



2.5.1_Departmental Drafts for Internal Assessment Mechanism



Internal Assessment Marking Scheme

DEPARTMENT OF BIOCHEMISTRY

HISLOP COLLEGE, NAGPUR

MARKING SCHEME FOR INTERNAL ASSESSMENT

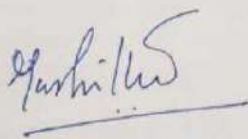
1. B.Sc. Biochemistry (for all Semesters):

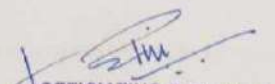
Attendance	Unit tests	Assignments/seminar	Total
2marks	2 tests of 6marks	2 marks	10 marks per theory paper

- The marks for attendance and conduct of the student are given on the basis of regularity and participation in the classroom activities.
 - Unit Tests: A total of two periodic tests are conducted for each theory paper out of 30 marks each. Total score is then converted to obtain marks out of 6.
 - Assignment: Any activity such as seminar, group project, survey, assignments, reviews etc as decided by the subject teacher.
2. M.Sc. Biochemistry (for all Semesters):

Attendance	Unit tests	Assignments/seminar	Total
4marks	2 tests of 12marks	4 marks	20 marks per theory paper

- The marks for attendance and conduct of the student are given on the basis of regularity and participation in the classroom activities and laboratory sessions.
- Unit Tests: A total of two periodic tests are conducted for each theory paper out of 30 marks each. Total score is then converted to obtain marks out of 12.
- Assignment: Any activity such as seminar, group project, survey, assignments, reviews etc as decided by the subject teacher.




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Name of Department: Biotechnology

Internal assessment for B.Sc: Continuous mode

The marks allocated for Continuous mode of Internal Assessment for each theory paper of B.Sc Biotechnology are 10 and for practical are 5. They shall be awarded as per the scheme given below.

Table-I: Scheme for awarding internal assessment: For both Theory & Practical (B.Sc)

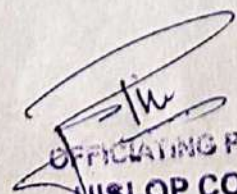
Theory	
Criteria	Maximum Marks
Attendance	3
Assignment	3
Unit Tests	4
Total	10
Practicals	
Attendance	2
Practical Records & Performance	3
Total	5

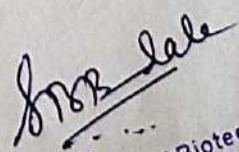
Internal assessment for M.Sc Biotechnology: Continuous mode

The marks allocated for Continuous mode of Internal Assessment for each theory paper of M.Sc Biotechnology are 20 and for practical are 20. They shall be awarded as per the scheme given below.

Table-II: Scheme for awarding internal assessment: For both Theory & Practical (M.Sc)

Theory	
Criteria	Maximum Marks
Attendance	6
Assignment	6
Unit Tests	8
Total	20
Practicals	
Attendance	8
Practical Records & Performance	12
Total	20


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NAGPUR


Director
Hislop School of Biotechnology
Hislop College, Civil Lines,
NAGPUR

Internal assessment of B. Sc. (Botany) students

MECHANISM OF MARKING

1. As per the syllabus, 10 marks are to be allotted to each student per theory paper in a semester by the process of internal assessment.
2. Following the guidelines of the syllabus, various heads for which the students would be assessed and the maximum marks allotted to each head per paper are mentioned in the following table:

Head	Maximum marks allotted	
	Paper I	Paper II
Attendance	2.5	2.5
Study tour	2.5	2.5
Class test	2.5	2.5
Assignment	2.5	2.5

3. Marks shall be allotted to all the students for Attendance, Study tour, Class-test and Assignment on the basis of their presence and performance.

4. Marking for class test: Class tests for each unit shall be conducted during the theory classes by the concerned teacher. The maximum marks for each Unit test shall be 10. At the end of the semester average marks for each student shall be calculated on the basis of the tests the student has appeared for. Subsequently, the final score of each student will be given as follows;

Percentage in Class-test	Final score (out of 2.5)
≥75%	2.5
70 - 75 %	2
60 - 70%	1.5
less than 60 %	1

NP
Head of the Department



Principal
Principal
PRINCIPAL
HISLOP COLLEGE
NAGPUR

Internal assessment of M. Sc. (Botany) students

MECHANISM OF MARKING

1. The **internal assessment** marks are assigned to each theory paper and are awarded on the basis of assignments like class test, attendance, study tour, laboratory work, and maintenance of the laboratory, as per the syllabus guidelines.

Head	Maximum marks allotted			
	Paper I	Paper II	Paper III	Paper IV
Class test	10	10	10	10
Attendance	2.5	2.5	2.5	2.5
Study tour	2.5	2.5	2.5	2.5
Practical Conduct	2.5	2.5	2.5	2.5
Maintenance and upkeep of the laboratory	2.5	2.5	2.5	2.5

2. Marking for class test: Class tests for each unit shall be conducted during the allotted class in the time table by the concerned teacher. The maximum marks for each Unit test shall be 10 per paper.
3. The parameters of attendance, study tour, practical conduct, and maintenance of the laboratory are in indexed form of a scale as follows. They add up to a maximum of 10 marks

Percentage in Class-test	Final score (out of 2.5)
≥75%	2.5
70 - 75 %	2
60 - 70%	1.5
less than 60 %	1

4. The final assessment marks are a sum of the actual class test marks (out of 10) and the score achieved by the students in above mentioned parameters (out of 10)
5. Seminar: A compulsory Seminar presentation is part of the Curriculum. A maximum of 25 marks can be scored based on the following heads

Content	Quality of Power-point	Presentation Skills	Viva voce	Write up submission
05	05	05	05	05

NBhe
Head of the Department



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Principal
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HISLOP COLLEGE
NAGPUR

MECHANISM OF MARKING

1. As per the syllabus, 10 marks are to be allotted to each student per theory paper in a semester by the process of internal assessment.
2. Following the guidelines of the syllabus, various heads for which the students would be assessed and the maximum marks allotted to each head per paper are mentioned in the following table:

Head	Maximum marks allotted	
	Paper I	Paper II
Attendance	2.5	2.5
Online conduct	2.5	2.5
Class test	2.5	2.5
Assignment	2.5	2.5

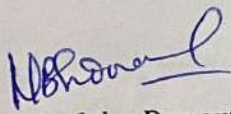
3. Marks shall be allotted to all the students for Attendance, Online conduct, Class-test and Assignment on the basis of their presence and performance.

4. Marking for class test:


Class tests shall be conducted during the theory classes by the concerned teacher.

5. At the end of the semester average marks for each student shall be calculated on the basis of the tests as well as the other parameters on a scale of 10. Subsequently, the final score of each student will be given as follows;

Percentage scored in each Head	Final score (out of 2.5)
≥75%	2.5
70 - 75 %	2
60 - 70%	1.5
less than 60 %	1


Head of the Department




Principal
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MECHANISM OF MARKING

1. The **internal assessment** marks are assigned to each theory paper and are awarded on the basis of class test, attendance, online conduct, soft skills and assignment submission, as per the syllabus guidelines.

Head	Maximum marks allotted			
	Paper I	Paper II	Paper III	Paper IV
Class test	10	10	10	10
Attendance	2.5	2.5	2.5	2.5
Assignment submission	2.5	2.5	2.5	2.5
Online Conduct	2.5	2.5	2.5	2.5
Soft Skills	2.5	2.5	2.5	2.5

2. Marking for class test: Class tests for each unit shall be conducted during the allotted class in the time table by the concerned teacher. The maximum marks for each Unit test shall be 10 per paper.
3. The parameters of attendance, Assignment submission, online conduct, and soft skills (assessed through class presentations) are indexed in form of a scale as follows. They add up to a maximum of 10 marks

Percentage in each Head	Final score (out of 2.5)
≥75%	2.5
70 - 75 %	2
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Content	Quality of Power-point	Presentation Skills	Viva voce	Write up submission
05	05	05	05	05

U. Bhowal
Head of the Department



H. H. H.
Principal
OFFICIATING PRINCIPAL
HISLOP COLLEGE
NAGPUR

MECHANISM OF MARKING

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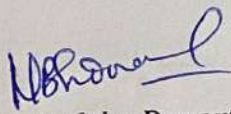
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NAGPUR

MECHANISM OF MARKING

1. The **internal assessment** marks are assigned to each theory paper and are awarded on the basis of class test, attendance, online conduct, soft skills and assignment submission, as per the syllabus guidelines.

Head	Maximum marks allotted			
	Paper I	Paper II	Paper III	Paper IV
Class test	10	10	10	10
Attendance	2.5	2.5	2.5	2.5
Assignment submission	2.5	2.5	2.5	2.5
Online Conduct	2.5	2.5	2.5	2.5
Soft Skills	2.5	2.5	2.5	2.5

2. Marking for class test: Class tests for each unit shall be conducted during the allotted class in the time table by the concerned teacher. The maximum marks for each Unit test shall be 10 per paper.
3. The parameters of attendance, Assignment submission, online conduct, and soft skills (assessed through class presentations) are indexed in form of a scale as follows. They add up to a maximum of 10 marks

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05	05	05	05	05

U. Bhowal
Head of the Department



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Principal
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Hislop College, Nagpur
Department of Commerce, Management & Computers
Session 2018-19
CIE (Continuous Internal Evaluation)
Notice

The CIE is a continuous and comprehensive process of evaluation conducted by the department during the academic session, to promote and facilitate the learning process through an active participation by students with a passive yet advisory role being adopted by the teachers.

This is to make the students of BBA, BCCA, MCM & PGDCCA aware about the CIE parameters. The allocation of marks is as follows:

Theory Internal - Total marks 20

Sr. No.	Activity	Marks
1	For Class Attendance (below 75% = 0 75% to 79% = 2 Marks 80% to 89% = 3 Marks 90% to 100% = 5 Marks)	5
2	2 Assignments (based on actual performance)	5
3	2 Unit tests (based on marks scored by student)	5
4	Viva-voce/ case studies/ PPT presentation.	5
	Total	20

Practical - Total marks 100

Sr. No.	Activity	Marks
1	Execution of program (Algorithm , Flowchart , Execution & Printout of programs)	40
2	Writing the Algorithm , Flowchart , Program Code , Output of programs)	20
3	Viva- voce	20
4	Practical Record must consist all the practical as per list provided to the students (For every question, algorithm , flowchart , program code and printout)	20
	Total	100

Raids

Dr. (Mrs.) **Prishtha Naidu**
 Director
 Dept. of Commerce,
 Management & Computers
 Hislop College, Nagpur

[Signature]
 PRINCIPAL
 HISLOP COLLEGE
 NAGPUR

Hislop College, Nagpur
Department of Commerce, Management & Computers
Session 2020-21
CIE (Continuous Internal Evaluation)
Notice

The CIE is a continuous and comprehensive process of evaluation conducted by the department during the academic session, to promote and facilitate the learning process through an active participation by students with a passive yet advisory role being adopted by the teachers.

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3	2 Unit tests (based on marks scored by student)	5
4	Viva-voce/ case studies/ PPT presentation.	5
	Total	20

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Sr. No.	Activity	Marks
1	Execution of program (Algorithm, Flowchart, Execution & Printout of programs)	40
2	Writing the Algorithm, Flowchart, Program Code, Output of programs)	20
3	Viva- voce	20
4	Practical Record must consist all the practical as per list provided to the students (For every question, algorithm, flowchart, program code and printout)	20
	Total	100

Raidu
 Dr. (Mrs.) Jyotsna Naidu
 Director
 Dept. of Commerce,
 Management & Computers
 Hislop College, Nagpur

[Signature]
 DIRECTOR OF PRACTICALS
 HISLOP COLLEGE
 NAGPUR

Department of Commerce

Scheme of marking for internal assessment as prescribed by the university for
B.Com.course

For Sem. I, II, III, IV

Allocation of marks for all the commerce core subjects

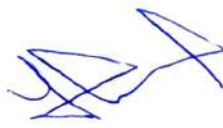
1a	Two periodical class tests	10 marks
1b	An assignment/Viva/Group Discussion/Seminar based on curriculum to be assessed by the teacher concerned	10 marks
	Internal assessment Total marks	20 marks

For Sem. V & VI

Allocation of marks for all subjects-

1a	Two periodical class tests	08 marks
1b	An assignment/Viva/Group Discussion/Seminar based on curriculum to be assessed by the teacher concerned	08 marks
1c	Overall conduct as a responsible learner	04 marks
	Internal assessment Total marks	20 marks


**OFFICINING HEAD
HISLOP COLLEGE
NAGPUR**


**Dr. Hariom Puniyani
Head
Faculty of Commerce
Hislop College, Nagpur.**

Department of History
System of Marking and Weight age of Marks for Internal Assessment
2020-21

Course and Semester	Paper	Marks allotted by the University	System of Marking and Weight age at departmental level (Online)		
B. A. Sem. I	History of India from Earliest Times to 1526 AD	20 Marks	10 Marks for MCQs Test	5 Marks for Assignment	5 Marks for Attendance
B. A. Sem. II	History of India 1526 AD to 1761 AD	20 Marks			
B. A. Sem. III	History of India 1764 AD to 1885 AD	20 Marks			
B. A. Sem. IV	History of India 1885 AD to 1947 AD	20 Marks			
B. A. Sem. V	Modern World 1789 AD to 1920 AD	20 Marks			
B. A. Sem. VI	Modern World 1920 AD to 1960 AD	20 Marks			

A. Andrew

Dr. (Mrs.) Anjali Andrew
 Head,
 Dept. of History
 Hislop College, Nagpur

Officiating

Officiating Principal,
 Hislop College,
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Mechanism of internal assessment is transparent and robust in terms of frequency and mode

PERIOD OF 2016 TO 2021.

- Internal assessment mechanism is communicated to the student in the class itself, offline till 19-20 and online in 2020 -21.

- For Internal evaluation methods-Internal evaluation is used for internal assessment : as per RTMNU Nagpur University guidelines, in which the classification of 20 Marks Internal Assessment is as follows-

1) Attendance and class room participation: 05 Marks

2) Internal Assignment: 05 Marks (On topics of syllabus)

3) Classroom Seminar or PPT Presentation: 05 Marks (On topics of syllabus)

4) Viva-Voce: 05 Marks.

- Communication of internal Assessment Mechanism


Internal assessment mechanism is communicated to the student in the class itself, offline till 19-20 and online in 2020 -21, along with a notice. Internal evaluation is used for internal assessment as per RTMNU Nagpur University guidelines, in which the classification of 20 Marks Internal Assessment is as follows-

1) Attendance and class room participation: 05 Marks – The Attendance is taken in the Attendance Register of the College on a daily basis and the attendance of the student is calculated on the basis of percentage. Students are given marks on the basis of attendance and regularity. Students who actively participate in the class room discussions and in the departmental activities are also taken into consideration while allotting the marks. This method was followed till 19-20. Since 20-21, attendance is taken through online mode.

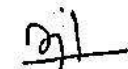
2) Internal Assignment/Home Assignment: 05 Marks (On topics of syllabus) Home assignments are given to the students every year, for every semester for internal assessment carrying 5 marks, based on the topics in the syllabus. The students in Session 2016-17, 2017-18, 2018-19, 2019-20 submitted the hand-written assignments in the Department. The students in 20-21 submitted the assignments in Google forms which were used for internal assessment.

3) Classroom Seminar or PPT Presentation: 05 Marks (On topics of syllabus)-the students are divided into groups and the students make power point presentations on the topics in the syllabus and present it before the whole class. The Students similarly presented their PPT's through on-line mode also for 20-21.

4) Viva-Voce: 05 Marks On the day of the presentation, a viva -voce is conducted by the teacher and the group presenting the topic is asked syllabus-based questions and the marks of the viva are allotted according to the performance of the student


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Dept. of Pol. Science
Hislop College, Nagpur

Dr. (Mrs) Anjali Gaidhane
H.O.D., Political Science
Hislop College, Nagpur

HISLOP COLLEGE, NAGPUR
DEPARTMENT OF PSYCHOLOGY

B.A Internal Assessment Marking System as specified in RTMNU B.A Psychology Syllabus page no. 5

PATTERN OF EXAMINATION

Theory:

One theory paper of 40 marks and Examination duration will be two hours for all six semesters

Practicals:


- 1) One Practical examination of 50(External 40+ Internal 10) marks and Examination duration will be three hours for all six semesters
- 2) Practical examination in each semester will be conducted by Internal and External examiners appointed by the University.

Internal Assessment:

- 1) Head of the department will carry out internal assessment of the students on the basis of evaluation report from the concerned teacher teachers, under the supervision of the principal of the college and will be done at the end of each semester.
- 2) Distribution of 10 marks of internal assessment is as under-

i) Class Attendance	03 marks
ii) Home Assignment	05 marks
iii) Group Discussion - Seminar	02 marks

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Dr. Hemant Yawalikar
HoD, Psychology
Hislop College, Nagpur
Head of the department of
PSYCHOLOGY
Hislop College, Nagpur.

M.A Internal Assessment Marking System specified in RTMNU B.A Psychology Syllabus page no. 23

M.A. Psychology

Semester I - Paper - V

CODE - P-1P1

PSYCHOLOGY PRACTICUM (SEM I)

a) This paper consists of five laboratory experiments* and one mini field - study** related to attitudes/current psychological issues.

Each student shall complete five experiments during the 1st semester period. Each student shall submit journal containing reports of experiments and a report of mini field study.

(*Experiments to be conducted will be decided by concerned teachers' committee.)

(**Topics/areas for field study will be decided by the student(s) in consultation with concerned teachers' committee.)

b) calculating mean, std. dev, correlation with computer.

Internal Assessment

Marks:40

- Performance during academic session - 20marks

- Experiment and mini field - study reports. - 20 marks

External Practical examination

MARKS:160

- Experiment and report writing - 50 marks
o field - study written report: - 50 marks

- Viva voce - 60 marks

TOTAL MARKS:200

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Dr. Hemant Yawalkar

HoD, Psychology

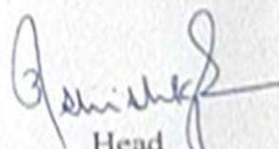
Hislop College, Nagpur
Head of the department of
PSYCHOLOGY
Hislop College, Nagpur.

DEPARTMENT OF ZOOLOGY
HISLOP COLLEGE, NAGPUR

This letter is to inform you that the Academic Council of RTM Nagpur University, Nagpur, recently accepted the plan for each semester's internal assessment, which will be based on two ten-mark theoretical papers administered by a university-certified teacher. Hence, the staff members are kindly requested to follow the below given criteria for Paper 1 and Paper 2 in each semester as per RTMNU, Syllabus for B.Sc. Zoology (Semester Pattern) to assess the performance of students and allot internal marks accordingly.

Sem/ Marks	Attendance	Performance in unit test	Field work	Seminar	Total internal marks in each paper
Semester 1	4	3	3	-	10
Semester 2	4	3	3	-	10
Semester 3	4	3	3	-	10
Semester 4	4	3	3	-	10
Semester 5	4	2	2	2	10
Semester 6	4	2	2	2	10




Head
Head
Department of Zoology
Hislop College, Nagpur

ECONOMICS:

- Attendance and class room participation: 05 Marks
- Home Assignment: 05 Marks (On topics of syllabus, including research paper, Survey report, book review etc.)
- Classroom Seminar Presentation: 05 Marks (On topics of syllabus)
- Viva-Voce: 05 Marks

POLITICAL SCIENCE:

- Attendance and class room participation: 05 Marks
- Internal Assignment: 05 Marks (On topics of syllabus)
- Classroom Seminar or PPT Presentation: 05 Marks (On topics of syllabus)
- Viva-Voce: 05 Marks.

PSYCHOLOGY:

B.A Psychology Theory Internal Marks= 10

- Assignment: 5 Marks
- Attendance: 3 Marks
- Group Discussions: 2 Marks

B.A Psychology Practical Internal Marks= 10

- Practical conduction: 5 Marks
- Attendance: 3 Marks
- Record Submission: 2 Marks

M.A Psychology Theory Internal Marks= 20

- Assignment: 5 marks
- Presentation: 5 marks
- Attendance: 5 marks
- Viva on the entire syllabus: 5 marks

M.A Psychology Practical Internal Marks= 40

- Experiment and mini field study: 20
- Performance during entire session: 20

SOCIOLOGY:

Internal evaluation of each student of 20 marks in each theory paper at the end of every semester.

- Out of 20 internal marks in each theory paper
- 10 marks shall be for home assignment and another 10 marks for viva-voce test and seminar presentation based on the course content.

STATISTICS:

- Statistics Paper I and Paper II for each semester has 10 internal marks per paper.

2016-2019 (Scheme of Internal assessment-During offline classroom teaching)

- The breakup of 10 marks per paper is as follows:
- 5 marks on classroom interaction and performance in unit tests
- 3 marks submission of assignments
- 2 marks on classroom attendance and overall involvement in annual departmental activities.

2019-2021 (Scheme of Internal assessment-During offline classroom teaching)

- In the online teaching-learning pattern the assignments / quizzes are sent to students through Google classroom. Two unit tests per paper are conducted based on 2 units each in the paper through Google forms