Club of Hislop College.
*ENVIRONMENT CELL + DEPARTMENT OF ZOOLOGY + ROTARACT CLUB	September	Nirmalya collection	To help prevent pollution of water bodies and to make the public aware of the importance of

Hislop College: IQAC Calendar for the Proposed Programmes of the Extension Cells (Session 2016-17)

			immersion of the idols in the artificial water tanks.
OCTOBER 2016			
SCM	October (Before Vacation)	Visit to Old age homes and Orphanage and Swach Bharat Initiative	To inculcate a sense of social responsibility.
NSS	2 nd October	Shramdan	Campus cleanliness drive.
ED Cell	October 3-8	Student Internship	To create ground awareness among students about entrepreneurship
STUDENT MENTORING CELL	1 st week and 2 nd week of October	Student mentors special sessions with weak mentees ' Learn from Peers '	Remedial teaching learning for weak mentees. Guidance from peers.
TRAINING & PLACEMENT CELL	1 st week October	A Two Day Training Workshop on Employability skills for students (WOW 2016)	To build confidence among students. To train students to succeed in interviews. To inculcate Communication Skills in Students
WOMEN'S DEVELOPMENT CELL	18 th October	1) Guest Lecture by Gynaecologist on Women related Health Issues 2) PPT Women Related Issue	To make girl students aware of various health issues women can face and how to prevent them.
* ENVIRONMENT CELL + DEPARTMENT OF ZOOLOGY	October	Wildlife week celebration Rally, Wall Painting, Street Play, Wildlife Quiz	To motivate students and to increase curiosity in young minds towards wildlife and biodiversity.
*THE ATHENAEUM (HLS & HCPA)	October	The Athena Fest: Quizzistaan, Debate, Word Busters, Lit	To increase the general awareness of students. To impart

Hislop College: IQAC Calendar for the Proposed Programmes of the Extension Cells (Session 2016-17)

		Masters	argumentative & public speaking skills. To improve vocabulary skills. To expose students to literary classics.
HRD CELL	October	Use of ICT in Classroom Teaching	To equip teachers on how to use technology to improve pedagogy.
	October	Team- Building Exercise for Staff	To develop staff fellowship
* HISAR + PG DEPARTMENT OF SOCIOLOGY	October	Medical Camp	To spread awareness about health and its benefits among the students and slum dwellers
NOVEMBER 2016			
ROTARACT CLUB	November	Diwali Celebration At Home For Mentally Challenged	To inculcate the joy of giving among students and to bring smiles on the innocent faces of children.
	November	Camp on making driving license	To provide a facility to the students for making their driving license
DECEMBER 2016			
HISLOP COLLEGE ALUMNI ASSOCIATION	2 nd week of December	Financial Assistance to needy Students	To encourage and motivate students and to provide them with opportunities.
WOMEN'S DEVELOPMENT CELL	17 th December	Visit to an orphanage	To sensitize students about the underprivileged children.
* NSS + DEPARTMENT OF MARATHI	3 rd week of December	Street play on social issues (Traffic issue)	To spread awareness in society.
THE ATHENAEUM (HCPA)	December	Dance and Singing Competitions	To provide opportunity to display their talent. To appreciate and encourage talents in

Hislop College: IQAC Calendar for the Proposed Programmes of the Extension Cells (Session 2016-17)

			students.
COMPETITIVE EXAMINATIONS GUIDANCE CELL	December	Orientation programme on preparing for NET/ SET examinations	To provide guidance and orientation to the P.G students regarding NET/SET exams
*TRAINING & PLACEMENT CELL + DEPARTMENT OF COMMERCE	December	TCS Certified “Finance & Accounting” 15days programme	To train students in the field of Finance & Accounting in BPS
TRAINING & PLACEMENT CELL	December	Organize Campus Placement Drive by reputed Companies (Appropriate training will be given on the day preceding the drive)	To provide placement to all deserved students.
ENVIRONMENT CELL	December	Guest lecture -Environmental Protection and Conservation	To create awareness among students to safeguard, protect the environment.
*HCPA + DEPARTMENT OF ENGLISH	December	CERTIFICATE COURSE ON SHAKESPEARE in collaboration with the Shakespeare Society of India, Nagpur Chapter	To expose students to the various aspects of the master playwright’s life and work
* HISAR + PG DEPARTMENT OF SOCIOLOGY	December	AIDS Awareness Programme	To spread knowledge among students and slum dwellers about the adverse effects of AIDS and ways to prevent it.
ROTARACT CLUB	December	Youth festival	To provide platform for co-curricular & extra Curricular activities
	December	Christmas Carnival	To inculcate the joy of giving among students and to bring smiles on the innocent faces of

Hislop College: IQAC Calendar for the Proposed Programmes of the Extension Cells (Session 2016-17)

			children.
	December	Adoption Of An Area To Maintain Cleanliness	To bring awareness & make people responsible for their areas cleanliness
STUDENT CHRISTIAN MOVEMENT	December	Annual Christmas Programme	To experience Team work
WSSC	December to January	Projects Collection, Evaluation and Project Submission	Projects and article on RASHTRA SANT TUKDOJI MAHARAJ will be Submitted for final evaluation to RTM Nagpur University, Nagpur
JANUARY 2017			
*NSS + MARATHI DEPARTMENT	1 st week of January	Visit to Regional Anthropological science museum	To give information to the students about customs and cultures.
*NSS + WDC + MARATHI DEPARTMENT	3 rd week of January	Blood donation camp	To be of service to society by donating blood.
*NSS + MARATHI DEPARTMENT	Last week of January	Street Play on social issues (Alcoholism)	To spread awareness among people.
STUDENT CHRISTIAN MOVEMENT	2 nd Week of January	Counseling of Students	To help students to overcome day to day problems
*TRAINING & PLACEMENT CELL + DEPARTMENT OF ENGLISH+DEPARTMENT OF COMMERCE	Last week of January	TCS Certified "Campus to Corporate" 15 days programme	To upgrade the abilities of the students so as to make them suitable for the Corporate World.
THE ATHENAEUM	January	Valedictory Function	To mark the conclusion of activities of the year. To appreciate and felicitate members.
HRD CELL	January	Faculty Enrichment Program: NLP and Effective Teaching	To acquaint teachers with new methodologies in

Hislop College: IQAC Calendar for the Proposed Programmes of the Extension Cells (Session 2016-17)

			teaching
TRAINING & PLACEMENT CELL	January	Organize Campus Placement Drive by reputed Companies (Appropriate training will be given on the day preceding the drive)	To provide placement to all deserving students.
WSSC	January	Case study & Presentation	On social issues related to women. The objective of the competition is to develop sensitivity and awareness for social issues, in specific, associated with women
ROTARACT CLUB	January	Awareness Drive In Disposal Of Dry & Wet Waste Systematically	To bring awareness about the systematic segregation of household waste.
	January	Seminar By Rajendar Sir(Personality Development)	To help students in overall personality development
	January	Clean up Drive	To clean the public places and make people aware about keeping the city clean
FEBRUARY 2017			
ENVIRONMENT CELL	2 nd February	Inter Collegiate Power Point Presentation Competition (Biodiversity /Wildlife protection)	To involve students in the process of inventorying local biodiversity/,build an interest in conserving the environment, Wetland & preserving biodiversity on the occasion of World Wetland Day
PTA	2 nd Saturday of February	Executive committee meeting	General meeting for knowing suggestions for improvement in Quality

Hislop College: IQAC Calendar for the Proposed Programmes of the Extension Cells (Session 2016-17)

STUDENT MENTORING CELL	2 nd week of February	Student mentors' meeting with the core committee of the cell and annual feedback session Venue: Department of Statistics	To supervise their work and to know whether they are facing any problems in carrying out their mentoring activity. Also, to know their feedback about this activity.
	Last week of February	Distribution of Mentoring Certificate to Student mentors.	To appreciate their performance in mentoring activity
HRD CELL	February	Financial Management	To help teachers in tax investment
ROTARACT CLUB	February	Seminar on current trends in entrepreneurship	To help students understand the emerging trends in Social Entrepreneurship.
	February	Best Of Luck	To provide students with stationary sets for their board exams & wish them Best of Luck for their Exams.
	February	Workshop On Net And Mobile Banking	To provide guidelines to students regarding the use of internet for banking transactions
SQAC	2 nd week of February	One-Day Workshop on "Human Values" and "Annual Feedback Session"	To make students into responsible citizens To gain feedback from the students and to make amends accordingly.
TRAINING & PLACEMENT CELL	February	Organize Campus Placement Drive by reputed Companies (Appropriate training will be given on the day preceding the drive)	To provide placement to all deserved students

Hislop College: IQAC Calendar for the Proposed Programmes of the Extension Cells (Session 2016-17)

WSSC	February	Expert Talk on entrepreneurship and challenges involved by women entrepreneur	To develop a self reliant attitude among students.
MARCH 2017			
ENVIRONMENT CELL	March	Holi:- Eco -friendly colors	To create awareness about toxic effects of chemical based colors and usage of natural colors.
ED CELL	March 2 nd week	Workshop and Guest lecture by personnel from small scale units	To orient the students and to discuss the intricacies and pitfalls of opening small scale industries and to overcome them for future success.
ROTARACT CLUB	March	Women's Day Celebrations	To organize stress buster activities for all rotarians and rotaractors
	March	Get Together	To organize stress buster activities for all rotarians and rotaractors
	March	Blind School Cricket Match	To provide a platform of competition for the visually challenged to play cricket with their counterparts from other districts

Hislop College: IQAC Calendar for the Proposed Programmes of the Extension Cells (Session 2016-17)

APRIL 2017

CELL	HRD	April	MIS and Data Management for Administrative Staff	To upgrade skills in office
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Note: 1) Programmes marked with the ‘*’ sign in the first column should be conducted in collaboration with respective cells.

2) **HLS: Hislop Literary Society** programmes include the collaborative literary programmes of English, Marathi, Hindi and Sanskrit Departments and should be conducted as a part of Literary wing of Athenaeum.

Dr. Dipti Christian
Principal

Date :

**HISLOP COLLEGE: IQAC CALENDAR FOR SCIENCE FACULTY
(Session 2016-17)**

**Proposed Programmes of the Departments in Science Faculty
during the session 2016-17**

Department	Proposed Dates	Activity	Objective
All Science Stream Departments	Second week of July 2016	Bridge course (one week course for first year students) Venue: Class room	Orientation on Graduate course
Sports	July 2 nd week	Orientation of the players and registration	To find out the players for various games, orient them, motivate them and to familiarize them with the sports and college activities
	July 3 rd week	<ul style="list-style-type: none"> • Intramural matches for various departments of all the faculties and selection trails for college's various teams • Medical Fitness Certificate For Teaching and Non Teaching Staff of the college 	<ul style="list-style-type: none"> • To make various teams of the college • To assess the current status of fitness of the staff
Zoology	July 3 rd week	Project to Document the Museum Specimen of the Zoology Laboratory.	To introduce the students to Faunal Taxonomy and to develop an interest in protecting the local biodiversity.
Chemistry	July 2016	Lecture for Popularization of Chemistry Venue: Class room	Popularization of Chemistry- To inculcate additional knowledge
Sports	August 2 nd week	Participation in various indoor tournaments	To make the various college indoor teams and participates at DSO, RTMNU and other NGO's tournaments
Zoology	August 4 th week	Visit to Frozen Semen Laboratory, Telengkhedi, Nagpur for the Students of M.Sc. Semester I & III	To know how the artificial insemination technique helps to improve the productivity of livestock.

**HISLOP COLLEGE: IQAC CALENDAR FOR SCIENCE FACULTY
(Session 2016-17)**

Botany	August 3 rd week	B. Sc. Sem I and Sem III-Study Tour	To understand the various life forms and understand them in their natural habitat.
	August 4 th week	M. Sc. Sem-III & B. Sc Sem-V: Ecological Tour	The practical curriculum for both the classes includes ecosystem analysis
Computer Science	August 2016	Guest Lecture on “Revolutionary Innovations Venue: Class room	To make the student aware of latest innovations
Chemistry	August 2016	Guest Lecture Venue: Venue: Class room	Popularization of Chemistry- To inculcate additional knowledge
	August 2016	Workshop on preparation of Phenyl Venue: Chemistry Lab	Hands on training for preparation of useful chemical products
Physics & Electronics	August 4 th week	Guest Lecture Venue: Class room	To expose and enlighten the students to new areas in Physics
Mathematics	September 1 st week	“Teacher’s Day Special: Values through Education” Venue: Class room	Developing values amongst the students
All Science Stream Departments	8 th September 2016	Collaborative Installation of the Science Society & Installation of its office bearers Venue: Shalom	To enable the students to learn beyond the prescribed syllabus.
Sports	September 1 st week	Participation in various indoor tournaments	To make the various college indoor teams and participates at DSO, RTMNU and other NGO’s tournaments
Botany	September 1 st week	Integrated Certificate Course on ‘Mushroom, Floriculture and Vermicomposting’ Venue: Department and Lab	To create a new source of employment for students Impart practical training on the various techniques used in the Courses.
Statistics	September 1 st week	Felicitation of toppers in Statistics : RTMNU examination , followed	To make the students aware of new developments or

**HISLOP COLLEGE: IQAC CALENDAR FOR SCIENCE FACULTY
(Session 2016-17)**

		by a Guest Lecture Venue: Class Room	applications of Statistics
	From 1 st September 2016 to 15 th April 2017 (Every 2 weeks excluding Semester examinations period)	Notice Board Problem Solving Competition for Statistics Students of Semester-I to Semester-V Venue: Class Room	To enhance the numerical problem solving ability of students
Chemistry	September 2016	Chem-Quiz Venue: Class room	To create interest in the subject
Computer Science	September 2016	“TechCrack”-Quiz Venue: Class Room	To make the student prepared for technical quiz
		Exhibition on “Computer Scientists” Venue: Class Room	To create awareness about the work done by the Scientists
Biotechnology	September 2 nd week	Guest lecture Venue: Class room	Increasing the knowledge-base of students
Zoology	September 2 nd week	Study tour to Centre for Bee Development, Wardha for the students of B.Sc. Sem V & M.Sc. Sem III	To get acquainted with bee keeping and honey harvesting techniques
Biochemistry	15 th September 2016	Guest lecture Venue: Class room	Students-Scientist interaction
Botany	September 3 rd week	Science Talk for UG & PG students- ‘Environment and Conservation’ Venue: Class room	Create awareness and sensitization towards environment
Biochemistry	27 th September 2016	Study Tour	Visit to National Lab
Physics	September 2016	Students’ Seminars Venue: Class room	Knowledge enrichment amongst the students
		Quiz competition Venue: Class room	To increase the confidence level amongst students
Biochemistry	1 st October 2016	Guest lecture Venue: Class room	Students-Scientist interaction
Botany	October 1 st week	Wild Life week (2 day science festival) Venue: Department and Lab	To educate students on Biodiversity and its conservation

**HISLOP COLLEGE: IQAC CALENDAR FOR SCIENCE FACULTY
(Session 2016-17)**

Zoology	October 1 st week	DR. ASHISH P. BHELWA MEMORIAL LECTURE SERIES (07) on the occasion of wild life week Venue: Class room	Wild Life Celebration
		Intra-Inter collegiate Quiz Competition on “Wild Life and Biodiversity Venue: Class room	To make the students acquainted with importance of Wild Life and its Conservation. An important goal is for students to understand that Biodiversity is necessary for life and species conservation.
		Educational Field Tour to Wild life Sanctuary, Nagzira, Gondia	To introduce the students to the amazing variety of life around them. To understand the Biodiversity firsthand in the local environment. To influence the students to bring about a change in their attitude towards the flora and fauna.
Biotechnology	October 2 nd week	Guest lecture Venue: Class room	Increasing the knowledge-base of students
Sports	October 2 nd week	Participation in Division and RTMNU outdoor games	To make the various college indoor teams and participates at DSO, RTMNU and other NGO’s tournaments
Statistics	October 2 nd week	Three-week Short term Certificate course on ‘Statistical Methods’ under Jeevan Shikshan Abhiyan scheme, in collaboration with Adult & Continuing Education & Extension Centre, RTM Nagpur University Venue: Department of Statistics and Lab	To train the researchers in the other disciplines in using proper statistical tools for analyzing the real life data.
Zoology	October 2 nd	Study tour to Tasar Sericulture, in the	To know about biology of tasar silk worm and their

**HISLOP COLLEGE: IQAC CALENDAR FOR SCIENCE FACULTY
(Session 2016-17)**

	week	Second week of October for M.Sc. Students	conservation for good yield.
Sports	October 3 rd week	National Women Football Matches	To promote Women footballers in collaboration with Krida Vikas Manch
Statistics	20 th October 2016	International Statistics day- Guest lecture Venue: Class room	To highlight the uses of Statistics in other disciplines.
Computer Science	October 2016	Seminar on “Recent Trends in Information Technology” Venue: Class room	To make students aware of recent happenings in field of Information Technology
		Study tour to IT Industry	Exposure to working environment of IT Industry
Chemistry	October 2016	Workshop on use of Chemistry Software- Venue: Class room	Awareness about the use of various software’s required for Chemistry
Zoology	October 2016	Visit to Centre for Sericulture and Biological Pest Management and Research, Nagpur	To learn about all the techniques involve in Mulberry sericulture.
Sports	October 4 th week - November 3 rd week	Coaching camp for various games	To train and select the players for college and university level tournaments
Biochemistry	28 th November 2016	Guest lecture Venue: Class room	Students-Scientist interaction
Botany	December 1 st week	Annual Flower Show	This show is a medium to connect the students and make them aware about the nature
Zoology	December 1 st week	“Workshop on Biological Quality Index of Soil” for PG & UG students in the last Week of November Venue: Class room	Soil biological and biochemical properties which are highly sensitive to environmental stress and thus will be used to assess the quality of the soil
Biochemistry	December 2 nd week	Science workshop for students Venue: Class room	To provide hands on training
Sports	December 2 nd week	20th Rev. Stephen Hislop Memorial Football tournament	This tournament is conducted for last 16 years and to promote football

**HISLOP COLLEGE: IQAC CALENDAR FOR SCIENCE FACULTY
(Session 2016-17)**

			not only for college level but in the city of Nagpur
	December 3 rd week	Inter staff indoor competitions i.e. carom, table tennis and badminton for all teaching and non-teaching staff	To create awareness about fitness and fellowship between the staff
Zoology	December 3 rd week	Filariasis Awareness Programme to one of Nagpur Village.	To create awareness regarding the eradication and prevention of filariasis.
Chemistry	December 2016	Power point Presentation competition	To improve presentation skills
		Poster Competition	Popularization of Chemistry
Biotechnology	1 st week of January 2017	Intercollegiate Quiz- 'HEADCRUNCHER'	To test general knowledge of students
Sports	January 2 nd week	D License Certificate course for coaches and referees in collaboration with NDFA, VHA and Krida Vikas Manch for 7 days	Job oriented training as referees, coaches and officials for ranking tournaments
Zoology	January 2 nd week	Visit to Genetic Diagnostic Laboratories, for M.Sc. students	To get acquainted with the latest tools in genetic diagnosis.
Biochemistry	20 th January 2017	Guest Lecture Venue: Class room	Knowledge enrichment
Sports	January 3 rd week	To participate in NDFA, NPL, NGO's and State and Inter university matches	To promote and make the players participate in high ranking tournaments
Sports	January 4 th week 2017	Excursion tour / Film Show on Sports promotion	To show players various playfields and facilities and infrastructure and to meet renowned players who have participated in Asian, Olympic games etc.
Chemistry	January 2017	Visit to NEERI/ AGMARK / IBM / other laboratories	Educational study tour
Zoology	2nd February 2017	Inter collegiate photo and poster exhibition competition on Wetland Venue: Class room	To create an awareness on importance and threat

**HISLOP COLLEGE: IQAC CALENDAR FOR SCIENCE FACULTY
(Session 2016-17)**

	February 2 nd week	Visit to In vitro Fertilization Centre	To get to know about the procedure and techniques involved in IVF.
Sports	14 th February 2017	Health awareness talk for the college staff	The motto is to make every staff mentally and physically fit in collaboration with HRD cell.
Zoology	February 4th week	Study tour to Biotechnology Center for the students of B.Sc. Sem VI	To learn about instruments, technique and application of Biotechnology.
Botany	February 2017	Study Tour for B. Sc & M.Sc. Students	Comprehension of the curriculum through field visits
Computer Science	February 2017	Workshop on LINUX Technology Venue: Class room	To Make Aware of world of LINUX programming
Statistics	February 2017	Study tour to Remote Sensing Centre, Nagpur	To make the students aware about the applications of statistical techniques in Remote Sensing
Chemistry	February 2017	Guest Lecture Venue: Class room	Popularizing Chemistry
Statistics	March 1 st week	Two-day annual workshop for the students of Statistics, “Statistica-A festival of Statistical Activity” <ul style="list-style-type: none"> • Project presentation competition • Statistics Quiz ‘Who is Stat’ly Wise?’ • Stat-Star problem solving competition • Guest lecture Venue: Statistics Seminar Hall	Enrichment of students in applications of Statistics. To improve the conceptual understanding of the topics in the subject and to increase the numerical ability of students.

HISLOP COLLEGE: IQAC CALENDAR FOR SCIENCE FACULTY
(Session 2016-17)

Biotechnology	March 1 st week	Guest Lecture Venue: Class room	Increasing the knowledge-base of students
	March 2 nd week	Educational Tour	Making students aware of research institutions and the work carried out there
Botany	March 2 nd week	Guest Lecture for UG and PG -New Frontiers of Botany Venue: Class room	To keep the students updated with latest developments in Botany
Mathematics	14 th March 2017	Intra-Collegiate Quiz on Mathematics syllabus of B.Sc. Semester II, IV, & VI Venue: Class room	Presentation skill and subject preparation
Computer Science	March 2017	Symposium on Computational Sciences Venue: Class room	To Present and Interact on Information Computational Sciences
		Workshop on C#.Net Venue: Class room	To Make Aware Of Real Life Applications In C#.Net
Physics and Electronics	March 2017	Guest Lecture Venue: Class room	To gain knowledge about the topics of syllabus
		Workshop & Training in Basic-Electronics Venue: Class room	
Biotechnology	April 1 st week	Guest Lecture Venue: Class room	Increasing the knowledge-base of students
Sports	15 th April to 15 th June	Summer coaching camps for various games in collaboration with different organizations for two months.	To create awareness about fitness and to encourage children to participate in sporting activity.
Computer Science	April 2017	Workshop on Depict Your Creativity Venue: Class room	To Present the Technical Skills in Creative Way
		Seminar on Polymath in Computers Venue: Class room	To Update Knowledge Of Recent Developments In It Sector
Physics and Electronics	April 2017	Quiz Venue: Class room	To gain knowledge about the topics of syllabus.
		Students Seminar	

**HISLOP COLLEGE: IQAC CALENDAR FOR SCIENCE FACULTY
(Session 2016-17)**

Zoology	April 2017	Venue: Class room Preparation for Competitive Examination: UG and PG Students Venue: Class room	To identify talented students, nurture and nourish talent. To make the student proficient to successfully tackle the various state and national level entrance examinations in the field of management, administration and defense
		Preparation for CSIR NET Life Science Coaching classes Venue: Class room	

Dr. Dipti Christian
Principal

Date:

**HISLOP COLLEGE: IQAC CALENDAR for Department of Commerce & CMC
(SESSION 2016-17)**

**Proposed Programmes of the Commerce & CMC Departments during the session
2016-2017**

Department	Proposed Dates	Name of Activity	Objective
Commerce and CMC	Second week of July 2016	Bridge course (one week course for first year students) Venue: Class room	Orientation on Graduate course
Commerce Management & Computer	July 2016	Guest lecture Venue: Class room	Knowledge enrichment
		Quiz-Battle of Brain Venue: Class room	To test students' knowledge and awareness
		Poster Exhibition Venue: Class room	To enable the students to learn beyond the prescribed syllabus.
		<ul style="list-style-type: none"> • Workshop-Photoshop(Multimedia) Venue: Class room • Workshop-How to crack competitive exams Venue: Class room 	To orient the participants with latest innovations
Commerce	August 2016	Guest lecture Venue: Class room	To inculcate knowledge of human values and business ethics among students
		Quiz Competition on commerce and management	The purpose of this quiz competition is to test the knowledge of the participants beyond academics.
Commerce Management & Computer	August 2016	Guest lecture- Economics-Research Venue: Class room	Knowledge enrichment
		Workshop-Human Values Venue: Class room	Sanitization towards Human Values
Commerce	September 1 st week	Installation of the Commerce Society: Installation of office bearers with cultural activity Venue: Shalom	To enable the students to learn beyond the prescribed syllabus.
Commerce Management & Computer	September 2016	Guest lecture- Financial Management Venue: Class room	Knowledge enrichment
		Workshop-Human Values – Session I Venue: Class room	Sanitization towards Human Values
		Installation of the CMC Society: Installation of office bearers Venue: Shalom	To develop fellowship among students

**HISLOP COLLEGE: IQAC CALENDAR for Department of Commerce & CMC
(SESSION 2016-17)**

Commerce	September 2 nd week	Power point competition on various current business topics Venue: Class room	To craft general awareness and make use of ICT among students
	September 3 rd week	Study Tour to Defense College Nagpur, for Disaster Management	To generate awareness about Disaster Management between students.
	September 2016	'Best out of Waste	To create new employment opportunities for the students
Commerce	October 2016	Guest lecture Venue: Class room	To inculcate knowledge of human values and business ethics among students
Commerce Management & Computer	October 2016	Guest lecture- Human Resource Management Venue: Class room	Knowledge enrichment
		Workshop-Human Values – Session II Venue: Class room	Sanitization towards Human Values
		Visit to Blind School	Outreach Programme
Commerce	December 1 st week	Workshop on: Time Management-How to prepare for Exam	To provide the guidance to the students about examination preparation with time management
Commerce Management & Computer	December 2016	Guest lecture- on Language and Management Venue: Class room	Knowledge enrichment
		Workshop-Human Values – Session III Venue: Class room	Sanitization towards Human Values
		Library Quiz Venue: Class room	Improvement of Spellings and Vocabulary enrichment
Commerce	December 2016	Guest lecture Venue: Class room	To bestow the students with knowledge about Industry needs, latest technical updates, Avenues for Higher studies etc
	December-January	Industrial Visit	To explain the working of industrial conditions to the students and tell them about the expectations of the industrialists
* Commerce in Collaboration with Training and Placement	December 2016	TCS designed Finance & Accounts for BPS	
Commerce in Collaboration with Training and Placement*	January 2016	TCS designed Campus to Corporate Course	To introduce career and market oriented, skill enhancing add-on courses that has utility for job, self employment and empowerment of

**HISLOP COLLEGE: IQAC CALENDAR for Department of Commerce & CMC
(SESSION 2016-17)**

Commerce	January 2016	Certificate Course on Account Practice & Taxation under Jeevan Shikashan Abhiyan Scheme of RTMNU	the students of the college
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**Dr. Dipti Christian
Principal**

Date:

HISLOP COLLEGE: IQAC CALENDAR FOR ARTS FACULTY (Session 2016-17)

Proposed Programmes of the Departments in Arts Faculty during the session 2016-17

Department	Proposed Dates	Proposed Activity	Objective
All Departments Under Arts Stream.	Second week of July	Bridge course for first year student of UG and PG programmes in Arts stream. Venue: Class Room	To bridge the gap between school courses and university courses
*Marathi (Collaboration With National Service Scheme)	Second week of July	Tree Plantation	Awareness about environment
Sanskrit	22-7-2016 to 30-7-2016.	Workshop on Spoken Sanskrit Venue: Class Room	To make the student aware about the Language.
*Sanskrit (In Collaboration With Department Of Philosophy)	July 2016	Guest lecture on Jyotish regarding environment Venue: Class Room	To create awareness about ancient Indian knowledge and its relevance to present age.
Psychology	July 2016	Workshop on Research Design Venue: Class Room	To gain an understanding of the importance of Research Design & its application in psychology
*English (Collaboration With Different Organizations)	From July Every month	Guest Lecture Venue: Class Room	To enable students to interact with different speakers
English	Every Fortnight	Book Club – Cover to Cover Venue: Class Room	To impart analytical and critical skills
English	Every Fortnight	Film Screening: UG & P.G Venue: Class Room	To display works based on texts

HISLOP COLLEGE: IQAC CALENDAR FOR ARTS FACULTY (Session 2016-17)

*English (Collaboration With The Athenaeum)	Every Week	Speakers' Club Venue: Class Room	To impart debating skills to students
English	From July every alternate Month	Case Study of U.G students Venue: Class Room	Studying individual behaviour of students
English	Every week	Teacher Sharing Venue: Class Room	To share skills & knowledge among peers
Political Science	25 th & 26 th August 2016	Elocution/Essay Competitions/ Debate Competition Venue: Class Room	Helps them in the preparation of Competitive Exams/Increases Knowledge and Skill Base of the students
Political Science	27 th August 2016	Power Point Presentation Competition Venue: Class Room	Increases Knowledge and Skill Base of the students
History	27 th August 2016	Guest Lecture Venue: Class Room	
Hindi	August 2016	Guest Lecture fganh Hkk'kk mldk egRo ,oa mi;ksfxrk- Venue: Class Room	&Hkk'kk dh vko";drk ,oa mi;ksfxrk dks c<+kok nsuk-
*English (Collaboration With Training & Placement Cell)	August 2016	TCS Certified course 'Campus to Corporate' Venue: Class Room	To connect students to the industry
*All Departments Under Arts Stream	August 2016	Installation of the Arts and Social Science Society: Installation of office bearers Venue: Shalom	To guide students about teamwork and event management.
Psychology	August 2016	Workshop on Systematic Desensitization Venue: Class Room	Application & importance in Psychology along with History.

HISLOP COLLEGE: IQAC CALENDAR FOR ARTS FACULTY (Session 2016-17)

Psychology	August 2016	Workshop on Test Construction Venue: Class Room	Learn to construct tests independently
Psychology	August 2016	Talk on Job Design Venue: Class Room	Knowledge enrichment
Philosophy	10 th September 2016	Guest Lecture - Dr.Pandey,Kalidas University. 'Astrology' Venue: Class Room	Knowledge enrichment
Marathi	Second week of September	Inauguration of Marathi AbyasMandal Venue: Class Room	To acquire knowledge related with Marathi poetry.
Sociology	2 nd week of September	Anthropological Museum Visit	To discuss on the emerging tribal issues and their programmes and demographics classification of tribes
History	23 rd September 2016	Quiz Venue: Class Room	To test the awareness and conceptual understanding of students.
History	24 th September 2016	PPT presentation Venue: Class Room	Knowledge enrichment
Marathi	Last week of September	Guest Lecture On Marathi Novel Venue: Class Room	To acquire knowledge related with Marathi Novel .
*Sanskrit (In Collaboration With Philosophy Dept.)	September 2016	Quiz competition based on Indian Philosophy and Sanskrit Literature.	To create awareness about ancient Indian knowledge and its relevance to present age.
Sociology	September 2016	Dr.Wilkinson Memorial lecture	To organize the guest lecture on the contemporary social

HISLOP COLLEGE: IQAC CALENDAR FOR ARTS FACULTY (Session 2016-17)

		Venue: Class Room	issues
Psychology	September 2016	Guest Lecture Relaxation Yoga Counseling Skills Venue: Class Room	Experimental Learning of the Skills
*Psychology (In Collaboration With NSS)	September 2016	Blood Donation Programme	Sanitization towards social work
Hindi	September 2016	Guest Lecture tulapkj ek;/e esa fganh dh Hkwfedk Venue: Class Room	&tu”kfDr vkSj tulapkj ek;/eksa esa laca/k LFkku djuk
Hindi	September 2016	Guest Lecture ledkfyu fgaaaaaaaaaaaaaaanh dgkfu;ka Venue: Class Room	&oSf’odj.k ds nkSj esa lkfgRdkjksa dh euksn”kk dk ewY;kadu
Hindi	September 2016	Workshop on ‘Vartman Kal meinPryojanmulak Hindi ki Upadeyata’ Venue: Class Room	&orZeku esa bUVjusV lks”ky ehfM;k ds nkSj esa fgUnh dks oSf’od cktkj esa LFkkfir djus gsrqA
*English (Collaboration With The Athenaeum)	September 2016	Creative Writing Workshop Venue: Class Room	To impart various writing skills
English	September 2016	Seminar Presentation: M.A. Students Venue: Class Room	Research & Presentation skills
Psychology	September 2016	Intra-college quiz on General Psychology to spread awareness Venue: Class Room	To spread awareness about psychology applications to the masses.

HISLOP COLLEGE: IQAC CALENDAR FOR ARTS FACULTY (Session 2016-17)

Sociology	September 2016	One-day Workshop on research methodology in social sciences Venue: Shalom	To orient the students about research projects and important methodological tools for pursuing research
History	15th October 2016	Study Tour	
Philosophy	10 Octo.2016	Study Tour at 'Pardhi Beda'	
Economics	October 2016	GUEST LECTURE Venue: Class Room	
Marathi	October 2016	Video screening of Marathi Drama Ashrunchi Zali Fule. Venue: Class Room	To acquire knowledge of Marathi Drama
Hindi	October 2016	izk[;kr faganh lkfgR;dkj % t;fUr&fo'ks'k Venue: Class Room	&lkfgR;dkjksa ds izfr ln~Hkko LFkkfir djuk-
*English (Collaboration With HLC)	October	Inter college Debate Venue: Shalom	To impart argumentative & public speaking skills
*English (Collaboration With HLC)	October	Word Buster Venue: Shalom	To improve vocabulary skills
*English (Collaboration With HLC)	October	Lit Masters Venue: Shalom	To expose students to literary classics
Psychology	October 2016	A workshop on Group Dynamics Venue: Class Room	Understanding of Groups & its functioning in day to day life.
Sociology	October	Dr. P.L Bhandarkar Memorial lecture Venue: Class Room	Knowledge enrichment.
English	(Oct.-Nov.)	OJT Programme: B.A. Comm. Eng.	To allow students practise lang. skills in real life contexts

HISLOP COLLEGE: IQAC CALENDAR FOR ARTS FACULTY (Session 2016-17)

		Venue: Class Room	
Economics	November 2016	Special Talk Venue: Class Room	
Psychology	November 2016	Guest Lecture : A discussion on Indian Psychology & its western counterparts Venue: Class Room	Increasing awareness regarding Indian psychologist & theorist against a backdrop of western influence.
History	5 th to 10 th December 2016	Short Term Certificate course on Human Values Venue: Shalom	To inculcate human values
Marathi	Second week of December	Workshop on “How to write correct Marathi” Venue: Class Room	To develop writing skills
Political Science	December	Legislative Assembly Visit- Venue: Class Room	To give a first hand experience of the working of the Legislative Assembly to the students of Political Science.
Economics	December 2016	Blood Donation camp	Sensitization towards community work
Hindi	Dec. 2016	Seminaar on – “Hindi Aalochna ke Pramukh Stambha: Acharya Hajari Prasaad, Dr. Rmvils Sharma, Gajanand Madhav Muktibodh, Sachida nand Hiranand Vatsaya Agyeya, Dr. Namvar Singh : Samichatmak Annusheelan” Venue: Class Room	&orZeku vkkykspuk l'fV rFkk ifjorhZr i'VHkwfe esa vkykspuk dk ifjorhZr Lo:i lkfgR; ds fo kfFkZ;ksa dks le> esa vk;sA
*English(Collaboration	December	Certificate Course on Shakespeare	To familiarize students with aspects of the

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With H.C.P.A., Shake. Society Of India)		Venue: Class Room	Bard's life & art
English	Dec.2017	Value Education Program Venue: Class Room	To impart human values to students
Philosophy	December 2016	Applied Ethiks (Professional Ethiks) Venue: Class Room	
*Marathi(Collaboration With National Service Scheme)	First week of January	Visit To Regional Anthropological science museum	To give information about folk literature and culture
Sociology	2 nd week of January	One-day workshop on UGC NET-SET examination Venue: Class Room	To provide guidance about the UGC NET- SET examination
Sanskrit	10-1-2017 to 13- 1-2017	Sanskrit Grammar and Metres workshop Venue: Class Room	To learn the specialities of the Language.
Sociology	January	N.S Viadya memorial lecture Venue: Class Room	
Economics	January 2017	Debate Competition Venue: Class Room	To motivate students towards public speaking
Economics	January 2017	Field visit	
English	January2017	Seminar Presentation Venue: Class Room	Research & Presentation skills
Philosophy	January 2017	Interactive session with the senior students Venue: Class Room:	Peer Interaction
Psychology	January 2017	Psycho-Galaxy Venue: Class Room	To understand the application of the subject. To inform the masses about the

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			application of Psychology
History	11 th February 2017	One Day Workshop for Teachers Related with New Syllabus History Venue: Class Room	Discussion about the semester pattern new syllbus
Economics	February 2017	Special lecture Venue: Class Room	Knowledge enrichment
*English(Collaboration With Department Of Psychology)	February 2016	Students' Symposium Venue: Class Room	To initiate students into research & presentation
English	February 2017	Classroom PPT Presentation Venue: Class Room	To impart presentation skills
*English (In Collaboration With H.C.P.A.)	May 2017	Theatre Workshop Venue: Shalom	To train students in theatre skills

***These departments should conduct the programme in collaboration.**

Dr. Dipti Christian
Principal

Date: