

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

Part – A

I. Details of the Institution

1.1 Name of the Institution	HISLOP COLLEGE
1.2 Address Line 1	TEMPLE ROAD
Address Line 2	CIVIL LINES
City/Town	NAGPUR
State	MAHARASHTRA
Pin Code	440001
Institution e-mail address	principal@hislopcollege.ac.in
Contact Nos.	0712-2532004
Name of the Head of the Institution:	Dr. Dipti R. Christian
Tel. No. with STD Code:	0712-2532004
Mobile:	09850356339

Name of the IQAC Co-ordinator:

Dr. Mrs. Jyoti Shiwalkar

Mobile:

09881225406

IQAC e-mail address:

hislopiqac@gmail.com

1.3 NAAC Track ID (For ex. MHCOGN 18879)

MHCOGN 09487

1.4 NAAC Executive Committee No. & Date:

*(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)*

EC (SC)/17/A&A/553 dated 16-09-2016

1.5 Website address:

www.hislopcollege.ac.in

Web-link of the AQAR:

http://hislopcollege.ac.in/pdfdocs/naac/AQAR_2015-16.pdf

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B++		2004	5 years
2	2 nd Cycle	A	3.15	28.03.2010	5 years
3	3 rd Cycle	A	3.31	16.09.2016	5 years
4	4 th Cycle	Not Applicable			

1.7 Date of Establishment of IQAC: DD/MM/YYYY

01/07/2004

1.8 AQAR for the year (for example 2010-11)

2015-16

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011))

- i. AQAR 2010-11 submitted to NAAC on 30 / 06 / 2012 (DD/MM/YYYY)
- ii. AQAR 2011-12 submitted to NAAC in September 2012 (DD/MM/YYYY)
- iii. AQAR 2012-13 submitted to NAAC on 26 /09/2013 (DD/MM/YYYY)
- iv. AQAR 2013-14 submitted to NAAC on 16/09//2014 (DD/MM/YYYY)
- v. AQAR 2014-15 submitted to NAAC on 1/08//2015 (DD/MM/YYYY)
- vi. AQAR 2015-16 submitted to NAAC on 27/04/2017 (DD/MM/YYYY)

1.10 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.11 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

1.12 Name of the Affiliating University (for the Colleges)

Rashtrasant Tukadoji Maharaj
Nagpur University (RTMNU)

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

NA

University with Potential for Excellence

NA

UGC-CPE

NA

DST Star Scheme

NA

UGC-CE

NA

UGC-Special Assistance Programme

NA

DST-FIST

NA

UGC-Innovative PG Programmes

NA

Any other (*Specify*)

UGC-COP Programmes

√

- Special Grant:
Heritage Status Grant of **Rs. 79.48** lacs by UGC on 22nd July 2015

- Certificate programmes

Nagpur University
Assisted Short
Term Certificate
Courses

2. IQAC Composition and Activities

2.1 No. of Teachers	<input type="text" value="9"/>
2.2 No. of Administrative/Technical staff	<input type="text" value="2"/>
2.3 No. of students	<input type="text" value="3"/>
2.4 No. of Management representatives	<input type="text" value="1"/>
2.5 No. of Alumni	<input type="text" value="1"/>
2.6 No. of any other stakeholder and community representatives	<input type="text" value="1 (PTA)"/>
2.7 No. of Employers/ Industrialists	<input type="text" value="1"/>
2.8 No. of other External Experts	<input type="text" value="1"/>
2.9 Total No. of members	<input type="text" value="19"/>

2.10 No. of IQAC meetings held No.

2.11 No. of meetings with various stakeholders:

		Faculty	<input type="text" value="12"/>
Non-Teaching Staff	<input type="text" value="2"/>	Students	<input type="text" value="2"/>
		Alumni	<input type="text" value="3"/>

2.12 Has IQAC received any funding from UGC during the year? Yes No

Seed money amount of Rs. 3,00,000/- received during 2013-14
(Under the UGC XII plan scheme of Establishment and Monitoring of IQAC-) The money
is being used for 4 consecutive years.

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total No. International National State Institution Level

(ii) Themes

- UGC Sponsored National Conference on ‘Sustainable Development and Green India’ 17th October 2015 conducted by the Department of Botany & Zoology
- UGC Sponsored National Seminar on ‘Socio-Legal Awareness among Women’ organized by the Department of Sociology on 4th November 2015

- IQAC in collaboration with SQAC conducted a students’ workshop at the Institutional level titled ‘You, Me & Hislop’ to orient the first year students about facilities, student incentive schemes, various Departments and college staff.
- IQAC in collaboration with Research Committee organized One Day Workshop on “Research Writing” for Staff and research students working in research centres on January 22, 2016.
- IQAC conducted one day workshop on ‘Preparing for NAAC’ on October 2015.
- One day Workshop on Scope, Limitation & Question Bank for UG Zoology Teachers was held on 24th January, 2016.
- ‘Shodh Nibandha Prastuti Upakram’-A one-day workshop was conducted by the Department of Philosophy.

2.14 Significant Activities and contributions made by IQAC

Under the planning and supervision of IQAC, the following significant activities were continued for students' caliber improvement and teacher's quality assessment in the session 2015-16.

1. Examination Reforms:

- The theory internal marks of the students in the Science subjects were entered on the basis of their classroom attendance, unit test performance, assignment submission and student's participation in departmental activities.
- In Arts & Commerce streams, preliminary examination for the annual pattern courses was conducted during 12th February to 4th March 2016 before the commencement of University examinations.
- The practice of 'Academic Clearance' certificate in addition to the 'no dues' certificate at the end of the session/semester was continued.

Observed measurable outcomes:

- Healthy student-teacher Interaction
- Increased classroom attendance
- Consistent RESULTS
- Disciplined and systematic clearance process

2. Teachers' Quality Assessment:

- IQAC Coordinator supervised the PBAS review committee which assessed the PBAS submitted by the staff. The committee assigned scores to the three categories of PBAS on the basis of UGC guidelines for assessment of PBAS. These scores were then reviewed by the Principal and the College Management.
 - ❖ The Review provided as an indicator for Staff progress assessment.

3. Annual Academic Audit- The IQAC conducted an internal academic audit of all the departments to review the teaching learning process, students' evaluation, feedback mechanism, curricular, extracurricular and extension activities.

- ❖ This helped in keeping follow up of stated objectives of curriculum and Curriculum Transaction Process.

4. Internal Research Audit:

- IQAC conducted Internal Research Audit for each Department of the Institution
 - ❖ This helped in the Assessment & Account of Research work of the teaching staff of the Departments and progress of Research Centers and finally it helped in the compilation of Research Profile of the College.

5. IQAC's Initiative for Quality Improvement:

IQAC continued the practice of filling of the 'Key Result Area' (KRA) from the teaching staff in the beginning of the session.

- ❖ This served the objective of measurable goal setting of teachers regarding teaching-learning and research related innovative activities thereby motivating them towards research activities.

6. Conduction of Training programmes for staff:

IQAC, under HRD cell conducted various training programmes for staff by eminent speakers.

- ❖ This helped in introduction of transformational teaching-learning methods for the teaching staff.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality Enhancement and the outcome achieved by the end of the year 2015-16:

S. No.	Plan of Action with Objectives	Outcomes
1.	To prepare a thorough and comprehensive Self-Study Report (SSR) for reaccreditation by NAAC in Third Cycle. Objective: To adhere to the timeline for NAAC assessment.	Systematic collection and organization of academic and administrative data. Step-by-step writing of the different components of SAR. Timely submission of SAR to NAAC.
2.	Upgradation of Teaching Methodologies with information and communication technology. Objective: To incorporate and optimize teaching learning processes with the help of technology.	Teachers made extensive use of ICT tools in classroom pedagogy. Classroom teaching was supported by use of UGC online resources (CEC, NPTEL, Inflibnet) Encouraged students to take up MOOC courses.

3.	<p>Conduct online feedback from students</p> <p>Objective: To strengthen and make transparent feedback mechanism by making it accessible to largest number of students.</p>	<p>IQAC facilitated online feedback system for both UG and PG students.</p> <p>Principal and management linked the feedback with PBAS and Key Result Area (KRA) to assess teachers.</p> <p>Course evaluation by students was used by departments to introduce bridge courses, remedial classes and student - centric teaching techniques.</p>
4.	<p>Increase IQAC meetings and interactions with major stakeholders</p> <p>Objectives:</p> <p>To involve alumni, parents, and students in planning and executing IQAC quality assurance plans.</p> <p>To review the status of work done in the last 5 years</p>	<p>IQAC held regular meetings with the Management, alumni, parents and students.</p> <p>IQAC reviewed the status of implementation of recommendations made by the NAAC Peer Team with the above stakeholders</p>
5.	<p>Organize conferences, seminars/ workshops</p> <p>Objective: To facilitate continuous knowledge up-gradation and foster research activities.</p>	<p>National Conference on Sustainable Development and Green India</p> <p>National Seminar on Socio-Legal Awareness of Women's Issues and Challenges</p> <p>One day Workshop on Scope, Limitations & Question Bank for UGC Zoology teachers</p> <p>Digital India Week programmes</p>
6.	<p>To implement specific measures to ensure optimum teaching and learning process.</p> <p>Objective: Improve student's academic performance in university examinations</p>	<p>37 students got distinction grade in PG courses</p> <p>19 students got distinction grade in UG courses</p> <p>12 Merit Positions were bagged by Hislop Students in various University Examinations of Summer, 2015</p> <p>Mr. Dhruv Daga of B.Com. cleared the Common Proficiency Test (CPT) exam conducted by the Institute of Chartered Accountants of India and stood 1st in Maharashtra and 4th at the all India level</p>

7.	<p>Introduce new add-on courses and enrich the curriculum</p> <p>Objective: To scale up knowledge and skills of students and provide them with better job opportunities</p>	<p>Certificate course in Heritage Studies</p> <p>Certificate course in Human Values</p> <p>Certificate Course in Computer Literacy</p>
8.	<p>Provide more opportunities for students to excel in extra-curricular activities.</p> <p>Objective: Foster leadership, team and communication skills and hone their personality</p>	<p>The Athena Fest was a mega event with participation from over 150 students.</p> <p>New events were launched like WordBuster, Quizzistan and LitMaster</p> <p>A total of 38 prizes were won by students at various levels-national, state, university and inter-collegiate</p>
9.	<p>To further expand the services and activities of Hislop Institute of Social Action & Research (HISAR), the College community service programme.</p> <p>Objective: To ensure fulfillment of social responsibility by the institution.</p>	<p>HISAR carried out a number of activities for the upliftment of slum dwellers in Bhandewadi, Nagpur.</p> <p>Each One Teach One, literacy drive campaign for children at Balwadi centres.</p>
10.	<p>Strengthen Training and Placement activity</p> <p>Objective: To provide more training to students on work skills and secure gainful employment</p>	<p>Several programmes including workshops, talks and career fair were held on campus.</p> <p>Workshop on Work Skills (WOW) organized for over 150 participants</p> <p>Over 100 students got selected in campus recruitment drives by companies like TCS, Wipro, IBM, etc</p>
11.	<p>Start Entrepreneurship Development Cell</p> <p>Objective: To instill entrepreneurial skills among graduates and guide them towards self-employment</p>	<p>Social entrepreneurship program 'Chaupal' organized with a local NGO.</p> <p>Invited talks by Entrepreneur Cell on various avenues for startups.</p>
12.	<p>Establish Inter-Institutional IQAC linkages</p> <p>Objective: To share and collaborate on academic best practices, research projects and extension programmes</p>	<p>Invited principals, NAAC assessors, and IQAC members from other colleges for interface.</p> <p>Conducted Mock NAAC visit for external audit of academic programs.</p>

		Invited experts from All India Association of Christian Higher Education (AIACHE) for meeting with IQAC.
13.	Giving greater thrust to promote sports in college. Objective: To help students excel in sports and games	73 students won various positions by participating in tournaments at the national, state and university levels.
14.	Foster Student research especially in PG Depts. Objective: Prepare a foundation for research in PG students to enable them to take up projects with research laboratories and institutions of higher learning.	One day Workshop on Research Methodology and Research Writing organized. One faculty was appointed Chairman for Initiative for Research and Innovation in Science, a Dept. of Science and Technology, Confederation of Indian Industries and INTEL Education Program. Project proposal presented by a team of Hislop Students was selected among the top 12 proposals at Inter-University Competition organized by TERI, New Delhi.
15.	Reinforce student support with Vocational Guidance and Counseling Centre Objective: To ensure that maximum number of students benefit from counseling services on academic, personal, career, psycho-social matters.	The Vocational Guidance and Counseling Centre, Dept. of Psychology, offered free counseling to all College students. The Centre also provided IQ, Aptitude testing, and career guidance to students of a number of schools in the city.
16.	Extend and renovate infrastructure, classrooms, laboratories Objective: To improve campus ecosystem by upgrading spaces for learning and other activities	5 classrooms were upgraded into ICT enabled smart learning spaces Water coolers were repaired and new ones installed Seminar/AV Room was constructed A new Skill Development Centre was opened. Landscaping and greening of campus was carried out

		by Dept. of Botany Construction of an additional floor of Gardiner's Block was completed Junior College was shifted to Gardiner's Block
17.	Research, Innovation and Consultancy Objective: To strengthen and expand the scope of research and consultancy in the college	Proposal sent to the University for opening 3 more research centres in addition to the existing 9 centres. Botany, Statistics and English departments gave consultancy to outside institutions in the areas of research and projects. 3 teachers were awarded Ph.D. making the percentage of faculty with Ph.D. 75%

* Attach the Academic Calendar of the year as Annexure.

(*Annexure -III, IV, V, VI, VII attached for reference)

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body IQAC , SQAC & LMC

Provide the details of the action taken

The suggestions & recommendations of the Management, the Core Committee of IQAC and LMC were followed for preparation of the Final draft of the AQAR

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes:

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
Ph. D.	9	-	9	
PG	11	-	10	
UG	5	-	2	2
PG Diploma	1		1	
Advanced Diploma				
Diploma				
Certificate	3	1	4	
Others		1	1	
Total	29	2	27	2
Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options – **Not Applicable**

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	√ (Science stream , first year programmes in Arts & Commerce stream)
Trimester	
Annual	√ (Second & Third year Programme in Arts & Commerce stream)

1.3 Feedback from stakeholders* Alumni Parents Employers Students
(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

*Please provide an analysis of the feedback in the Annexure (Annexure I -feedback analysis)

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

UG course in Commerce & Arts stream is undergoing a semester pattern from 2016-17. So the university syllabi of these courses are revised for the session 2016-17.

1.5 Any new Department/Centre introduced during the year. If yes, give details. -Nil

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
61	33	27	1	

2.2 No. of permanent faculty with Ph.D.

45

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
	16	-	-	-	-	-	-	-	16

2.4 No. of Guest and Visiting faculty and Temporary faculty

-	39 (Adhoc)	62 (CHB)
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2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	10	55	6
Presented papers	12	81	1
Resource Persons	5	35	9

2.6 Innovative processes adopted by the institution in Teaching and Learning:

1. **Unit tests and Terminal examinations** are conducted as per the academic calendar.
2. **Digital Feedback** from students on teacher's quality was introduced from this session to bring more transparency in teaching learning process.
3. **Student presentations** on various topics of electives based on UG and PG syllabus.
4. **Peer group Interactions** were conducted in class rooms for students' motivation to excel in university / competitive examinations.
5. **Regular Unit-wise Home assignments** are given to students and are regularly assessed by the teachers.
6. **Question banks** preparation for each subject and its distribution among the students.
7. **Experts / Guest Speakers** were invited to deliver talks on topics related to courses of study.
8. Practice of conducting **Bridge course** modules in each subject of FY programmes is continued.
9. **Remedial courses** are conducted by Departments for weak students.

- 10. **Learn from Peer'**: Slow learners were guided and helped in their study by the peers under the 'student mentoring system'.
- 11. **Academic clearance** practice is continued to monitor the classroom attendance of the students.
- 12. After the completion of the course the questions from the old question papers of university examinations were discussed in the class by teachers for their ideal answers.
- 13. **Model making exercises were undertaken** by the students on the basis of the concepts taught in the classroom.
- 14. Students were guided and trained by teachers for participation in university research festival '**Avishkar**'.

2.7 Total No. of actual teaching days during this academic year

180 days (Additionally extra classes were conducted by teaching faculty during the holidays and winter vacation to complete the courses.)

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

- 1. Traditional methods of evaluation.
- 2. Sometimes Online submission & evaluation of assignments.
- 3. Occasionally open book tests/viva-voce examination

2.9 No. of faculty members involved in curriculum Restructuring /revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

11	2	3
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2.10 Average percentage of attendance of students

75 %

2.11 Course/Programme wise distribution of pass percentage:

Programme	Number of students appeared for the examination	Number of students clear passed	Percentage of passed	Number of students placed in distinction grade	Number of students placed in first class grade	Number of students placed in second class	Number of students placed in third class
M.Sc. Sem-IV Biochemistry	12	11	91.66 %	05	06	00	-
M.Sc. Sem-IV Biotechnology	15	10	66.67 %	00	08	02	-
M.Sc. Sem-IV Botany	13	13	100.00 %	00	04	09	-
M.Sc. Sem-IV Chemistry	23	03	13.04 %	01	02	00	-
M.Sc. Sem-IV Zoology	15	10	66.66 %	01	09	00	-
M. A. Sociology	67	57	86.36 %	01	32	16	08
M. A. Psychology (Clinical Psychology)	14	11	78.57%	04	06	01	-
M. A. Psychology (Industrial Psychology)	10	8	80.00%	02	03	02	01
M. A. Hindi	15	14	93.33 %	-	08	05	01
M. A. English	30	17	56.67 %	-	06	11	-
M. Com.	63	41	66.67%	8	33	-	-
M.C.M.	19	19	100 %	15	4		-
BBA	80	59	73.75%	-	34	25	-
BCCA	27	13	48.15%	-	2	11	-
B. Com. (grant-in-aid)	217	166	76.4 %	03	29	134	03
B. Com. (self financing)	119	82	68.90%	--	12	46	24
B. A.	181	99	54.69 %	--	22	35	42
B. Sc.	134	102	76 %	16	57	29	-

Noteworthy Results in Examinations conducted by RTM Nagpur University:

- Ms. Priyanka Walco received 9 Gold Medals and 4 prizes for 1st merit position in B. Sc. examination in the RTMNU convocation held in 2015-16.
- Ms. Ankita Choudhary received 4 Gold Medals and 3 prizes for 1st merit position in B. A. examination in the RTMNU convocation held in 2015-16.
- Ms. Shreya Majumdar stood 1st merit in B.A. –I Examination and received 2 Silver Medals and 5 Prizes for securing highest marks in Mathematics in the RTMNU convocation held in 2015-16.
- Ms. Apeksha Shrivastava stood 3rd in the merit list of B.A. Examination and received Silver Medal for securing highest marks in Psychology in the RTMNU convocation held in 2015-16.
- Ms. Shalaka Vaidya stood 10th merit in B.A. Examination and received a Gold Medal for securing highest marks in Compulsory English in the RTMNU convocation held in 2015-16.
- Ms. Priya Sharma stood 3rd in order of merit in M.Sc. (Biochemistry) Examination of Summer - 2015.
- Rinku Shende stood 2nd in the merit in B.Com. Examination of Summer - 2015.
- Radhika Kedia stood 8th in the merit in B.Com. Examination of summer - 2015.
- Anju Tiwari, Jaya Singh and Ankit Raghuwanshi shared 3rd Position in merit list of M.Sc Biochemistry.
- Sanyogita Vaid stood 2nd in merit in M.A.Sociology. Examination of Summer – 2015.
- Subham Gupta stood 7th Merit list BBA Examination of Summer – 2015
- Neha Malini stood 8th in the merit list of NET (Sociology)
- Ashwajeet Gajbhiye, Sachin Burde , Bashrat Ali and Roopinder Kaur Saini qualified NET 2015 (Sociology).
- Palak Agrawal stood 7th Merit in All India Chartered Accountant Examination.
- Dhruv Daga 4th Merit in CPT Examination in All India Merit List and stood 1st in the State level.

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

- **Thrust is on encouraging students** to participate in co curricular programmes conducted by other Institutions and University for strengthening the learning process.
- **Implementation of the academic calendar** for effective conduction of curricular & co-curricular programmes without affecting the teaching schedule

- **Regular implementation of feed-back mechanism and its analysis** for reviewing and redesigning strategies.
- **An Internal academic audit on Teaching –Learning & Evaluation** process was carried out followed by reforms in the internal examination systems and improvement of continuous evaluation of the students. It also served the purpose of follow up of stated objectives of curriculum.
- **Analysis of University examination results** and its feedback was provided to teachers for improvement in overall results.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	3
UGC – Faculty Improvement Programme	-
HRD programmes	25
Orientation programmes	3
Faculty exchange programme	-
Staff training conducted by the university	6
Staff training conducted by other institutions	6
Summer / Winter schools, Workshops, etc.	21
Others	-

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	32	09	-	-
Technical Staff	39	10	-	-

Criterion – III

3. Research, Consultancy and Extension:

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- Special efforts were taken by IQAC for developing linkages with research funding organizations and thereby promoting research activity amongst staff.
- Research profile of the college was prepared by IQAC, which has information on the type of research work / consultancy services that various Departments can provide.
- Special committee was set to send the emails to various research funding organizations enquiring about the type of funding provided by them for research proposals of the staff.
- Guidance was provided to staff for sending MRP proposals to research funding Institutes.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	1	2	-	
Outlay in Rs. Lakhs	67,554/-	14,36,000/-		

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned (amount sanctioned during 2015-16)	Submitted
Number	6	3	-	16
Outlay in Rs. Lakhs	1,77,500/-	-	1,12,000/-	-

3.4 Details on research publications

	International	National	Others
Peer Review Journals	57	18	
Non-Peer Review Journals			
e-Journals			
Conference proceedings	8	27	

3.5 Details on Impact factor of publications:

Range 0.79 to 5.72 Average 2.16 h-index 3 & 16 Nos. in SCOPUS 18

Note: **34 publications are with impact factor and one publication with ICV Index: 5.5**

3.6 Research funds sanctioned and received from various funding agencies, industry and other organizations

Nature of the Project	Number of projects	Duration Year	Name of the funding Agency	Total grant sanctioned	Received (2015-16)
Major projects	3	More than 2 years	DST, IIPA	3804000	1503554
Minor Projects	1	2	UGC	110000	-
Interdisciplinary Projects	1	2	UGC	145000	112500
Industry sponsored					
Projects sponsored by the University/ College					
Students research projects <i>(other than compulsory by the University)</i>					
Any other(Specify)					
Total	5			4059000	1616054

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from **NA**

UGC-SAP CAS DST-FIST

DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme

INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

- Department of Statistics provided Statistical Consultancy to one research client from Architecture Department of VNIT, Nagpur for their Doctoral research. The client donated one Desktop Computer to this Department. (Total amount worth Rs. 20,000/-)
- Statistics department also generated an amount of Rs. 30,000/- as a course fee by conducting a 3-week Certificate course ‘Statistical Methods’ in collaboration with Department of Continuing Adult Education and Extension of RTM Nagpur University, Nagpur during 2015-16.

- Department of Botany annually trains the students in floriculture and involve them in maintenance of plants. In the month of December, annual flower show is organized to showcase almost 100 varieties of Chrysanthemum and seasonal plants (total of 2000 plants) for sale. This popular unique activity generated a revenue of Rs. 2,10,000/- in the session 2015-16. Department of Botany also generated Rs. 27,000/- through enrolment of students for UGC sponsored Career Oriented Short term Certificate courses 'Floriculture' and 'Mushroom Cultivation' during 2015-16.
- Guidance and Counselling Cell of Hislop College conducted IQ testing ,Aptitude testing, Vocational Guidance as when the client required it .During 2015-16 37 cases of counselling were handled by the Cell. A revenue of Rs. 32,050/- was generated by this Cell.

3.11 No. of conferences organized by the Institution	Level	International	National	State	University	College
	Number	-	2		1	1
	Sponsoring agencies		UGC		College	Department

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lacs :

From Funding agency From Management of College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialized	Applied	-
	Granted	-

3.17 No. of research awards/ recognitions received by faculty and research fellows Of the institute in the year

Total	International	National	State	University	Dist	College
				1	1	

3.18 No. of faculty from the Institution who are Ph. D. Guides

and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones) details

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level
National level International level

3.22 No. of students participated in NCC events:

University level State level
National level International level

3.23 No. of Awards won in NSS:

University level State level
National level International level

3.24 No. of Awards won in NCC:

University level State level
National level International level

3.25 No. of Extension activities organized

University forum College forum
NCC NSS Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility:

- **Cleaning and Greening of Ramnagar Public Garden:** The Environment Cell of Hislop College took part in the cleaning and greening of Ram Nagar public garden along with an NGO the Rotary Club of Nagpur on 19th July 27, 2015.
- **Orange Segment:** On July 25, 2015 the Environment Cell organized an orange sapling distribution programme under the banner “The Orange Segment” **to inculcate environmental sensitivity and at same time encourages orange sapling growth in the city to sanctify its tag “The Orange City”.**

- **Tree Plantation Drive:** A tree plantation drive starting on 16th September 2015 and spanning over a month was organized by the Environment Cell of Hislop College **to create mass awareness and participation of the students to become green crusaders.** The tree plantation drive was held at three different places by the members and volunteers of the Environment cell of Hislop College. Trees were planted by the students at Bishop Cotton School ground, Gardiner School and in the premises of Hislop College.
- **Nirmalya Collection During Ganeshotsav 2015 At Futala Lake:** Environment cell of Hislop College organised a Nirmalya collection drive on September 27 **to prevent the pollution of the lake by collecting the Nirmalya and guide the public to immerse the idols in the artificial water tanks to avoid immersion in the lake.** The drive, which was organized in collaboration with the Rotary club of Nagpur, played a major role in ensuring that the harm done to Futala lake was kept to a minimum.
- **Drawing Competition On ‘ Environment’:** The Environment Cell of Hislop College organized a Drawing Competition on 11th October 2015. The theme was “Save the environment” for the school kids **to create an environmental awareness among school children and highlight the ways to save the environment.**
- **‘Eco-Friendly Holi’ Programme:** The cell took up a project of Eco-friendly Holi **to make general public aware of the hazards using Chemical colours and the benefits of using Eco- friendly colours** and to highlight an awareness campaign on the usage of eco-friendly natural colours during Holi.
- **E-Waste Collection:** The programme was organized to create awareness about E-waste and its impact on environment. Promote 3 R’s – Reduce, Reuse, Re
- **Biodegradable Bags Distribution** to emphasize the importance of biodegradable items as against the use of plastic bags.
- **Each One Teach One:** Literacy awareness initiative was taken by the HISAR Unit in collaboration with P.G Department of Sociology. PG students regularly visit the Balwadi centres and teach the young children. On 27th October 2015, under ‘Each One Teach One’ drive, more than 50 slum children in Pandharbodi area of West Nagpur children were given Slate and Chalk at the hands of the Chief Guest, Dr. Thomas Phillip, Vice Principal, Hislop College. He encouraged the young children to learn and seek knowledge for the development of our nation. Prof. R.R. Sinha acknowledged the students’ contribution in this programme
- **Blood Donation (25th August, 2015)** was done with an objective to contribute towards humanity.
- **“Student For Student” At St. Michael:** As part of continuous literary programme, St. Michael school was once again adopted for rendering services to the students of this school. Rotaractors carried out Group projects, classes on Current affairs, Value Education sessions, Completion of Syllabus, sports & Cultural activities.

- **Student For Student At Indira Convent:** As part of continuous literary programme, Indira Convent was another school adopted by the club for rendering services to the students of this school. Rotaractors carried out Group projects, classes on Current affairs, Value Education sessions, Completion of Syllabus, sports & Cultural activities for the school students.
- **Rakshabandhan Celebration (29th August, 2015):** To bring smile on the faces of innocent and celebrate the festival with the inmates of Jeevandhara-Home for mentally challenged children. The Rotaractors keeping up the Indian tradition dressed up for the festival with decorative pooja thalis, rachis, sweets, balloons, etc.
- **Teacher's Day Celebration At Indira Convent (5th September, 2015):** To show respect & gratitude towards the teachers of Indira Convent the Rotaractors toiled for 15 days preparing the students for the cultural programme to be put up before their teachers. They also helped them make cards for their teachers.
- **Inter-Interact Football Tournament (15th & 16th September, 2015):** With an objective to bring the young Interactors on the field and promote outdoor games & activities among them for a healthy life. 8 teams played 7 matches across 2days.
- **Goal Setting- Workshop (21st September, 2015)** in collaboration with Dept. of CMC: The speaker, Mr. Niraj Shah said, "A Goal is a wish with a deadline." He spoke about how to set up the mind for a particular goal, and how to execute it in a skillful manner. He gave excellent examples of eminent personalities, Arnold Schwarzenegger, Mark Zuckerberg, Harold Sanders and many more.
- **Nirmalaya (26th and 27th September 2015):** The rotaractors divided in two groups went and 43 joined NMC workers for the "NIRMALAYA RATH" and 25 rotaractors went to futala for managing traffic and for collecting nirmalaya from 1 pm to 7:30 pm. on 26th Sept 2015. On 27th, 170 rotaractors were able to convince people to immerse 405 idols in artificial tanks. The rotaractors collected nirmalaya and also managed traffic from 9:30 am to 10:30pm.
- **E-Waste Management- Seminar (9th October, 2015)** in collaboration with Dept. of CMC: The resource person, Ms. Mahima Suri explained the hazardous effect of irresponsible disposal of e-waste on the Environment. She motivated the students to bring about awareness amongst others regarding the organized way of e-waste disposal.
- **"Say No To Plastic" (30th October, 2015)** in collaboration with Dept. of CMC: The objective was to create awareness amongst the youth and instigate them to avoid plastic bags and focus on Reduce, Reuse & Recycle to conserve natural resources from the plastic pollutants. The seminar was addressed by Mr. Milind Pagare, informing them about all the side effects of using plastic bottle, polythene substances, plastic containers for oven and the plastic bags for carrying the grocery.

- **E-Waste Collection Week & E-Waste Sale Day (3rd November,2015):** 208 e-waste items were collected during the e-waste collection week which was observed to create awareness amongst the students as well as neighborhood. 144 kgs of e-waste was collected and disposed off through an organized channel. The amount of the e-waste generated by selling off the e-waste to the certified disposer was Rs 2160/-, which was used for service projects.
- **Raddi Collection Week (2nd to 7th November, 2015):** As part of the project "LITERACY" was undertaken by the Rotary club of Nagpur. This fund raising project ended up with a collection 207 kgs of raddi, which gave a sum of Rs 1656/- Each education kit was of Rs 110/- and the rotaractors gladly donated the amount for buying 15 kits for the needy children.
- **Children's Day Celebration At Slum (14TH November, 2015):** To make the underprivileged children residing in the slums feel special, the Rotaractors celebrated Children's Day with the children of Kaikadi Nagar slum in Nagpur. The Rotaractors took Refreshments, Balloons & small Gifts for those children. The Rotaractors also played live music for the children.
- **British Council Exhibition-2015 (27th and 28th November, 2015):** With a view to provide exposure of international level universities to the rotaractors participated in the education exhibition organized by British council in Nagpur.20 rotaractors as volunteers, took part in this event & was an enriching experience for them.
- **Christmas Carnival (22nd December,2015):** "Christmas Carnival" was organized at Indira convent to celebrate Christmas with the school students. Rotaractors went to Indira convent everyday for 2 weeks and volunteered in preparing the children for the various Cultural activities. In all 185 students of the school received Christmas gifts from the Rotaractors after a cultural programme.
- **Christmas Bonanza (24th December, 2015):** "Christmas bonanza" was organized for the inmates of Jeevandhara-Home for Mentally challenged children with an aim to bring smile on those innocent faces. There were 60 inmates. Various articles such as Christmas tree, candy stick, stars, holly etc were made by rotaractors. Decorations, music, dance followed by lip smacking snacks were part of this celebration.
- **Annual Sports Day At Indira Convent (14th January, 2016):** "The Annual sports day" at Indira convent. The rotaractors went to Indira convent for 2 months and taught the children general PT, March past and other games. It was for the first time in the history of Indira convent that the students were divided into four houses & a formal sports day was celebrated. The school management thanked all the rotaractors for their hard work & initiative.
- **Ryla (16th and 17th January 2016):** Rotary Youth Leadership Award is organized annually by the Rotary Club of Nagpur to inculcate the leadership qualities among the rotaractors. This year the Hislop Rotaractors were made the mentors for the new Rotaractors of various colleges.

- **Walkathon (31st January, 2016):** The aim was to bring awareness about good health and the benefits of walking for a healthy heart & life. The Rotaractors volunteered in all the phases of the event to make it a success.
- **Sale Of Bio-Degradable Bags:** An initiative to use biodegradable bags instead of plastic bags & create awareness about garbage collection & disposal in a proper manner the rotaractors sold Biodegradable bags in the college as well as their neighbourhood. The amount thus collected was donated to the Rotary club of Nagpur for service projects.
- **Tree Plantation At Rotarians Houses:** An environmental project towards carbon neutralization; On every Sunday for Two months the Rotaractors went to the houses of various Rotarians & planted trees at their homes as well as their locality. The rotaractors also made follow up visits to see the growth of the trees planted.
- **Book Donation Week:** With an objective to set a library for the needy students of Indira Convent, a Book donation week was observed. 285 books were collected. This will be a continuous activity.
- **Udaan (14th February, 2016):** As a unique way to celebrate Valentine's Day, a day-long programme for the physically as well as mentally challenged children from & around Nagpur was organized by Rotary Club of Nagpur. The basic objective of this annual event is to bring smiles on the faces of these specially abled children. Games, music, Dance & Delicious food was arranged. The Rotaractors volunteered from early morning to late evening in all the activities and fulfilled their responsibilities.
- **Inter District Blind School Cricket Match- 2016 (28th February,2016):** Season 2 of yet another platform provided to the blind children at district level to show their sporting talent & sportsmanship. The match was played between the blind schools of Nagpur and Akola districts. Team Nagpur won the match by chasing the target of 108 runs. Rotaractors took care of the hospitality as well as other logistics for both the teams.
- **Library Set Up & Inauguration At Indira Convent (12th March, 2016):** The 285 books collected were divided into categories like General Knowledge, grammar, activity, science & Technology, Story books, etc. the books were then numbered under the guidance of Asst. Librarian of Hislop College Ms. Clara Bastian. The library was set up and inaugurated at the hands of Rtn. Raj Shah, Director, Youth Services. The teachers & students of the school were very happy & excited.
- **Mahadan "Mega Blood Donation"- 2016 (13th March, 2016):** The Rotary club of Nagpur and the Rotaract club of Hislop college with all the other Rotaract clubs organized "MAHADAN" at Hislop college. This event was of district level. 87 units of blood were collected. This project was a grand success and it helped in enlightening a lot of people about importance of donating blood.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area (campus area , built up area, playground area)	29983sqmt, 8462.28 sq mt 1314.5 sqmt			-
Class rooms (Number of classrooms)	39			39
Laboratories (Number of laboratories)	16			16
Seminar Halls (Number)	4			4
No. of important equipments purchased (\geq 1-0 lakh) during the current year.		144-(With value less than 1 lac)		
Value of the equipment purchased during the year (Rs. in Lakhs)		Rs.6.02 lacs		
Others		Rs.6.12 lacs		

4.2 Computerization of administration and library:

- CCTV facility on campus
- Upgradation of software (admission procedure, administrative office)
- Upgradation of CCTV facility in the campus
- Development of new software programme for 'Digital feedback of students' by the staff of Commerce and Computer Management Department of the college.
- M-OPAC facility for students & staff
- Greenstone Digital library Software was installed.
- Installation of SMS Alert System
- N-List passwords for staff were created and distributed among the staff.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	68887	8991582/-	1342	358443/-	70229	9350025/-
Reference Books	4188	262660/-	159	22800/-	4347	285460/-
e-Books	97000+	-	38000/-	-	135000	5750/ (Annually)
Journals	24	57352/-	1	800	25	61368/ (Annually)
Magazines	17	17820	3	610	20	18430/ (Annually)
e-Journals	6000+	-	--	-	6000+	-
Digital Database	1 N-LIST 2 Lib.Soft	-	-	-	-	-
CD & Video	339	-	28	-	367	-
Others (specify) 1. M-OPAC 2. Greenstone Digital library system 3. SMS Alert System	-	-	-	-	-	-

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	255 computers	6 labs	WIFI	1 browsing centre	1	Total no of computers 18	Total no of computers 65	Library Total no of computers 7
Added	3			-	-	1	2	-
Total	258	154		10	1	19	67	7

4.5 Computer, Internet access, training to teachers and students and any other programme for technology up-gradation (Networking, e-Governance etc.)

- The Learning Resource Centre of the College conducted Greenstone Digital Library Software Training & Installation Programme conducted a Training programme for staff for setting up the Institutional Repository on 9th July 2015.
- Two workshops on computer literacy were organized for staff and students by Computer Science Department from 14th to 19th December 2015 and 5th to 17th January 2016. In this workshop, training sessions on Windows, Paintbrush, Microsoft office and Internet browsing were conducted.

4.6 Amount spent on maintenance in lakhs (UGC & College Management) :

i) ICT	Rs. 1676410/-
ii) Campus Infrastructure and facilities	Rs. 10386978/-
iii) Equipments	Rs. 760628/-
iv) Others	Rs. 646419/-
Total :	Rs. 13470435/-

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- **IQAC monitors activities of the cells** like Training & Placement, Competitive Examinations Cell, Equal Opportunity Cell, NSS, NCC, Women Study & Service Centre , Human Right Cell and cultural activities through Athenaeum so that these cells work to their optimum potential for supporting the students
- IQAC annually prepares **calendars for curricular and extracurricular activities** of the Departments and programmes of all 20 Extension cells for fruitful, effective and if possible, Collaborative implementation of these programmes.
- **Conduction of an orientation programme for new entrants** by SQAC for making students aware about the college campus, Infrastructure, teachers, sports & other facilities, scholarships and students' incentive schemes.
- **Student mentoring cell** appoints student mentors for providing guidance to new students about administrative, psychological, scholastic aspects related to college life and helps to develop a healthy teacher-student interaction.

5.2 Efforts made by the institution for tracking the progression

The college keeps track of students' progression in multiple ways.

- Training & placement cell keeps the record of well placed students.
- Training & Placement cell & the departments keep a track of student's placement after their graduation and post graduation.
- Departments also keep data base of Students' progression.
- News letter and the prospectus highlight the Hislopian who make it to top National, State level Institutions.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
3396	739	59	-

(b) No. of students outside the state

107

(c) No. of international students

-

Men	No	%	Women	No	%
	2183	52.1		2011	47.9

Last Year: 2014-15						This Year: 2015-16					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
2655	525	112	636	1	3929	2808	505	125	755	1	4194

Demand ratio 85 % Dropout %: 6.7%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- All PG departments provided guidance to their juniors on how to clear NET/SET examinations
- Organization of coaching classes for competitive exams
- Guidance was provided through seminars, talks on preparation of UPSC, MPSC, Banking and Civil Services.
- Commerce Dept. provides question bank in MCQ pattern for CA/CS/CPT.
- Final year students were motivated to refer the latest books on competitive exams and career options from Central Library.

No. of students beneficiaries

100

5.5 No. of students qualified in these examinations

NET	9	SET/SLET	2	GATE	-	CAT	
IAS/IPS etc	-	State PSC	-	UPSC	-	Others	24

5.6 Details of student counseling and career guidance

Student Counseling:

- ❖ **Academic Counselling and Guidance Cell** guided students during admission time on programmes, electives and career options. At the departmental level, teachers provide help students to take well-informed decisions in course selection.
- ❖ **Student Mentoring Cell** appointed senior students from second-year as ‘Student Mentors’ to guide juniors in their studies, career and campus life. The entire process is supervised by a Teacher-in-Charge. The student feedback and grievances of students obtained through this cell were analyzed to plan and review strategies to set new benchmarks in quality education.
- ❖ **Vocational Guidance & Counselling Centre** helped students tackle their emotional and psychological problems. The Cell also conducted IQ testing, Aptitude testing & Vocational Guidance.
- ❖ **Training & Placement Cell** conducted pre placement guidance programmes for students. The cell annually conducts ‘Campus to Corporate’ certificate course annually in collaboration with TCS Bangalore. The objective of the course is to bridge the gap between Institution and Industry thus making students employable. This resulted in increased campus placements.

Career Guidance:

- ❖ **Competitive Examination Cell** prepares students for various competitive exams such as UPSC, MPSC, Banking Services by holding talks and seminars. Successful candidates in these exams are specially invited to give students tips for success.
- ❖ **Students’ Quality Assurance Cell (SQAC)** ensures a participatory role for students in the organizational life of the Institution. The cell conducted an orientation programme for new entrants to make them aware about the facilities, support services, welfare schemes, incentive marks, scholarships, free ships, etc. available to them. Details were also given about Contact Persons and websites. SQAC identifies & motivates advance learners for participating in Inter University research festivals ‘Avishkar’ etc.

No. of students benefited

1500

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
5 (Concentrix,, TATA CONSULTANCY SERVICES, Infosys, ICICI Prudential, Indus International Schools)	200	140	-

5.8 Details of gender sensitization programmes

- The College has an Anti-Sexual Harassment Cell. It works to provide for effective enforcement of the basic human right of gender equality.
- Creates an atmosphere of gender equality among students and employees.
- Deals with cases of sexual harassment and discrimination (if any)
- If there is any such incidence or complaint, then strict measures are adopted by this committee.
- Equal Opportunity Cell and Human Right Cell conducted gender sensitization programmes for students based on various themes.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level National level International level

***At State level, the students received 72 Gold medals, 27 silver medals and 18 bronze=117 medals.**

Cultural: State/ University level National level International level

Office 5.10 Scholarships and Financial Support

	Number of Students	Amount
Financial support from institution (Management provides financial support to poor students, Christian students , Sports persons and children of regular staff)	91	Rs. 36,400/-
Financial support from government	1071	Rs. 3,90,4,223/-
Financial support from other sources (Sponsorship from Alumni Association)	77	Rs. 3,85,000/-
Number of students who received International/ National recognitions (Inspire scholarship recipients)	-	-

5.11 Student organized / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed:

The annual feedback of SQAC and Student Mentoring cell received the following grievances from students and the college management took appropriate steps in improving the existing quality in the concerned matter.

- ❖ Improvement in canteen
Action taken: Canteen renovation with change in canteen management
- ❖ Requirement of more hygienic conditions in Girls' Common Room
Action taken: Improvement in the existing status with some renovation
- ❖ Regular Cleaning of Dust bins
Action taken: Alumni Association donated Stainless steel dustbins. These dustbins are installed at various places in the premises. So, there are now more dustbins and are kept clean.

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision:

- “Strive to continuously improve quality and make Hislop College-A Centre of Excellence.

Mission:

- Develop a campus ecosystem that will ensure best of teaching leading to a rich learning experience for students.
- Build capacity of staff in teaching and research.
- Establish benchmarks of quality for the Institution at every level.

6.2 Does the Institution has a management Information System: Yes

1. Administrative procedures: Messaging, Programme intimations, Accounting etc are done through MIS.
2. Student admission: Admission procedure to all the programmes is through MIS including printing of I-cards of students of all the courses.
3. Use of MIS for Correspondence and internal correspondence-PTA & SQAC meeting invitations are sent through SMS facility of MIS.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

RTM Nagpur University constituted Task force to carry out the academic activities for the affiliated colleges in the session 2015-16. **18 Staff members** of the college are involved in curriculum restructuring / revision/ syllabus development as the members of various committees associated with Nagpur University and other Universities.

The college is affiliated to R.T.M. Nagpur University. So the curriculum prescribed by the University for all the programmes is followed by the college. However, the course curriculum is designed for the Career oriented Add-on courses and short term training certificate courses conducted in collaboration with the University. The concerned teaching staff is involved in this Curriculum Development.

6.3.2 Teaching and Learning

1. **Teaching plans** for the course module for every session are prepared.
2. The Principal at regular intervals assesses the implementation of the teacher's teaching plan/module and the conduction of classes as per the time-table through staff diary.
3. Academic clearance has become a regular process in the clearance form of the students to monitor the classroom attendance of the students.
4. The teachers updated the Question banks as per the change in curriculum and distributed among the students.
5. Home assignments are regularly given to students for continuous assessment.
6. Unit tests and Terminal examinations are conducted as per the academic calendar.
7. Remedial courses are conducted by Departments for weak students.
8. Teachers took special efforts to identify weak students / slow learners in their class and if necessary, involve fast-learners in their class to teach these students through 'Learn from Peer' activity.
9. Extra classes were conducted by teachers to complete the course prescribed in the syllabus, if necessary.
10. Digital feedback of students on teachers was introduced to bring more transparency in teaching and learning process.

6.3.3 Examination and Evaluation

- Regular conduct of unit tests.
- Ideal answers of the questions in unit tests are discussed with the students through Examination Boot Camp.
- Continuous Evaluation of students through oral class test, home assignments, seminars, and projects.
- Regular conduction of practical tests.
- Regular conduction of Terminal Examination as per university pattern

6.3.4 Research and Development

- Hislop College has been awarded a grant of 79.48 lacs under the UGC XII Plan 'Heritage Status Scheme'. Rs. 20 lacs will be spent on archiving of rare books, and manuscripts, and Rs. 20 lacs for digitalization and equipments for archive.
- A Course on 'Culture and Heritage Studies' is introduced from the session 2015-16. This will help researchers of History, Archaeology and Allied subjects to take up new projects.
- The Institution upgraded and built infrastructural facilities through the UGC grants and funding from the management. Instruments, chemicals, hardware were added to the departments as per their requirements from their annual budget.
- Funds from research project grants / consultancy services are also utilized to create infrastructural facilities for new areas of research.
- Research Committee and IQAC take initiative in preparing and sending various proposals to UGC, ICSSR, DST, etc.
- The total number of Research Centres in the College is 9. There are 25 faculty members who are recognized supervisors for Doctoral Research by the University.
- 59 students are working for their Doctoral Research work in the research centres of the college.
- **13** students have been **awarded Ph. D. degree** under the guidance of the supervisors while **34** students working in research centres **have submitted their Doctoral research** in the session 2015-16.
- The percentage of staff with Ph. D. is 75 % (45 staff members out of 61 permanent faculties)
- Staff member (from Commerce & Chemistry) have submitted their Ph. D. thesis to Nagpur University in this session.
- The college publishes the research articles in the Bi-Annual Research Journal "HISLOPIA".

6.3.5 Library, ICT, Physical Infrastructure and Instrumentation

➤ **Library:**

The College has UGC Network Resources Center and is a member of UGC-N list INFLIBNET. Faculties have access to more than 6000 e-journals and several links to e-learning resources. The Central Library and Department Libraries subscribe to over 38 National and 14 International journals.

- Additionally, the College has an E-Learning Resource Center that provides 97000 e-books for faculty reference.
- NPTEL URLs are provided by the Library to the staff to utilize audio video resources for teaching of their subjects.
- Library also provides the Mobile application M-OPAC to staff and student users for book search from one or more library database as per the sorting key.
- Learning resource centre conducted the Installation & training programme-Greenstone Digital Library Software for setting up of Institutional Repository on 9th July 2015.
- Library staff constantly participates and gets involved in Library related research work for up gradation of knowledge.

❖ The library continued the following best practices:

- Library keeps track of regular user and acknowledges the student as the best reader in the College and prizes were awarded to 'Best Library User' and 'Best Book Reviewer' among the students.
- The best book reviews were published in the College Magazine-'The Hislopian'.
- UGC Book bank facility is availed to the students wherein the students can issue more than one book from the month of December till the exam clearance time.
- A popular Book deposit scheme is practised by the library during examination period to help the needy students to use books by depositing a nominal amount which is refundable after the books are returned.
- Hislop College was adjudged 3rd in ranking of users of INFLIBNET by its faculty in the session 2015-16. This ranking was listed on the INFLIBNET website.

➤ **ICT**

- All Departments have computers with hi-speed internet connectivity. Moreover, teachers also use equipment purchased (laptops, printers, data card) with grants from major and minor research projects.
- Each Department has developed its own e-learning resources including lecture notes, handouts, question bank, teaching plans and topic-wise PPTs.
- Usage of power point presentation by the faculty is a regular feature.
- All departments have their own printers. Several also have multi-functional printers with photocopier and scanner.
- Sharing of files and data in the college is effected by LAN.
- ICT-enabled Classrooms with LCDs, interactive board enable teachers to use a combination of ICT-tools and traditional pedagogy methods.
- Teachers make use of e- learning resources, OERs, mobile apps, webinars, LCDs, OHPs, PPTs, educational and entertainments films, MOOCs, and other virtual resources.

➤ **Physical infrastructure /Instrumentation**

- Skill Development Centre lab is developed
- 10 classrooms have been converted into ICT-enabled classrooms,
- 1 AV Room and 2 seminar halls have been added to the existing infrastructure.
- Training & Placement Room has been restructured and renovated.
- The washrooms in the college campus were renovated.
- The sports facility has also been upgraded by constructing Indoor sports facility block.
- Instruments are added to the departments as per their requirements through UGC Grants.
- New equipments were added by the staff from their Research project grants and Consultancy services.

6.3.6 Human Resource Management

- The College facilitates the participation of staff in all capacity-building programmes by granting duty leave and by adjusting their teaching schedules.
- HRD cell conducted an induction programme for Young teachers on 11th July 2015. A talk on 'Stress management' was delivered by well known Counselor & Psychologist Dr. Rita Agrawal.
- HRD also conducted a training workshop for college Library staff.
- Talk on Investment Planning and Tax planning was organized by HRD cell to update the staff to create a good investment portfolio.
- Timely teacher appraisal and promotion under CAS is ensured by the PBAS review committee of the IQAC.

6.3.7 Faculty and Staff recruitment

- The College appoints its faculty and staff purely on merit basis. Candidates have to give a teaching demonstration based a topic in the subject followed by an interview.
- Qualified Adhoc / CHB/ Guest faculty is appointed against the vacant post as per the departmental requirement.
- Daily-wages staff is recruited as per the need of the office and the Departments.
- Mechanism to review and monitor progress of recruited staff periodically:
 - (i) Assessment of annual progress and achievements of the teaching faculty is done by the Principal at the end of the academic session.
 - (ii) Regular practice of Feed- back from students on newly recruited teaching staff.
 - (iii) Based on the assessment of student feed-back, the temporary faculty is recalled for interview.
- Efforts are made for professional development of faculty / staff by sending them for refresher courses, faculty improvement programme, soft skill training programmes etc.

6.3.8 Industry Interaction / Collaboration

- Botany Department has signed two MoUs with Rainbow Greeners, Nagpur and Hariom Biotech Private Ltd respectively for Academic & Technical collaboration. This MoU is valid for 1 year.
- Computer Science department has signed an MoU with IT-NETWORKZ INFOSYSTEMS, Nagpur on 1st July 2015 to provide a platform of International Certification in IT and Communication. Student internship programmes are possible due to this collaboration in summer 2016. The MOU resulted in conduction of a four week Diploma Course in 'Device Architecture and Network Connectivity' for students.
- Department of Psychology has signed two MoUs with Sprouts Resource & Remedial Centre and International Institute of Research in Psychology & Health Sciences respectively on 5th May 2016 for Student Internship Programmes. These MoUs are valid for 5 years.
- Commerce , Management and Computer Department has signed an MoU with IMA, USA for conducting a Certificate course on 'Certified Management Account'.
- 'Dharamitra' an NGO in Wardha district has signed an MoU with the Department of Statistics for providing statistical consultancy in comparing the effects of organic manures with chemical manures for crops in this region.

6.3.9 Admission of Students

- Admissions are done on the basis of University recommendations.
- College has the admission committee monitored by teaching and non-teaching staff.
- The admission process is closely monitored by a single window wherein the student is put through the process starting from enrolment, remittance of Institutional fees till the issue of identity card by close supervision of the admission committee.
- For PG courses the admission process consists of personal interaction with the students followed by enrolment.
- Research centres admit the students on the basis of their Ph. D. Entrance test score (PET) subject to availability of vacant seats and supervisor for the subject.

6.4 Welfare schemes for
amount collected

Teaching and Non teaching Staff	CREDIT COOPRATIVE SOCIETY: Total Share Capital: (2015-16) Rs. 1,40,12,500/-
Students	(Medical/Physical check up, Student Insurance & Welfare fund, Student Relief Fund , Student Union fee, Ashwamedh fee) Total Rs. 5,46,810/-

6.5 Total corpus fund generated

The corpus fund at present stands at Rs. 100,000,00/-
However, this is subject to changes on fresh deposits in each session.

6.6 Whether annual financial audit has been done Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No		Yes	Principal, Management, IQAC
Administrative	Yes		Yes	Principal, Management, IQAC

6.8 Does the **University**/ Autonomous College declares results within 30 days?

For UG Programmes Yes No
For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

Not applicable.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

Not applicable.

6.11 Activities and support from the Alumni Association

➤ **HISLOP ALUMNI CONCLAVE: VISION 2020**

The Hislop College organized an interaction with Alumni on **19th January 2016** for a '**Think and Ink Session**' under HISLOP ALUMNI CONCLAVE: VISION 2020. The conclave provided a platform for the Hislop Management and Faculty to interact with the newly constituted body of Hislop Alumni Association to forge closer, meaningful ties between the two. The meeting helped to identify new areas of collaboration and to further strengthen the existing links with the distinguished alumni.

An interaction with IQAC was organized to discuss the best ways to present the valuable contributions by Alumni to the College during forthcoming NAAC Peer team visit.

➤ **Motivational Talk**

A Motivational talk was organized by Hislop College Alumni Association. Mr. Vijay Naidu was the Resource person for this Program. He motivated the students towards developing Vision, learning different skills & encouraged the students to take up entrepreneurship at the earliest. He also asked the students to be change makers.

➤ **Sponsorship Scheme by HISCAAN for Hislop Students-HOPE**

- ✓ Scholarship cheques were distributed to 77 students from Science, Arts and Commerce for the session 2015-16. An amount disbursed for sponsorship was Rs. 3,85,000/-
- ✓ The Alumni association has contributed an amount of Rs.1,50,000/-towards installation of stainless steel dust bins in the Campus fulfilling the Motto of "Keeping the College Clean"
- ✓ An Interactive Display unit has been installed at the College Entrance. It helps to disseminate information regarding all the major events of all the departments and the extension cells. This is also a contribution from the Association.

6.12 Activities and support from the Parent – Teacher Association

Annual General Body Meeting of Parent-Teacher Association was conducted on 12th September 2015. In the annual meeting the office bearers were installed. Feedbacks and suggestions were noted.

The parents put forward the following issues and solutions to these issues are discussed.

- ❖ Students have to wait in the long queues at the time of paying examination fees and filling examination forms due to which sometimes they have to miss a class. So, a time schedule is to be prepared and followed as per the time table for paying fees at the counter.
- ❖ More staff should be appointed towards cleanliness of the washrooms.
- ❖ Students who are not regular in attending regular classes and unit tests should not be qualified for academic clearance.
- ❖ The executive members of PTA should meet more frequently.

Principal responded to their complaints and suggestions. She said that additional daily wages staff is recruited for cleaning the wash rooms and the norms for academic clearance are already decided and implemented since three years back.

The meeting of executive committee member of PTA was held in the second week of February 2016.

6.13 Development programmes for support staff

Two Programmes of a week and fortnight duration on Computer Literacy were conducted for staff and students by the Computer Science Department.

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Tree plantation is an annual fixture of the Institution. It is aimed at propagating '**Green Hislop, Evergreen Hislop**'. Students and staff of NSS, Environmental Cell and Botany Department work in collaboration. Such plantation drives are undertaken every year to increase the green cover on campus.
- Another unique feature of Hislop green initiative is that guests visiting the College are welcomed with saplings grown in-house. This encourages the habit of growing plants among people, besides substantially cutting down the use of cellophane and other artificial material.

- Waste matter from mushroom cultivation and bio-degradable waste from canteen and hostel kitchen are turned into compost by the Vermicomposting unit.
- ‘Save Paper, Save Trees’ is the motto the College follows in its attempts to make a transition from paper-based to paper-less intra-office communication.
- Displays for college and departmental programmes are made electronically, thus reducing the use of flex, banner and poster material as well as costs.
- Use of biodegradable paper cups is encouraged in the college premises thus taking the college a step closer towards being ‘Plastic Free’ zone.
- Sale of ‘Holi’ colours, free of harmful chemical dyes, was organized in the College for students, staff and the general public. These festival colours are especially made from the flowers of Palash, Amaltas and Sawari flowers by villagers in Wardha district and are distributed through an NGO to institutions.
- Fans, lights, ACs, computers in classrooms, labs and other places are switched off when not in use to save energy.
- Notifications about meetings, assemblies, office requirement of staff documents and urgent instructions are all communicated electronically on mobiles and through e-mail.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

✓ **Teaching Learning:** Introduction to digital Student-Teacher Feedback.

Impact: More transparency in teaching learning process.

✓ **Student Feedback:** Effective implementation of student feed back with the help of Student Mentoring Cell and SQAC.

Impact: Development of student satisfaction Index which helped in creating a strong and healthy student teacher interaction. The analysis of student feedback also helped the institution and management to review, plan and design new strategies for sustenance of quality.

✓ **Conduction of additional Certificate Courses:**

Impact: Three more Certificate Add-on Courses were introduced by the Commerce and Computer Management Department under the 'Jeevan Shiksha Abhiyan' scheme of Continuing Adult and Extension Programme of RTM Nagpur University. Certificate course in 'Allied Agricultural Skills has been proposed by the Department of Botany under Jeevan Shikshan Abhiyan scheme, in collaboration with Board of Adult and Continuing Education & Extension Services, RTM Nagpur University.

This would help the students to get groomed for employability.

✓ Hislop College has been awarded as an '**Ideal Institution**' by Nagpur University in the session 2015-16

Impact: Hislop College has been identified as one of the **Mentoring Institutes** by RTM Nagpur University under the **Rashtriya Avishkar Abhiyan (RAA) of MHRD scheme** to carry out the following initiatives:

- Mentoring of Teachers by Higher Education Institute (HEI)
- Mentoring by HEI of school Science Facility
- Mentoring of students by HEI and Graduate Students at School
- Internship of students at Mentoring Institution (HEI)

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- ❖ Organize conferences, seminars/ workshops to facilitate continuous knowledge up-gradation and foster research activities.
 - ✓Two national conference /seminar, 1 state level workshop and 1 university level workshop were organized during the session.
- ❖ Improve student's academic performance in university examinations by monitoring examination and unit tests schedule
 - ✓37 students got distinction grade in PG courses
 - ✓19 students got distinction grade in UG courses
 - ✓12 Merit Positions were bagged by Hislop Students in various University Examinations of Summer, 2015
- ❖ Introduce new add-on courses and enrich the curriculum to scale up knowledge and skills of students and provide them with better job opportunities
 - ✓Certificate course in Heritage Studies
 - ✓Certificate course in Human Values
 - ✓Certificate Course in Computer Literacy were conducted during the session.
- ❖ Holistic development of students to foster leadership, team and communication skills and hone their personality
 - ✓The 'Athena Fest' a cultural and literary activities mega event was organized with participation of more than 150 students. New events were launched like WordBuster, Quizzistan and LitMaster. A total of 42 prizes were won by students in cultural and literary programmes organized at various levels. Mr. Piyush Bhadange received '**Best Student**' award from RTM Nagpur university in the session 2015-16.
- ❖ Establish Inter-Institutional IQAC linkages to share and collaborate on academic best practices, research projects and extension programmes.
 - ✓Invited principals, NAAC assessors, and IQAC members from other colleges for interface and conducted Mock NAAC visit for external audit of academic programs.
- ❖ Foster student research especially in PG Departments to prepare a foundation for research in PG students to enable them to take up projects with research laboratories and institutions of higher learning.
 - ✓ One faculty was appointed Chairman for Initiative for Research and Innovation in Science, a Dept. of Science and Technology, Confederation of Indian Industries and INTEL Education Program.
 - ✓Project proposal presented by a team of Hislop Students was selected among the top 12 proposals at Inter-University Competition organized by TERI, New Delhi.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*) Discussion

Best practice I – ‘Training & Placement Cell’

Best Practice II- ‘HISCAAN: Hislop College Alumni Association’

**Provide the details in annexure (Annexure II & III)*

7.4 Contribution to environmental awareness / protection

- **Nirmalaya (26th and 27th September 2015): 43 Rotaractors** joined NMC workers for the "NIRMALAYA RATH" and 25 rotaractors went to futala for managing traffic and for collecting nirmalaya from 1 pm to 7:30 pm. on 26th Sept 2015.
- **E-Waste Management- Seminar** in collaboration with Dept. of CMC was organized on 9th October, 2015.
- **Raddi (Waste) Collection Week** was held from 2nd to 7th November, 2015): This fund raising project gave a collection 207 kgs of garbage, which was sold for a sum of Rs 1656/-. The money was used for buying study kits (each Rs 110/-) and was given to 15 needy children.
- Cleaning and Greening of Ramnagar Public Garden, 19th July 27, 2015.
- orange sapling distribution programme under the banner “The Orange Segment”, July 25, 2015.
- Tree plantation drive started on 16th September 2015 and was carried out for a month in the city and on campus.
- Nirmalya (puja waste) collection during Ganeshotsav at Futala Lake, 27th Sepetember, 2015.
- **Biodegradable Bags Distribution** to emphasize the importance of biodegradable items as against the use of plastic bags.

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Strengths:

- Balanced focus on academics as well as co-curricular and extra-curricular activities.
- Dynamic, dedicated and qualified staff.
- Excellent proactive mechanism for student support and progression.
- Planning of annual programmes of diverse kinds and its implementation for the holistic development of students.
- Recognition and awards for the title '**Ideal Institution**' and '**Best Student**' by the RTM Nagpur university in the session 2015-16.
- The college magazine, '**The Hislopian**' received **third prize** by RTM Nagpur University on its university founder's day - 4th August 2015.
- Research centre performance is remarkable. **34** students have **submitted their Ph. D.** thesis to the university and **13** students have been **awarded Ph. D.** in 2015-16.
- Excellent performance of students in sports at the University, State and National level
- Good linkages with the industry for student internship programmes and growth in campus recruitment drive for students.
- Considerable volume of research by staff in terms of MRP and research paper publications
- Strong student-teacher Feedback mechanism for bringing more transparency in Teaching-Learning process.

Weaknesses:

- Lack of physical space for expansion of new academic programmes
- Financial constraints make it difficult to support plans of institutional growth.
- Limitations of being an affiliated college tied to the university.
- The time span in filling the vacant posts in teaching is too long.

Opportunities:

- UGC Heritage Status Grant will enable College to establish an archive repository centre as well as undertake more extension activities.
- The coming of more industries in the city in Special Economic Zone will lead to more linkages and tie-ups with the institution
- Availability and access of massive open online courses (MOOCs) for students
- Infusing ICT into all teaching learning processes and making more ICT-enabled classrooms will enhance academic processes.

Challenges/Threats:

- Administrative responsibilities on teachers will stretch their teaching and research capacities.
- Shortfall in qualified temporary staff.
- Resource mobilization and sustainability of self-financing courses.
- Preparation for seeking autonomous status.

8. Plans of institution for next year

- ❖ SQAC to conduct an inter-collegiate workshop to share best practices of various colleges and to formulate new strategies for quality improvement.
- ❖ More Computer training programmes to be conducted for students.
- ❖ Conduct faculty development programmes and research methodology workshop.
- ❖ To organize Training programmes for administrative staff on 'Office Management'.
- ❖ Upgrade infrastructural facilities.
- ❖ Have more student Internship programmes with the industries.
- ❖ To submit a proposal for establishment of IGNOU Centre in the College to start long distance education outreach programme.
- ❖ To submit a proposal for recognition as 'Star College' by DST.
- ❖ The College is planning to send a proposal to The Ministry of Energy and Renewal Resources, Government of India, for being recognized as "Smart College".

Name **Dr Jyoti Shiwalkar**
Coordinator, IQAC

Name **Dr Dipti Christian**
Principal & Chairperson, IQAC

Date: 27.4.2017

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Annexure-I Feed-Back Analysis

Hislop College has a regular practice of receiving students' feed-back using the following criteria:

- 1) Teacher-Students' feedback for each teacher from his /her students on 10 major parameters of 'Teaching-Learning Process' is carried out 'on-line' in the session 2015-16. Digital feedback was conducted by developing in-house software by the staff of Commerce & Computer Management Department. A schedule of digital feedback was prepared by IQAC. As per the scheduled date and time the students of each Department registered their feed back in the e-library. The students logged-in using their admission id-numbers and gave their opinions on the questionnaire based on a four point scale. A score for each teacher is calculated by the software on a 4-point scale, on each of the 10 parameters of the teachers' quality. These scores are then submitted to the Principal. She reviewed the scores of all the teachers and conducted an interaction with the teachers receiving a low score on a particular parameter. The outcome of the analysis is conveyed to the teachers for bringing transparency in Teaching-learning process.
- 2) An open session of students was organized to get a feedback in SQAC meeting on 2nd November 2015. In this programme, student's grievances, suggestions are noted by IQAC and addressed by the Principal for suitable action.
- 3) Student Mentoring Cell collects written feedback of students on all the aspects covering College campus like Infrastructure, Teaching quality, Library, available Amenities, etc. Students rate these aspects on a 4-point scale. Students' opinions are then statistically analyzed to construct Student's **Satisfaction Index** on each aspect of campus life. The details are given in the following table:

Aspect / Facility	Student Satisfaction Index
Classrooms	3.24
Laboratories	3.11
Auditorium	3.49
Parking facility	3.29
Drinking water facility	3.03
Canteen	3.31
Cleanliness in College premises	3.17
Toilets	2.94
Teaching Staff	3.8
Office staff	3.25
Library	3.25
Security Staff	3.33
Performance of extension cells	3.34
College ambiance	3.49

This Student Satisfaction Index helps the college management to review, redesign and improve the quality of the existing facilities.

Annexure –II - Best Practices of the Institution

BEST PRACTICE I

Title of the Practice: TRAINING AND PLACEMENT

The Training and Placement Cell of Hislop College has a systematic plan to provide employability-oriented training to students and make them job-ready with the following objectives

- To provide industry-specific training to students
- To introduce add-on certificate courses to enrich the curriculum.
- To train in-house faculty to administer the courses.
- To attract reputed companies on campus for recruitment.
- To establish dynamic linkages with the upcoming MIHAN-based industries.

To meet these objectives the cell has signed an MoU with Tata Consultancy Services, Bangalore in 2010. The College has launched two job-specific courses for equipping final year students with the requisite skills needed by the industry. The module of both '**Campus to Corporate**' and '**Finance and Accounting**' Courses was designed by TCS. Six teachers from the Departments of English and Commerce received training in a 7-day 'Train the Trainers' workshop conducted by TCS.

The Two courses have been delivered by in-house faculty and 2 batches of students per course have successfully completed the course. Moreover, the Cell also regularly organizes pre-placement orientation for students. The College also started a 6-weeks Course in 'Communication Skills and Personality Development' certified by the Nagpur University. The aim of this course is to impart training in soft skills, including presentation skills, CV writing, interview and group discussion techniques. Aptitude testing, mock interview and practice sessions on group discussion are also administered to prepare students for the competitive world.

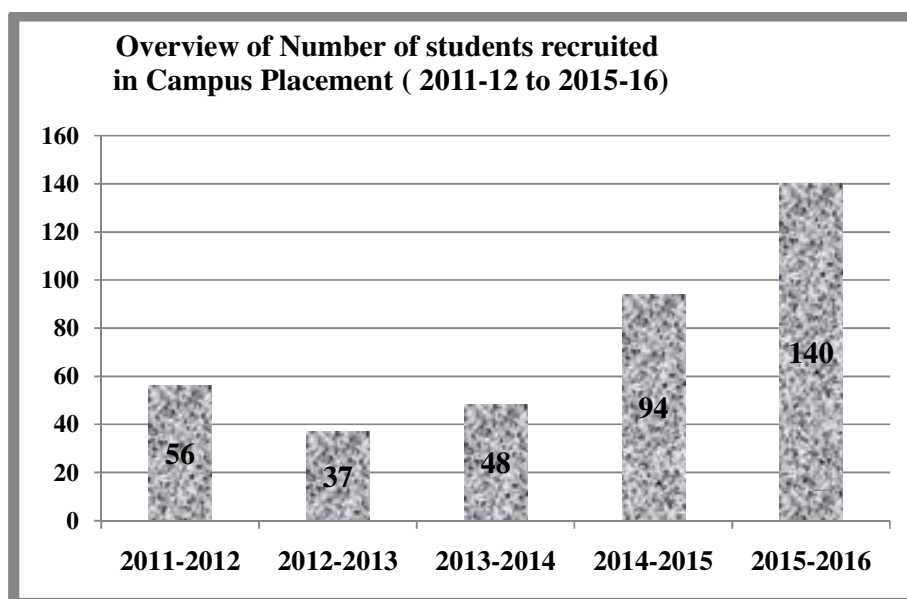
The Cell organized talks on 'Career Avenues after Graduation' by prominent industrialists from the City. Alumni members from the Vidarbha Industries Association (VIA) are also invited for interactive Question-answer sessions with students. Pre-placement talks with leading companies are now a regular feature of the process.

The number of companies visiting the campus has also increased. These include, CONCENTRIX, IBM DAKSH, Wipro Technology, INFOSYS, Tata Consultancy Services Limited and Wellspring Godrej & Boyce.

The increase in number of campus placements is visible from following table and diagram.

Record of Students' placements during last 5 years:

Session	No. of students placed	Percentage of students placed	Training Programmes Conducted
2011-2012	56	46.8	5
2012-2013	37	50.7	6
2013-2014	48	52.17	5
2014-2015	94	65.73	8
2015-2016	140	70	7
TOTAL	260		35



BEST PRACTICE II-: HISCAAN

The Hislop College Alumni Association, acronymed as HISCAAN, is one of the most important institutional bodies that promotes a collegial spirit. It helps all Hislopians to come under one roof in order to connect and grow by building bridges of support, solidarity and strength.

Students of Hislop College come from diverse social, cultural and economic backgrounds. Many students come from disadvantaged sections of society and find it difficult to continue with their education. It is in this context that the alumni decided to join hands with the Institution in providing financial assistance to such students and enable them to pursue higher education leading to gainful employment.

‘HOPE’ Sponsorship programme by HISCAAN: The College Student Aid Programme was strengthened when HISCAAN launched its student education support programme called **‘HOPE’** in 2013. This project of financial assistance was started on a modest scale. Initially, a few alumni as well as in-house teachers made contributions towards sponsoring 15 students from economically backward class in that session.

In 2014, however, the ‘HOPE’ programme took off in a big way with more number of alumni and teachers joining the efforts. 45 students benefitted under the scheme with scholarship amount of Rs.5000/- each. The same year, the College received a generous contribution of Rs 7 lacs from a private sponsor of the programme. **62 College teachers** also contributed Rs. 5000/- each, a total amount of **Rs 3, 10,000/-** to the HOPE fund.

In 2015, the College received a magnificent amount of 21 lacs from Jia News towards building a corpus fund. 77 students received financial aid and an amount of Rs 3,85,000/- was disbursed.

HISCAAN and the College have successfully built a corpus fund of 23 lacs for student financial support in just 3 years.

Session	Number of students receiving sponsorship	Total amount disbursed in Rs.
2012-13	15	75,000/-
2013-14	45	2,25,000/-
2014-15	88	4,40,000/-
2015-16	77	3,85,000/-

Name **Dr. Jyoti Shiwalkar**
Coordinator, IQAC

Name **Dr Dipti Christian**
Principal & Chairperson, IQAC

Date: 27.4.2017

Annexure-III
Hislop College, Nagpur
Academic calendar: 2015-16

UG Classes of all the streams	First session: 1 st July to 30th October 2015		Second session: 1 st December 2015 to 30th April 2016		Terminal examination
	Unit test-I	Unit-test-II	Unit test-I	Unit-test-II	
B. Sc. Programme	September-15	October-15	January- 16	February- 16	-
First year degree course of Commerce, Arts and CMC (annual pattern)	September-15		January- 16		February-16
Second Year degree courses of Commerce, Arts and CMC (annual pattern)	September-15		January- 16		February-16
Third Year degree courses of Commerce, Arts and CMC (annual pattern)	September-15		January- 16		February-16

Total Teaching Days - 180 days.

Programmes /Activities for students are conducted as per the attached IQAC calendar: 2015-16.

Note: Teaching Classes are compensated by conducting extra classes during vacations.

Dr. Dipti Christian

Principal

Annexure-IV
IQAC Calendar for programmes of Extension Cells (2015-16)

Name of the Cell	Proposed Month	Proposed Activity	Objective
JUNE 2015			
HRD CELL	8-12 th June	Work shop- Office Automation and Administration	Up gradation of office staff
HRD CELL	22 nd -27 th June	Teacher Training Programme (TTP) (One talk per day-9-10.30 am before Admission Process Begins)	Continuous Up gradation and learning
JULY 2015			
NSS	July Second week	Orientation programme	To give information about different kind of NSS activities.
*WDC+ Dept. Of History & Political Science	15 th July	Tree Plantation	To create awareness about environment and the need to grow trees.
*NSS & MARATHI DEPT.	July Third week	Tree Plantation	To create awareness about environment and the need to grow trees.
ENVIRONMENT CELL	July	Tree Plantation collaboration with Hero Honda motors -Road side area/outside the College)	Aim of sensitizing local people about the importance of trees & environment.
AUGUST 2015			
ROTARACT CLUB	2 nd August	Friendship Day	To promote good will among students
STUDENT MENTORING CELL	1 st week of August	Meeting of the core committee with the Convener of the cell	To plan the outline of mentoring programme, To decide the date meeting with student mentors, To implement new schemes
WDC	8 th August	Blood Donation	Community service
SCM	2 nd Week of August	Orientation Programme	Provide Information about Objectives of SCM and the activities throughout the year.

HUMAN RIGHT CELL	14 th August	Lecture- Land acquisition bill and violation of Human Rights	To make aware the farmers regarding their rights on land. To fight for the rights of the farmers.
ROTARACT CLUB	15 th August	Independence Day	To instill patriotism
SCM	Last Week of August	Inauguration and Installation	Formation of Student committee and encourage leadership qualities.
HISLOP COLLEGE ALUMNI ASSOCIATION	24 th August	Awareness Camp for Girls	To create general awareness of Cervical and Breast cancer
THE ATHENAEUM (HLS)	27 th August	Book & Film Club Meets	To encourage students to read books, critically appreciate films and write reviews
THE ATHENAEUM	31 st August	Guest lecture followed by Inauguration and Installation	To enable students to engage with contemporary ideas in various disciplines. To encourage students to take up and delegate responsibilities. To encourage team work.
ENVIRONMENT CELL	August	'SAVE THE TIGER PROJECT' Collaboration with Dept. of Zoology and with Forest Dept.-Dava Forest, Umred Region	To create awareness for wildlife and protection being close to nature.
ROTARACT CLUB	August	Blood Donation Camp	To encourage students to help others
THE ATHENAEUM (HLS)	Last Friday Aug-2015 to Feb- 2016	Film Screening for M.A. Students	To provide students with audio-visual assistance in comprehending prescribed texts

WSSC	August-September 2015	Workshop on Legal Awareness for women and Gender Justice and Equality	To make students aware about their issues and legal rights To create awareness about gender justice and equality among masses.
SEPTEMBER 2015			
SQAC	1 st September	Orientation Program for the students at the entrance level of Arts, Commerce, Science and Management, about the college facilities, infrastructure, Teaching staff, Administrative Section, specialties and its heritage. Venue-Shalom	It helps the new entrants in Hislop family to know about the college.
COMPETITIVE EXAMINATIONS GUIDANCE CELL	3 rd September	Orientation programme on 'UPSC & MPSC Competitive Exams 2015-16'	To provide guidance and motivate students to prepare for competitive exams.
HUMAN RIGHT CELL	4 th September	Seminar: Introduction of Human Rights Education in the school curriculum	To sensitize the students about human rights at school level
HISLOP COLLEGE ALUMNI ASSOCIATION	1 st Week of September	Holistic Module	Holistic development of Students by Alumni with respect to personality development, communication skills etc
TRAINING & PLACEMENT CELL	1 st Week of September	Inauguration of Training and Placement Cell	To introduce students to the various activities that is going to be held under Training and Placement Cell during the year.
ED CELL	1 st Week of September	Entrepreneurship Awareness Camp	To motivate students and to inspire them to take up entrepreneurship as a viable option
STUDENT MENTORING CELL	2 nd week of September	Selected student mentors' meeting with the Convener of the cell Venue: Department of Statistics	To explain the guidelines of mentoring activity. To train and guide them for carrying out student mentoring activity by keeping mentoring record.

SCM	2 nd week of September	Retreat	To encourage members to be more Christ centered, counseling for being good leaders.
HISLOP COLLEGE ALUMNI ASSOCIATION	2 nd week of September	Motivational Talk- Advocate General Manohar/Justice Shirpurkar/ Padamashri R.S..Pawar NIIT Head .	To motivate students
PTA	12 th September 2 nd Saturday	PTA meeting: Meeting with parents to install the office bearers of PTA	Installation of PTA to establish linkage with Parents as the stakeholders and to receive feed-back about college, teachers
*FORUM FOR ARTS & SOCIAL SCIENCES & ENGLISH DEPARTMENT & THE ATHENAEUM	18 th September	Inter-college Stand -Up comedy contest	To provide students with a forum to display their performative skills
TRAINING & PLACEMENT CELL	3 rd Week September	“Aptitude Test” Workshops & Mock Aptitude Test	To prepare students to face various types of Aptitude Tests during Campus Placements
HRD CELL	26 th September	Talk Stress Management- Teaching and Administrative staff	To cope with and manage stress
THE ATHENAEUM (HLS)	27 th September	Book & Film Club Meets	To encourage students to read books, critically appreciate films and write reviews
*WDC+ DEPT. OF HISTORY & POLITICAL SCIENCE	30 th September	Community Service	To motivate students to take up community service
THE ATHENAEUM (HAPA)	Last week of September	Stage Rage	To provide students with a forum to display performative skills and provide practice of theatre skills

ROTARACT CLUB	September	Inter District Blind School Cricket Match	To help students understand the needs of the differently abled.
ROTARACT CLUB	September	Seminar On Human Rights	To create awareness of human rights
ROTARACT CLUB	September	Seminar On Anti-Corruption	To make students aware of the ills of corruption
NSS	September	Free Medical camp for the slum dwellers	Awareness among the slum dwellers about their health.
ENVIRONMENT CELL	September	Nirmalya collection Collaboration with Department of Zoology & Rotary Club of Nagpur.	To help prevent pollution of water bodies and to make the public aware of immersion of the idols in the artificial water tanks.
OCTOBER 2015			
SCM	October (Before Vacation)	Visit to Old age homes and Orphanage	To inculcate a sense of social responsibility.
STUDENT MENTORING CELL	1 st week October	Student mentors special sessions with weak mentees	Remedial teaching learning for weak mentees. Guidance from peers.
TRAINING & PLACEMENT CELL	1 st week October	A Two Day Training Workshop on Employability skills for students (WOW 2015)	To build confidence among students. To train students to succeed interview. To inculcate Communication Skills in Students
THE ATHENAEUM (HLS & HAPA)& FASS	05-07 October	ATHENA FEST: Quizzistan; Debate + Master Spirits of Lit; Word Busters	To provide students with an opportunity to showcase their literary and cultural talents
THE ATHENAEUM (HLS)	10 th October	Book & Film Club Meets	To encourage students to read books, critically appreciate films and write reviews
THE ATHENAEUM (HLS)	10 th October	Guest Lecture for PG students	To familiarize students with contemporary ideas in literature and language

ROTARACT CLUB	October	Seminar On Public Speaking And Personality Development	To help students get over stage fear and gain confidence
ROTARACT CLUB	October	Stickathon (Sticking Radium Stickers on Hand Carts, Rickshaw & Cycle)	To provide radium stickers to be pasted on bicycles and rickshaws so that they are visible on roads at night and accidents are avoided. To encourage students to help others and also become aware of how to avoid accidents.
ENVIRONMENT CELL	October	Wildlife week celebration Rally, Wall Painting, Street Play	To motivate and to increase curiosity in young minds towards wildlife and biodiversity.
THE ATHENAEUM (HAPA)	Diwali Vacation	Theatre Workshop	To train students in the history, theory and practice of theatre skills.
NOVEMBER 2015			
ROTARACT CLUB	November	Children's Day Celebration	
	November	Blind School Got Talent	To help students understand the needs of the differently abled.
	November	Inter Rotaract Cultural Event	To encourage and give students an opportunity to display their talents
TRAINING & PLACEMENT CELL	Last Week of November	TCS Certified "Campus to Corporate" 15 days programme	To upgrade the abilities of the students so as to make them suitable for the Corporate World.
DECEMBER 2015			
WDC	1 st December	PPT & Debate	To enable students to make effective presentations
PTA	5 th December 1 st Saturday	Meeting of office bearers of PTA and teachers in the committee	To know the suggestions of Parents

WDC	12 th December	Study Tour	
STUDENT MENTORING CELL	2 nd week of December	Student mentors' meeting with the core committee of the cell and feedback session Venue: Department of Statistics	To supervise their work and to know whether they are facing any problems in carrying out their mentoring activity. Also, to know their feed backs about this activity.
NSS	2 nd week of December	Street play	Society awareness.
HUMAN RIGHT CELL	18 th December	Talk on Violation of Human Rights at work place with special reference to sexual harassment of women	To protect the rights of the women and make them aware about their rights at the work place.
*HAPA+ FASS	19 th December	Modern Dance workshop	To train the students in the various forms of contemporary dance forms and steps.
HISLOP COLLEGE ALUMNI ASSOCIATION	22 nd December	Financial Assistance to needy Students	To help and appreciation students
TRAINING & PLACEMENT CELL	December	TCS Certified "Finance & Accounting" 15days programme	To train students in the field of Finance & Accounting in BPS
ENVIRONMENT CELL	December	Inter collegiate competition Drama/Skit ; Environment Protection	To create awareness among students to safeguard, protect the environment.
TRAINING & PLACEMENT CELL	December	Organize Campus Placement Drive by reputed Companies (Appropriate training will be given on the day preceding the drive)	To provide placement to all deserved students.
ROTARACT CLUB	December	Cleanup Drive	To help students understand their role in keeping the environment clean

ROTARACT CLUB	December	Inter Interact Football Tournament	
SCM	December	Annual Christmas Programme	To experience Team work
WSSC	December	Field Visit to a slum	To understand the problems of slum dwellers and create awareness about social realities. To organize slum cleanliness programme with their participation. To conduct awareness programme on health.
JANUARY 2016			
*NSS + MARATHI DEPT	1 st week of January	Visit to Regional Anthropological science museum	To give information to the students about customs and cultures.
SCM	2 nd Week of January	Counseling of Students	To help students to overcome day to day problems
SQAC	2 nd Week of January	One-Day Workshop on "Human Values"	To make students a responsible citizens.
HUMAN RIGHT CELL	15 th January	Talk on Human Right violation among the minorities with special reference to religious conversion	
HRD CELL	16 th January	ICT as a tool in teaching- One day Workshop	Sensitizing the staff on incorporating ICT effectively in Class room teaching.
FASS	25 th January	VALEDICTORY / VARIETY CULTURAL PROGRAMS	To allow the students to present different skills and talents and to interact
STUDENT MENTORING CELL	Last week of January	Meeting with Commerce, CNC and Arts faculty Student mentors & Distribution of mentoring Certificates	To appreciate their performance in mentoring activity

TRAINING & PLACEMENT CELL	January	Organize Campus Placement Drive by reputed Companies (Appropriate training will be given on the day preceding the drive)	To provide placement to all deserving students.
ROTARACT CLUB	January	Seminar On Safety And Traffic Rules	To create awareness of traffic rules and its importance in safety
ROTARACT CLUB	January	Field Event On Safety And Traffic Rules	To create awareness of traffic rules and its importance in safety
ROTARACT CLUB	January	Republic Day Celebration	To in still patriotism
WSSC	January-February	Health programme with I.C.D.S. Centre, Pandharabodi slum, Nagpur	To understand the health issue of women in the society. To aware girl students about physical and mental changes brought in adolescent age. To examine the services provided by the Integrated Child Development Scheme for women and children.
FEBRUARY 2016			
COMPETITIVE EXAMINATIONS GUIDANCE CELL	10 th February	One day workshop on NET/SET Examinations	To provide guidance for preparing and clearing NET/SET examination for PG students
ROTARACT CLUB	February	Best Of Luck Event	
ROTARACT CLUB	February	Environment Conservation Activity	To help students understand their role in conserving the environment
TRAINING & PLACEMENT CELL	February	Organize Campus Placement Drive by reputed Companies (Appropriate training will be given on the day preceding the drive)	To provide placement to all deserved students
MARCH 2016			
ENVIRONMENT CELL	March	Holi:- Eco -friendly colors	To create awareness about toxic effects of chemical based colors and usage of natural colors.

APRIL 2016			
STUDENT MENTORING CELL	2 nd week of April	Meeting of Science faculty student mentors with the convener	To know their feedback and to appreciate their performance by giving them certificates. Analysis of students' feed back by the convener.

Note: 1) Programmes marked with the '* 'sign in the first column should be conducted in collaboration with respective cells.

2) **HLS: Hislop Literary Society** programmes include the collaborative literary programmes of English, Marathi, Hindi and Sanskrit

Departments and should be conducted as a part of Literary wing of Athenaeum.

Date: 1st June 2015

Dr. Dipti Christian
Principal

Annexure-V

IQAC Calendar for programmes of Departments under Science Stream: (2015-16)

Department	Proposed Dates	Activity	Objective
All Science Stream Departments	Second week of July 2015	Bridge course (one week course for first year students) Venue: Class room	Orientation on Graduate course
Sports	July second week 2015	Orientation of the players and registration	To find out the players for various games, orient them, motivate them and to familiarize them with the sports and college activities
	July third week 2015	Intramural matches for various departments of all the faculties and selection trails for college's various teams Medical Fitness Certificate For Teaching and Non Teaching Staff of the college	To make various teams of the college
Sports	August 2 nd week 2015	Participation in various indoor tournaments	To make the various college indoor teams and participates at DSO, RTMNU and other NGO's tournaments
Zoology	Last week of August 2015	Guest lecture Venue: Class room	Information on "Animal Tissue Techniques"
Botany	August last Week (24 th to 27 th August 2015)	B. Sc. Sem I and Sem III-Study Tour	Familiarizing the students with the flora of Nagpur region. To comprehend plants from various families in their natural habitat. To understand the various life forms.
	August (28 th to 31 st) 2015	M. Sc. Sem-III & B. Sc Sem-V: Ecological Tour	The practical curriculum for both the classes includes ecosystem analysis
Computer Science	Last week of August 2015	Guest Lecture on "ANDROID OS" Venue: Class room	To expose students to Android operating system

Chemistry	Last week of August, 2015	Guest Lecture Venue: Class room (Dr. Jugade) Venue: Class room	Popularization of Chemistry- To inculcate additional knowledge
Physics & Electronics	Last week of August, 2015	Guest Lecture Venue: Class room	To expose and enlighten the students to new areas in Physics
Botany	3 rd week of August 2015 onwards	COC in Floriculture Venue: Class room	Create a new source of employment for students Impart practical training on the various techniques used in the Courses.
Mathematics	5 th September 2015	“Teacher’s Day Special: Values through Education” Venue: Class room	Developing values amongst the students
All Science Stream Departments	5^h September 2015	Collaborative Installation of the Science Society & Installation of its office bearers Venue: Shalom	To enable the students to learn beyond the prescribed syllabus.
Sports	1 st week September 2015	Participation in various indoor tournaments	To make the various college indoor teams and participates at DSO, RTMNU and other NGO’s tournaments
Computer Science	7 th September 2015	Seminar Competition On “E-World” Venue: Class Room	To Update Knowledge Of Recent Developments In It Sector
Chemistry	2 nd week of September 2015	Study Tour to Agmark Lab,NAGPUR	Understanding of food adulteration
Zoology	2 nd week of September 2015	Intra- collegiate power point presentation competition on Zoology Topics	For holistic development of student by integrating subject with A-V Presentation using Information Technology.
Computer Science	12 th September 2015	<ul style="list-style-type: none"> • CYBER QUIZ (Under Cyber Spiel an intercollegiate annual event) • EXHIBITION ON “ Reshaping E- WASTE ” (Under Cyber Spiel an intercollegiate annual event) • Symposium On Poster Presentation “Recent 	<p>To Test the General Knowledge in IT</p> <p>To Utilize the Computers related waste products and prepare decorative model from it</p> <p>To Present And Interact</p>

		Trends in Animation” (Under Cyber Spiel An Intercollegiate Annual Event For Students) Venue: Shalom	On Information Regarding Animation
Biochemistry	15 th September 2015	Guest lecture Venue: Class room	Students-Scientist interaction
Botany	September 2015 3 rd Week onwards	COC in Mushroom Cultivation Venue: Class room	Create a new source of employment for students Impart practical training on the various techniques used in the Courses.
	September 3 rd Week-2015	Guest Lecture for UG & PG students-‘Environment and Conservation’ Venue: Class room	Creation of awareness towards environment & impact of Environment due to present Socio Economic Condition.
Mathematics	September 3 rd Week-2015	Guest Lecture: “Values through Education” Venue: Class Room	Developing values among the students
Physics	September 3 rd Week-2015	Students’ Seminars Venue: Class room	Knowledge enrichment amongst the students
Statistics	Last week of September 2015	Felicitation of toppers in Statistics in 2014 examination of RTMNU, followed by a Guest Lecture Venue: Class Room	To make the students aware of new developments or applications of Statistics
	September- October 2015	Three-week Short term Certificate course on ‘Statistical Methods’ under Jeevan Shikshan Abhiyan scheme, in collaboration with Adult & Continuing Education & Extension Centre, RTM Nagpur University Venue: Dept. of Statistics	To train the researchers in the other disciplines in using proper statistical tools for analyzing the real life data.
	From 1 st September 2015 to 15 th April 2016 (Every 2 weeks excluding Semester examinations period)	Stat-Star Problem Solving Competition for Statistics Students of Semester-I to Semester-V	To enhance the numerical problem solving ability of students

Zoology	Last week of September 2015	Guest Lecture Dr. D. B. Tembhre Venue: Class room	Information on “Insects Pest”
Physics	Last week of September 2015	Quiz competition Venue: Class room	To increase the confidence level amongst students
Biochemistry	27 th September	Study Tour	Visit to National Lab
Biochemistry	1 st October	Guest lecture Venue: Class room	Students-Scientist interaction
Botany & Zoology Collaborative programme	1 st week of October 2015	One-day National Conference on “Sustainable Development and Green India” Venue: Shalom	Exchange of ideas, information, results through research papers, discussions and disseminating information resulting in a call for more research.
Statistics	1 st week of October 2015	Study tour to NSSO	To make the students aware of the divisions and the working method of National Sample Survey Organization (NSSO)
Computer Science	10 th October 2015	Exhibition On “Depict Your Creativity” Venue: Class room	To Present The Technical Skills In Creative Way
Biochemistry	2 nd week of October 2015	Science workshop for students Venue: Class room	To develop skill
Zoology	2 nd week of October 2015	Inter collegiate Quiz Competition on “Wild Life and Biodiversity” Venue: Class room	To make the students acquainted with importance of Wild Life and its Conservation & to make the students understand that Biodiversity is necessary for life and species conservation.
Chemistry	2 nd week of October 2015	Intercollegiate Quiz competition Venue: Class room	To increase the confidence level amongst students
Sports	2 nd week of October 2015	Participation in Division and RTMNU outdoor games	To make the various college indoor teams and participates at DSO, RTMNU and other NGO’s tournaments

Computer Science	15 th October 2015	Workshop On Latest Technology Venue: CS Lab	To Make Aware Of Real Life Applications In It Company
Zoology	3 rd Week of October 2015	Guest Lecture Dr. Naresh Vyas Venue: Class room	Information on “Nematode Infection” in the last week of August.
Zoology	Last week of October 2015	Educational Field Tour.	To introduce the students to the amazing variety of life around them. To understand the Biodiversity firsthand in the local environment. To influence the students to bring about a change in their attitude towards the flora and fauna.
Computer Science	October onwards on eight holidays	‘Each one Teach one’ Venue: Class room	Sensitization for Social responsibility
Sports	Last week of October to 3 rd week of November 2015	Autumn Coaching camp for various games	To train and select the players for college and university level tournaments
Botany	1 st week of December 2015	‘Annual flower Show’	This show is a medium to connect the students and make them aware about the nature
Sports	2 nd week of December 2015	17 th Rev. Stephen Hislop Memorial Football tournament	This tournament is conducted for last 16 years and to promote football not only for college level but in the city of Nagpur
	3 rd week of December 2015	Inter staff indoor competitions i.e. carom, table tennis and badminton for all teaching and non-teaching staff	To create awareness about fitness and fellowship between the staff
Biochemistry	2 nd week of January 2016	Guest Lecture Venue: Class room	Knowledge enrichment amongst students

Sports	2 nd week of January 2016	D License Certificate course for coaches and referees in collaboration with NDFA and VHA for 7 days	Job oriented training as referees, coaches and officials for ranking tournaments
Computer Science	19 th January 2016	Industrial Tour to IT Firm	To give the exposure and have interaction with software team (Live databases and software)
Statistics	3 rd week of January 2016	Guest Lecture Venue: Class room	Knowledge enrichment
Zoology	3 rd week of January 2016	“Workshop on Biological Quality Index of Soil” Venue: Class room	Soil biological and biochemical properties which are highly sensitive to environmental stress and thus will be used to assess the quality of the soil
Sports	3 rd week of January 2016	Participation in NDFA, NPL and State and Inter university matches	To promote and make the players participate in high ranking tournaments
Sports	4 th week of January 2016	Excursion tour	To show players various playfields and facilities and infrastructure and to meet renowned players who have participated in Asian, Olympic games etc
Biochemistry	First week of February 2016	Guest Lecture Venue: Class room	Knowledge enrichment
Chemistry	First week of February 2016	Poster Competition Venue: Shalom	To initiate creativity
Physics	First week of February 2016	Student Seminar Venue: Class room	To make aware the students about the recent developments in Physics.
Zoology	2 nd Week February 2016	Intra collegiate photo and poster exhibition competition on Wetland Venue: Class room / Zoology Lab	To create an awareness on importance and threat
Sports	14 th February 2016	Health awareness talk for the college staff Venue: Sports Department	The motto is to make every staff mentally and physically fit

Botany	3 rd week of February 2016	Study Tour-B. Sc. Sem II and M.Sc Sem II	To familiarize the students with angiosperm vegetation this would help them in better comprehension of the curriculum
Computer Science	20 th February 2016	Workshop On “Cracking Entrance Exam” Venue: Class room	To Prepare Students For Updates Of Competitive Exam
All Science Stream Departments	28th February 2016	‘National Science Day’ Celebration Venue: Shalom	To spread awareness about Scientific Temper amongst students
Biochemistry	First week of March 2016	Environment awareness program Venue: Class room	To spread awareness about environment
Statistics	1 st week of March 2016	Two-day annual workshop for the students of Statistics, “Statistica-A festival of Statistical Activity” <ul style="list-style-type: none"> • Quiz- ‘Who is Stat’ly Wise?’ • Stat Maze competition • Seminar and Project Presentation competition Venue: Class room	Enrichment of students in Applications of Statistics. To improve the conceptual understanding of the topics in the subject and to increase the numerical ability of students
Botany	Second week of March 2016	Guest Lecture on ‘New frontiers of Botany’ for UG & PG students Venue: Class room	To keep the students updated with latest developments in Botany
	3 rd week of March 2016	Peer Group Interaction Venue: Class room	To share experiences with Juniors and to inculcate a general liking and Interest towards the Subject.
Mathematics	14 th March 2016	“Intra-Collegiate Quiz on Mathematics syllabus of B.Sc. I, II, & III” Venue: Class room	To improve the Presentation skill and subject preparation
Computer Science	3 rd week of March 2016	Project Competition on HTML and PHP Venue: Class room	To check creative skills and web programming
Physics	3 rd week of March 2016	Student Seminar Venue: Class room	To make aware the students about the recent developments in Physics.

Statistics	3 rd week of March 2016	'Learn from Peers' - an Interaction with Peers Venue: Class room	To know the future plans and job opportunities and to develop fellowship among juniors and seniors.
Sports	2 nd week of April 2016	Summer coaching camps for various games in collaboration with different organizations	To create awareness about fitness and to encourage children to participate in sporting activity.

Date: 1st June 2015

Dr. Dipti Christian
Principal

Annexure-VI

IQAC Calendar for programmes of Departments under Commerce Stream: (2015-16)

Department	Proposed Dates	Name of Activity	Objective
Commerce and CMC	First week of July 2015	Bridge course (one week course for first year students) Venue: Class room	Orientation on Graduate course
Commerce	2 nd week of August 2015	Installation of the Commerce Society: Installation of office bearers Venue: Shalom	To enable the students to learn beyond the prescribed syllabus.
Commerce Management & Computer	20 th August	Installation of the CMC Society: Installation of office bearers Venue: Shalom Guest Lecture on Education Dr Sapna Sharma, President Association of Counsellors & Psychotherapist Spiritual Counselor, Life Reinvention Coach & Motivational speaker	To enable the students to learn beyond the prescribed syllabus To orient the participants with latest innovations in Education sector. To orient the participants on importance of education as a students
Commerce	2 nd week of August	Poster Making Activity Poster Making Activity related to various subject topics Venue: Class room	To create interest in subjects through visual presentation.
Commerce Management & Computer	2 nd week of August	Seminar on Small and Medium enterprises Venue: Class room	Knowledge enrichment
Commerce Management & Computer	Last week of August	Seminar on IT Technology Venue: Class room	Knowledge enrichment

Commerce	Last week of August]	Guest lecture Venue: Class room	To bestow the students with knowledge about Industry needs latest
Commerce Management & Computer	7 th September	Guest lecture on 'Entrepreneurship' Mrs. Nupur, LSE Venue: Class room	To give an overview of Entrepreneurship To orient the participants with practical approaches in setting up a business
Commerce Management & Computer	2 nd week of September	Seminar on Awareness on Pay-roll and salary deductions	Knowledge enrichment
Commerce	2 nd week of September	Study Tour: Visit to Defense College, Nagpur for Disaster Management	To create awareness about Disaster Management among students.
Commerce	Last week of September	Quiz Competition on E-commerce Venue: Class room	The purpose of this quiz competition is to test the knowledge of the
Commerce Management & Computer	Last week of September	Seminar on Patent and Copyrights Venue: Class room	Knowledge enrichment
Commerce	1 st week of October	Guest lecture Venue: Class room	Knowledge Enrichment amongst students
Commerce Management & Computer	12 th October	Guest lecture on 'Jobs and Placements: Need and Expectation' by Mr Rahul, CEO, Job Center Placements.	To understand the need and Expectation in the job market. To bridge the gap between
Commerce Management & Computer	Last week of October	Workshop on SEBI Venue: Class room	Hands on training for students
Commerce Management & Computer	29 th October	Quiz-Battle of Brains Venue: Class room	To enable the students to learn beyond the prescribed syllabus
Commerce	Last week of November	Exhibition: 'Best out of Waste' organized by students	To create new employment opportunities for the students
Commerce Management & Computer	Last week of November	Workshop on Traffic Rules And Regulations	Knowledge enrichment

Commerce Management & Computer	30 th November	Guest lecture on Telecom Industry Mr. Sarajit Singh Kahai, CEO and Founder Techtonics Inc. Venue: Class room	To orient the students about the telecom industry and working of Call Canters.
Commerce	1 st week of December	Workshop on Photography Venue: Class room	To provide a basic understanding of the visual and technical skills
Commerce Management & Computer	9 th December	Dot Net overview by, Mr. Vinod Sharma, Sr Programmer, Capgemini, Pune Venue: Class room	To orient the students about Dot Net Concept
Commerce Management & Computer	16 th December	Career Guidance Programme Venue: Class room	To make the students aware about the job opportunities and career options after graduation
Commerce Management & Computer	24 th December	Consumer Awareness on Duplicate Brands Venue: Class room	
Commerce Management & Computer	5 th January 2016	Guest lecture on Working system of Share Market in India	Knowledge enrichment
Commerce	1 st week of January 2016	Industrial Visit	To explain the working of industrial conditions to the students and tell them about
Commerce	January 2016	Short Term Certificate Course on 'Account Practice & Taxation' Under Jeevan Shikashan Abhiyan RTMNU, Nagpur Venue: Class room / Smart class room	To introduce career and market-oriented, skill enhancing add-on course that has utility for job, self-employment and empowerment of the students of the college.
Commerce Management & Computer	25 th Jan 2016	Industry Visit	To explain the working of units and the present requirements as per the industrial units.

*Commerce in collaboration with English Department & Training & Placement Cell	1 st -15 th February 2016	‘Campus to Corporate’ - TCS, Bangalore introduced certificate course for Final year students	To bridge the gap between academia & industry, to make students corporate-ready
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Date: 1st June 2015

Dr. Dipti Christian
Principal

Annexure-VII

IQAC Calendar for programmes of Departments under Arts Stream: (2015-16)

Department	Proposed Dates	Proposed Activity	Objective
All Arts Stream Departments	Second week of July 2015	Bridge course (one week course for first year students) Venue: Class room	Orientation on Graduate course
History & Political Science	15 th July, 2015	Tree Plantation	
*MARATHI Collaboration With National Service Scheme	3 rd week of July 2015	Tree Plantation	Awareness about environment
Sanskrit	Last week of July	Workshop regarding Sanskrit Sambhashana. Venue: Class room	To make the students aware about spoken Sanskrit Language.
Sanskrit	18 th August 2015	Guest lecture regarding importance of Sanskrit Language and its literature in present age. Venue: Class room	To motivate students towards Sanskrit language.
All Arts Stream Departments	21st August 2015	Collaborative Installation of the Arts and Social Science Society & Installation of its office bearers Venue: Shalom	To enable the students to learn beyond the prescribed syllabus.
*English Collaboration With Hislop Literary Society	27 th August 2015	Book & Film Club Meets Venue: Class room	To encourage students to read books, critically appreciate films and write reviews
*English Collaboration With Hislop Literary Society	Last Friday August 2015 to February 2016	Film Screening for M.A. Students Venue: Class room	To provide students with audio-visual assistance in comprehending prescribed texts
*English Collaboration With Hislop Literary Society	31 st August 2015	Guest Lecture for UG students Venue: Class room	To enable students to engage with contemporary ideas in various disciplines

Hindi	August 2015	Felicitation mPpkad izklr fo kfFkZ;ksa dk IRdkj Guest Lecture ganh Hkk'kk mldk egRo ,oa mi;ksfxrk Venue: Class room	fo kfFkZ;ksa dks mRlkfgr djuk Hkk'kk dh vko";drk ,oa mi;ksfxrk dks c<+kok nsuk-
Philosophy	August 2015	GUEST LECTURE Venue: Class room	To get the additional information about the topic
Economics	August 2015	Inauguration of Marathi Arthshastra Parishad. Venue: Class room	Installation of office bearers
English Collaboration With Adult & Continuing Education & Extension Centre, RTM Nagpur University	1 st to 19 th September 2015	Certificate course under Jeevan Shiksha Abhiyaan of RTMNU (36 Hrs Skills Training Program) Venue: Class room	To train students in basic language skills, and the techniques of creative and critical writing
History & Political Science	3 rd September,2015	Movie Show	
Marathi	First week of September 2015	Inauguration of Marathi Abyas Mandal Venue: Class room	To boost the literary interest in students
Sanskrit in Collaboration With Dept. of Philosophy	8 th September 2015	Quiz competition based on study of Sanskrit literature and Philosophy Venue: Class room	To make the students aware about the treasure of knowledge in Sanskrit Language and also the co-relation between Sanskrit language and Philosophy

Marathi	2 nd week of September 2015	Guest Lecture Venue: Class room	To acquire knowledge related with Marathi poetry.
Sociology	2 nd week of September 2015	Anthropological Museum Visit	To discuss on the emerging tribal issues and their programmes and demographics classification of tribes
*English Collaboration With Hislop Academy Of Performing Arts	18 th September 2015	‘Hislaugh Ha Ha’ Inter-College Stand-Up Comedy	To provide students with a forum to display their comic and performative skills
*English In Collaboration With Hislop Literary Society	26 th September 2015	Book & Film Club Meets Venue: Class room	To encourage students to read books, critically appreciate films and write reviews
History & Political Science	28 th September, 2015	Guest Lecture Venue: Class room	Knowledge enrichment
*Psychology In Collaboration With National Service Scheme	28 th September, 2015	Awareness program on organ donation	To bring about awareness in student community about the importance of organ donation
History & Political Science	29 th September, 2015	PPT- Subject Related competition Venue: Class room	Knowledge enrichment
History & Political Science	29 th September, 2015	Debate Competition Venue: Class room	To provide students with an opportunity to showcase their literary and cultural talents
History & Political Science	30 th September, 2015	Community Service	To spread awareness about community service

*Philosophy With P.G. Dept. Of Philosophy RTM ,Nagpur University	September 2015	State level Workshop	To develop research ability.
Hindi	September 2015	GUEST LECTURE Venue: Class room 1 tulapkj ek;/e esa fganh dh Hkwfedk 2 ledkfyu fgaaaaaaaaaaaaaaan dgkfu;ka Exhibition / Poster competition ikB~; dze ij vk/kkfjr	tu”kfDr vkSj tulapkj ek;/eksa esa laca/k LFkku djuk oSf”odj.k ds nkSj esa lkfgRdkjksa dh euksn”kk dk ewY;kadu vkUrfjd Hkko dks fp=ksa ds :i esa vafdr djuk
English Collaboration With Hislop Academy of Performing Arts & Hislop Literary Society	5 th -7 th October 2015	ATHENA FEST: Quizzistan; Debate + Master Spirits of Lit; Word Busters	To provide students with an opportunity to showcase their literary and cultural talents
Sanskrit	6 th October 2016	Exhibition regarding Sanskrit and Science. Venue: Class room	To motivate the students towards the scientific use of Sanskrit Language
Psychology	8 th & 9 th October 2015	Psychology Galaxy Venue: Psychology Laboratory	To bring about awareness of the subject and understand the application
English Collaboration With Hislop Literary Society	10 th October 2015	Guest Lecture for PG students Venue: Class room	To familiarize students with contemporary ideas in literature and language
English Collaboration With Hislop Literary Society	10 th October 2015	Book & Film Club Meets Venue: Class room	To encourage students to read books, critically appreciate films and write reviews
Sociology	2 nd week of October	Dr.Wilkinson Memorial lecture Venue: Class room	To organize the guest lecture on the contemporary social issues

Sociology	2 nd week of October	Dr. P.L Bhandarkar Memorial lecture Venue: Class room	To organize the guest lecture on the contemporary social issues
Sociology	2nd week of October	N.S Vaidya Memorial lecture Venue: Class room	To organize the guest lecture on the contemporary social issues
Philosophy	Last week of October 2015	Study tour	To get Acquainted with 'Gandhi & Vinoba' Philosophy.
Economics	October 2015	Special lecture on Food security Venue: Class room	
Hindi	October 2015	Guest Lecture Venue: Class room izk[;kr faganh lkfgR;dkj % t;fUr&fo"ks'k	lkfgR;dkjksa ds izfr ln~Hkko LFkkfir djuk
English	Oct-Nov 2015	On-the-Job Training Program, B.A Comm. Eng. Students Venue: Class room	Enhance learners' knowledge and skills, develop the value of professionalism, apply the relevant theories of Communicative English into practice, and experience the actual world of work in various services.
*English Collaboration With Hislop Academy Of Performing Arts	Diwali Vacation	Theatre Workshop	To train students in the history, theory and practice of theatre skills.
Economics	November 2015	Special lecture on FDI Venue: Class room	
Marathi	1 st week of December	Video screening of Marathi Drama 'Ashrunchi Zali Fule' Venue: Class room	To give detail information about Marathi drama which is a part of 1 st year Marathi Literature syllabus.

*Psychology In Collaboration With WDC	10 th December 2015	Talk on relationships Venue: Class room	Interaction between young adults and experts in related field
*ENGLISH Collaboration With Hislop Literary Society	12 th December 2015	Book & Film Club Meets Venue: Class room	To encourage students to read books, critically appreciate films and write reviews
Economics	December 2015	Know your Economy Test Venue: Class room	
Hindi	December 2015	Workshop dk;kZy;hu Hkk'kk	O;ogkfjd fgUnh "kCnksa dk iz;ksx rFkk cSadksa] O;kolkf;d fgUnh dh iz;ksx-
Sanskrit	8 th January 2016	Workshop based on Sanskrit Grammar and Metres. Venue: Class room	To make the students capable of reading, writing and speaking Sanskrit in pure grammatical way.
Sociology	2 nd week of January 2016	One-day Workshop on research methodology in social sciences	To orient the students about research projects and important methodological tools for pursuing research
Psychology	15 th January 2016	Workshop on Sports psychology Venue: Psychology Laboratory	Application and use of psychology for sports person
English	15 th January 2016	Seminar Presentation: B.A. Comm. Eng. Students Venue: Class room	To learn presentation skills and to enhance understanding of theoretical concepts
Economics	January 2016	Study tour	
Philosophy	January 2016	College level QUIZ Venue: Class room	To know the details of curriculum.

*ENGLISH In Collaboration With Commerce Department And Training & Placement Cell	1 st -15 th February 2016	‘Campus to Corporate’ - TCS, Bangalore introduced certificate course for Final year students	To bridge the gap between academia & industry, to make students corporate-ready
English	B.A-I/III in February 2016 B.A-II in March 2016	Remedial Classes Venue: Class room	To provide learning support to learners who lag behind their counterparts in class performance.
English	22 nd -27 th February 2015	Examination Preparation Boot Camp for UG students Venue: Class room	To provide last minute tips and tricks to students to help them overcome examination fear
Sociology	1st week of March	One-day workshop on UGC NET-SET examination	To provide guidance about the UGC NET-SET examination
English	15 th March 2016	Seminar Presentation: M.A. Eng. Students Venue: Class room	To encourage the students to demonstrate their language and teaching skills in front of the faculty and peers
Hindi	March 2016	Farewell Function M.A.II ds fo kfFkZ;ksa dh fonkbZ ,oa Lusg Hkkst	Lusfgy Hkko ,oa ikLifjdrk

Note: Programmes marked with the ‘*’ sign in the first column should be conducted in collaboration with respective cells.

Dr. Dipti Christian

Principal

Date: